



Horsforth Town Council

Community and Environment Committee Minutes

9 September 2021 at 7pm

Meeting held at St Margaret's Parish Centre, Church Lane, Horsforth

Present:

In the Chair: Cllr J Garvani

Cllrs C Calvert, SL Dowling, SM Dowling, R Hardcastle, E Hyndes, R Jones, T Stones

In attendance: J Sou - Clerk.

CE/21.24 -21.30 These minute numbers have been left blank intentionally.

CE/21.31 To accept apologies and the reason for absence.

RESOLVED: To accept the apologies and reasons for absence from Cllrs R Jacques, P Mallott and C Sellers.

CE/21.32 Declaration of Disclosable Pecuniary and other Interests.

None declared.

CE/21.33 To consider questions and comments from members of the public at the Chairman's discretion.

None present.

CE/21.34 Minutes of the previous meetings

RESOLVED: That the minutes of the Community and Environment Committee Advisory Group meeting held on 8 July 2021 are a true record.

FURTHER RESOLVED: To ratify the recommendations made at the Community and Environment Committee Advisory Group meeting of 8 July 2021.

CE/21.35 Grant/Sponsorship feedback - none

CE/21.36 Grant and sponsorship applications – none received

CE/21.37 Jubilee Garden – no updates to report

CE/21.38 Floral displays – these have been in place throughout the summer and are due to be removed

CE/21.39 Band concerts – no updates to report

CE/21.40 Horsforth Town Council Christmas Lights

The order for Christmas lights has been placed with Leeds Lights and confirmed, including the booking for the electrician for the switch-on event on 4 December 2021.

Signed Dated

CE/21.41 Events

Draft minutes of Events Sub-Committee for 14 July 2021 and 2 September 2021 had been previously circulated.

21.41.1. Civic Service 25 July 2021

Noted: report from Cllrs C Calvert and S M Dowling.

Pleasing to see the progress made on the Community Shed, a project supported by the Council.

Good to be able to communicate with the community.

4 guests had attended from other parish and town councils.

21.41.2. Remembrance Service 2021

Noted: report from Cllr E Hyndes.

Larry Hibberd from the Royal British Legion (RBL) had attended the last meeting of the Events Sub-Committee to discuss the Remembrance Service 2021.

RBL had made 2 requests:

- That Council appoint a representative from the Council to work with RBL on the service
- That a member of the community also be involved with the service, perhaps somebody with links to the armed forces

These matters were to be referred to full Council for consideration.

Events Sub-Committee also requested that Editorial Working Group include an article in Horsforth Matters on the appointment of a community member. It was

noted that Editorial Working Group had allocated a half-page write up for the Remembrance Service, the article to be written by Cllr E Hyndes as Chair of Events Sub-Committee.

ACTION:

Office to include the above 2 items in agenda for next full Council

Cllr E Hyndes to write the required article on Remembrance Sunday for Horsforth Matters

21.41.3. Annual Event 2022 – The Queen’s Platinum Jubilee

Noted: report from Cllr E Hyndes.

- Decision on the type of beacon was to be referred to full Council
- Events Sub-Committee requested that the 2 previous years’ unspent monies for annual events be vired to a new budget line, Platinum Jubilee Event

RESOLVED: To recommend that an additional £3000 from general reserves be allocated to the Queen’s Platinum Jubilee as the annual event for 2022

Note; Cllr R Jones abstained from the vote and requested that this be recorded.

ACTION: Office to include recommendation in next agenda for Finance and General Purposes Committee

CE/21.42 Horsforth Matters

Draft minutes of Editorial Working Group for 5 August 2021 had been previously circulated.

- Target publication date: week commencing 25 October 2021
- Articles to be written and submitted to Cllr R Jacques by various councillors as detailed in the Editorial Working Group minutes.

Quotes for printing were considered.

Signed Dated

RESOLVED: To accept the quote from Fretwell.

Quotes for distribution not yet received. These to be dealt with by way of delegated powers as previously authorised by Committee.

CE/21.43 Newlay Weir incident

Noted:

- The update and information provided by Mr Martin Hughes, the Chair of the Newlay Conservation Society
- The response from the Environment Agency to decline the Council's offer to hold a community meeting to give an opportunity for the Agency to hear the views of the local community

RESOLVED: That Committee wishes to formally record its thanks to Mr Hughes for leading the campaign to find a resolution

ACTION: Office to write to thank Mr Hughes

CE/21.44 Committee budget

Deferred to next meeting of Committee

CE/21.45 Hall Park

Noted the following:

- Paths – Leeds City Council Parks and Countryside had advised they had no budget to reinstate the paths
- Litter bins in parks and green spaces – the schedule for emptying was Friday and Monday. The bins in Hall Park were also emptied on Saturday Sunday and Bank Holidays during the summer months.
- Complaint from member of the public regarding the litter near the skate park – the member of the public had contacted LCC to ask for a bin at this location in the park but had not had a response.

It was **noted** that Community Infrastructure Levy Advisory Group discussions with LCC Parks and Countryside relating to improvements to Hall Park had not included providing new litter bins

RESOLVED: That Friends of Horsforth Hall Park be invited to feed into this agenda item

ACTION: Office to contact Friends of Horsforth Hall Park

CE/21.46 Litter

Noted:

Bags of rubbish collected by Horsforth Litter Pickers are sometimes not collected for days. Better co-ordination needed.

To monitor the emptying of bins in Hall Park on Fridays and Mondays

LCC had not responded to a request made as to whether they could recommend or help to supply litter grabbers.

RESOLVED: To give Horsforth Litter Pickers 5 adult litter grabbers in recognition of the group's Good Citizen award.

FURTHER RESOLVED: To vire the funds needed to purchase the litter grabbers from the Band Concert budget to the Good Citizen and Young Achiever Award budget.

CE/21.47 Matters for information

Signed Dated

St James Woodside defibrillator – St James woodside were happy to work with the Council’s usual supplier Global CPAD to provide the defibrillator; a price had been obtained and was to be referred to Finance and General Purposes Committee for approval.

CE/21.48 Items for future agenda

Budget 2022/23

CE/21.49 Date of the next Meeting

2 December 2021; last date for agenda items 19 November 2021

The meeting closed at 7:38pm.

*Distribution: Cllrs C Calvert, SL Dowling, SM Dowling, J Garvani, R Hardcastle,
E Hyndes, R Jacques, R Jones, P Mallott, C Sellers, T Stones*

Signed Dated