



Horsforth Town Council

Full Council Minutes
Wednesday 30 September 2021 at 7.00pm

Present: In Chair – Cllr Simon Dowling

Broadfields	Brownberrie	Hall Park	Victoria	Woodside
Sam Dowling	Reiss Capitano	Simon Dowling	Jude Arbuckle	Chris Calvert
John Garvani	Dawn Collins	Richard Hardcastle	Becca Batchelor	
Eddie Hyndes	Christine Glover	Peter Mallott	Charlotte Sellers	
Raymond Jones	Rob Harris	Tracy Stones		
	Margaret Townsley			

In attendance: J Sou – Clerk; L Farrell – Assistant Clerk; PC J French: PCSO J Andrews

HTC/21.12– 21.20 These minute numbers have been left blank intentionally.

HTC/21.21 To receive apologies for absence and to consider the reason for the absence
RESOLVED: That the apologies and reasons for absence from Cllrs K Firth, R Jacques, B Heaviside, D Prater and R Shaw be accepted.

NOTE: Cllr B Batchelor gave apologies and reasons which were accepted but was able to attend later in the meeting.

HTC/21.22 Declaration of Disclosable Pecuniary and other Interests
Non-pecuniary interests declared:

HTC/21.23 Public Participation
No members of the public present.

NOTE: Item 6 of the agenda was moved to this point in the meeting. See Minute HTC/21.26

HTC/21.24 Minutes of the previous meeting
RESOLVED: That the minutes of the meeting held on Thursday 29 July 2021 are a true record.

HTC/21.25 To receive and note the minutes of the following meetings:

Planning, Licensing & Traffic Committee	22 July 2021
	19 August 2021
	23 September 2021 (draft)
Community and Environment Committee	9 September 2021 (draft)
Finance and General Purposes Committee	16 September 2021 (draft)
Events Sub-Committee	2 September 2021 (draft)

Signed Dated

The minutes were **noted**.

HTC/21.26 Police report

Members **noted** an update on policing matters given by PC J French and PCSO J Andrews.

- Horsforth is to have 2 PCSOs in future as PCSO J Andrews will be moving to Yeadon.
- Police and Communities Together Meetings – the police wish to reinstate these and perhaps hold them together with Council meetings. To be considered further, including the option of online meetings.

PC J French and PCSO J Andrews left the meeting.

Members further **noted** the crime statistics report dated 13 September 2021.

HTC/21.27 Finance

RESOLVED: To approve the accounts and list of payments to 21 September 2021.

RESOLVED: To appoint Cllr Sam Dowling to carry out the internal control check with Cllr R Jones.

ACTION: Office to provide whole year list of payments for future meetings.

HTC/21.28 Committees and Working Groups – appointments

RESOLVED: To appoint Cllr Margaret Townsley to the Planning, Licensing and Traffic Committee in place of Cllr Simon Dowling.

HTC/21.29 Exclusion of press and public

RESOLVED: Under the Public Bodies (Admission to Meetings) Act 1960 to exclude members of the press and public from the meeting during item 10 of the agenda on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

HTC/21.30 3&5 The Green

Members considered a confidential report and received an update from Cllr J Garvani.

RESOLVED:

1. **To agree to pay the revised valuation for community use only for 3&5 The Green and The Stables.**
2. **To make an initial offer of staged payments, as agreed in the meeting.**
3. **To ask that the lease includes a provision regarding what would happen in the event that Council asked for office/commercial use**

HTC/21.31 Annual Event 2022 – The Queen’s Platinum Jubilee

Noted: That an additional £3000 is to be allocated from General Reserves for the Annual Event 2022 – The Queen’s Platinum Jubilee.

Referral from Events Sub-Committee – to decide the type of beacon.

Members considered a number of issues regarding a beacon:

- Type of beacon – benefits and disadvantages of each

Signed Dated

- Costs
- Potential damage caused and reinstatement costs
- Environmental impact
- Need to consult Leeds City Council
- Need for lighting – therefore generators would also be required
- Public safety – barriers, marshalling, lighting

It was confirmed that Horsforth Hall Park had been secured for the event and Leeds City Council (LCC) Parks and Countryside was aware of the wish to have a beacon. The issues raised had been considered by Events Sub-Committee and the assistant clerk was already in ongoing discussions and consultations with Leeds City Council Parks and Countryside.

The matter was deferred to the next meeting.

ACTION: Assistant Clerk to continue discussions and consultations with LCC Parks and Countryside.

HTC/21.32 Covid 19 – impact on events

Noted as follows:

The Assistant Clerk is working with SAG at Leeds City Council to assess the risks posed by the Remembrance Sunday and Christmas Switch-On events.

In addition to the usual risk assessments, a Covid-19 risk assessment will also be carried out for each event.

The Assistant Clerk to keep members updated.

HTC/21.33 Remembrance Sunday event

Council considered requests and proposals from Rev Larry Hibberd.

RESOLVED: That Cllr Sam Dowling be appointed to work with Rev Larry Hibberd on the service content and greater involvement from the community in the Remembrance Sunday event.

HTC/21.34 Free School Meals Fund (FSM Fund)

21.34.1. Noted – that out of the £500 awarded to Horsforth Children’s Services, £105 to date in Morrisons gift cards was purchased for Horsforth Children’s Services but not all were distributed

RESOLVED: To allow Horsforth Children’s Services to keep the remaining balance of the allocation of £500 to distribute in accordance with the scheme.

21.34.2. RESOLVED: To keep the Free School Meals Fund open until August 2022.

ACTION: Office to contact all schools to invite applications up to August 2022.

HTC/21.35 Reports from external organisations - To consider reports and any action required in relation to:

- Dementia Friendly – **report from Cllr J Arbuckle – noted.**
- Horsforth Fairtrade – no report
- Young People’s Champion – no report

Signed Dated

Note: Cllr Batchelor in attendance from this point in the meeting.

- HTC/21.36 Fink Hill, Jubilee Clock**
RESOLVED: To approve payment of call out fee to replace motor £150+VAT
RESOLVED: To delegate authority to the Clerk to approve maintenance items for the Jubilee Clock up to £300.
- HTC/21.37 Matters for information - to be reported verbally**
Climate Change survey
ACTION: To invite to next meeting.
- HTC/21.38 Items for future agenda**
- HTC/21.39 Date of next meeting - 25 November 2021**

The meeting closed at 8:33pm

Distribution: Cllrs J Arbuckle, B Batchelor, C Calvert, R Capitano, D Collins, SL Dowling, SM Dowling, K Firth, J Garvani, C Glover, R Hardcastle, R Harris, B Heaviside, E Hyndes, R Jacques, R Jones, P Mallott, D Prater, C Sellers, R Shaw, T Stones, M Townsley

Signed Dated