



## Horsforth Town Council

### Finance and General Purposes Committee Minutes 16 September 2021 at 7pm

**Present:**

**In the Chair:** Cllr SM Dowling

Cllrs J Arbuckle, D Collins, SM Dowling, J Garvani, R Hardcastle, R Jones, T Stones

In attendance: J Sou – Clerk

**FGP/21.16 – 21.20** These minute numbers have been left blank intentionally.

**FGP/21.21** To consider apologies and the reason for absence

**RESOLVED:** To accept the apologies and reasons from absence from Cllrs K Firth, R Harris, B Heaviside and R Shaw.

**FGP/21.22** Declaration of Disclosable Pecuniary and other Interests

None declared.

**FGP/21.23** Public Participation

No members of the public present.

**FGP/21.24** Minutes of the previous meeting

**RESOLVED:** To approve the minutes of the Finance and General Purposes Committee Advisory Group meeting held on 15 July 2021.

**FURTHER RESOLVED:** To ratify the recommendations of the Finance and General Purposes Committee Advisory Group meeting of 15 July 2021.

**FGP/21.25** Accounts and Reserves

**Noted:** Up to date accounts were not available due to annual leave of the Council's bookkeeper and would be provided to full Council on 30 September 2021.

**FGP/21.26** To review Committee Terms of Reference

**RESOLVED:** To approve the terms of reference subject to amending Paragraph 4 to state that the Chairman and Vice-Chairman of Council were respectively the Chairman and Vice-Chairman of the Committee.

**FGP/21.27** Annual Governance and Accountability Return 2020/21

**Noted:** The external auditor report and certificate.

**RESOLVED:** To approve payment of external auditor fees £480+VAT.

Signed ..... Dated.....

**FGP/21.28 3&5 The Green**

**RESOLVED: Under the Public Bodies (Admission to Meetings) Act 1960 to exclude members of the press and public from the meeting during item 8 of the agenda on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.**

Members considered a report on 3&5 The Green, giving revised valuations from Leeds City Council.

**RESOLVED: To recommend the following to full Council:**

- 1. To agree to pay the revised valuation for community use only for 3&5 The Green and The Stables.**
- 2. To make an initial offer of staged payments, as discussed in the meeting.**
- 3. To delegate negotiations with Leeds City Council and the final decisions on the amount and timing of staged payments to the Clerk in consultation with Cllrs Collins, SM Dowling, Garvani and Hardcastle.**

**ACTION: To contact Leeds City Council after Council has considered the recommendations at its meeting on 30 September 2021.**

**FGP/21.29 Community Infrastructure Levy (CIL)**

**RESOLVED: Under the Public Bodies (Admission to Meetings) Act 1960 to exclude members of the press and public from the meeting during item 9 of the agenda on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.**

Cllr R Hardcastle updated members on a report from Cllr P Mallott on proposed projects for Community Infrastructure Levy monies, relating to works at Horsforth Hall Park to replace or refurbish seating and picnic tables, tarmacking and the bandstand, and providing seating at the Old Ball roundabout.

Discussion included the following points:

- Hall Park is owned by Leeds City Council and therefore their suppliers and contractors must be used for replacing seats and tables and tarmacking works within the park even if more competitive prices may be available elsewhere
- The need for play areas and seating in other parts of the town
- Past experience has been that some residents do not want new seating provided near their homes

Cllr R Hardcastle has written an article on CIL which will appear in the next issue of Horsforth Matters and which will invite readers' views.

**RESOLVED: To defer any decision on proposed Community Infrastructure Levy projects until feedback has been received in response to the CIL article in Horsforth Matters.**

**ACTION: CIL feedback from the Horsforth Matters article to be considered by the CIL Advisory Group.**

Signed ..... Dated.....

**FGP/21.30 St James Woodside – defibrillator**

**RESOLVED:** To approve working with Global CPAD to provide a defibrillator at St James Woodside. Cost – approx. in the region of £1600 for defibrillator, plus insurance

**FGP/21.31 Annual Event 2022 – The Queen’s Platinum Jubilee**

**RESOLVED:** Further to a recommendation from Community and Environment Committee, to allocate an additional £3000 from general reserves to the Annual Event 2022.

**FGP/21.32 Email – to receive a report on any issues and to consider any action required**

No email issues to report.

**FGP/21.33 Website and Social Media**

**Noted:** website statistics for July and August 2021.

**ACTION:** Office to resume giving notice of Council and Committee meetings on the Council’s Facebook page.

**FGP/21.34 Matters for information – to be reported verbally**

Update given on Free School Meals fund – to be reported fully to Council on 30 September 2021.

**FGP/21.35 Items for future agenda**

Budget 2022-23

**FGP/21.36 Date of the next meeting**

11 November 2021

The meeting closed at 8:10pm.

*Cllrs J Arbuckle, D Collins, SM Dowling, K Firth, J Garvani,  
R Hardcastle, R Harris, B Heaviside, R Jones, R Shaw, T Stones*

Signed ..... Dated.....