



Horsforth Town Council

Planning, Licensing & Traffic Committee Advisory Group Minutes Thursday 22 July 2021 at 7pm.

Present: In Chair – Cllr R Jones

Cllrs J Arbuckle, SM Dowling, C Glover, R Hardcastle, E Hyndes, T Stones

In attendance: L Farrell – Assistant Clerk

- PLT/21.21** **To receive apologies for absence and to consider the reason for the absence**
Cllrs C Glover (1 July 2021), J Garvani.
RECOMMENDED: Apologies accepted.
- PLT/21.22** **Declaration of Disclosable Pecuniary and other Interests**
The following non-pecuniary interests were declared:
Cllr E Hyndes: Agenda Item 7 - planning applications 21/05526/FU, knows the applicant.
- PLT/21.23** **To consider questions and comments from members of the public at the Chairman's discretion**
A resident raised concerns regarding safety on Rawdon Road where traffic begins to form two lanes for the Horsforth roundabout. The item was also on the agenda for discussion.
Noted.
- PLT/21.24** **Minutes of the previous meetings**
RECOMMENDED: that the minutes of the meeting of Thursday 1 July 2021 are a true record.
- PLT/21.25** **Planning, Licensing and Traffic (PLT) Terms of Reference (TOR)**
RECOMMENDED: That the TOR is accepted.
- PLT/21.26** **Leeds City Council Planning Decisions**
Noted.
- PLT/21.27** **New Planning Applications**
To comment on planning applications since the last meeting of this Committee. Comments made under delegated powers, on the recommendation of PLT. **Comments attached.**
- PLT/21.28** **Planning Appeals & Planning Appeal Decisions**
21.28.1. To consider planning appeals received. **None received.**
21.28.2. To note planning appeal decisions.
Appeal decision – upheld – for 20/05273/FU **noted.**
- PLT/21.29** **Planning Enforcement**
To receive and note updates on key planning enforcement cases (if any). **None received.**

Signed Dated

- PLT/21.30 Licensing Applications**
- 21.30.1. To consider applications received since the last meeting (if any).**
Committee have concerns regarding the application PREM/04736/001 - to distribute alcoholic beverages from a domestic setting.
- 21.30.2. To consider the new information from applicant's agent regarding the amendments to the licensing application and agree any new action.**
RECOMMENDED: That the agent and application be asked to reduce opening hours for alcohol sales to 11PM each night, in line with other shops. PLT ask this having considered the concerns of many residents in that area, and because LONDIS is situated in a densely populated residential area.
ACTION: Cllr R Jones to present this to the agent and, if still needed, at the hearing for the licensing application
- PLT/21.31 Traffic**
- 21.31.1. To consider new traffic complaints and updates (if any).**
Road safety issues on Rawdon Road.
RECOMMENDED: That the office fills in the Highways form lending its support to the resident over safety concerns for this stretch of road.
RECOMMENDED: That the office contacts the Ward Councillors asking for their help and flagging up their support of the resident who raised the concerns. Committee **noted** the concerns of the resident but recognised that as this is solely the remit of Leeds City Council, there is no action that they can take.
ACTION: The office to contact LCC Highways and the Ward Councillors.
ACTION: The office to contact the resident to update him with the actions PLT are taking.
- 21.31.2. Speed indicator device (SID) update (if any updates available).**
Committee opted to wait for Cllr Garvani to show at the next meeting.
- 21.31.3. Relocation of SID.**
Committee **noted** that the order for the relocation of the SID was now submitted.
- PLT/21.32 Kirkstall Forge.** To receive and note updates (if any). **None received.**
- PLT/21.33 Woodside Quarries Development.** To receive and note updates (if any). **None received.**
- PLT/21.34 Horsforth Campus Development.** To receive and note updates (if any).
Members **noted** that the office had now contacted the named person at Leeds City College and was awaiting a response.
- PLT/21.35 Leeds Bradford Airport (LBA)**
To receive and note updates from the Leeds Bradford Airport Consultative Committee (if any). **None received.**
- PLT/21.36 Report from Local Residents Associations.** To receive and note updates. **None received.**

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PLT/21.37 Leeds City Council Core Strategy and Site Allocation Plan.

To consider and receive updates (if any). **None received.**

PLT/21.38 Matters for information

Members had documents for Leeds City Council’s public consultation on gaming licensing in Leeds circulated prior to the meeting. As there are no gaming businesses in Leeds, this does not need to go on agenda. **Noted.**

The Influencing Travel team’s funding bid has been postponed until November so won’t be attending the August meeting. **Noted.**

Members were reminded of the upcoming work to Fink Hill in early 2022. **Noted.**

PLT/21.39 Items for future agenda

None given at meeting.

PLT/21.40 Date of the next meeting

The date of the next meeting is 19 August 2021. Deadline for agenda items 5 August 2021. **Noted.**

The meeting closed at 8.04 PM

*Distribution: Cllrs J Arbuckle, R Capitano, SM Dowling, J Garvani, C Glover,
R Hardcastle, E Hyndes, R Jones, T Stones*

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Application No.	Address/Location	Details	Comments
21/03054/FU	223 Hall Lane Horsforth Leeds LS18 5EG	Timber decking with stairs to rear	Horsforth Town Council neither supports nor objects to this application.
21/03553/FU	20A Bridge Wood Close Horsforth Leeds LS18 5TR	Part three storey and single storey front, side and rear extension incorporating balcony to front, terrace area with steps to rear, new external steps to front and side and alterations to two garages and storage area at lower ground floor level to form habitable rooms	Horsforth Town Council neither supports nor objects to this application.
21/03556/FU	15 Brownberrie Avenue Horsforth Leeds LS18 5PW	Two storey side extension; two storey rear extension	Horsforth Town Council neither supports nor objects to this application.
21/03565/FU	55 Long Row Horsforth Leeds LS18 5AP	Conversion of cellar/basement; replacement windows and rear door; addition of glass light well to side elevation	Horsforth Town Council defer to the planning officers for this application.
21/03566/LI	55 Long Row Horsforth Leeds LS18 5AP	Listed Building Application for conversion of cellar/basement; replacement windows and rear door; addition of glass light well to side elevation	Horsforth Town Council defer to the planning officers for this application.
21/03578/FU	Ivy Nook Layton Road Rawdon Leeds LS18 5EU	Alterations including new canopies to front and rear doors; new window to first floor side elevation; first floor extension to rear with rooflights	Horsforth Town Council neither supports nor objects to this application.
21/03619/FU	17 Burley Lane Horsforth Leeds LS18 4NR	Part two storey and part single storey extension to rear	Horsforth Town Council neither supports nor objects to this application.
21/03640/FU	3 Argyll Close Horsforth Leeds LS18 5SP	Dormer window to the side, roof alterations and balcony on existing flat roof to the rear.	Horsforth Town Council neither supports nor objects to this application.

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21/03751/FU	8 Greenbanks Drive Horsforth Leeds LS18 5BH	Alterations including single storey extension to rear with rooflight; conversion of part garage to habitable room	Horsforth Town Council neither supports nor objects to this application.
21/03781/FU	41 St James Terrace Horsforth Leeds LS18 5QT	Single storey front, side and rear extension	Horsforth Town Council neither supports nor objects to this application.
21/03833/FU	KFC Broadway Horsforth Leeds LS18 4DX	New entrance door, new drive thru window, new cladding and shop front respray	Horsforth Town Council neither supports nor objects to this application.
21/03947/FU	Horsforth School Lee Lane East Horsforth Leeds LS18 5RF	Installation of a single storey modular building to be used as additional classroom accommodation for a period of 5 years	Horsforth Town Council neither supports nor objects to this application.
21/04032/FU	69 Victoria Gardens Horsforth Leeds LS18 4PJ	Part single storey, part two storey rear extension; dormer window to rear	Horsforth Town Council neither supports nor objects to this application.
21/04112/FU	49 St Margarets Road Horsforth Leeds LS18 5BG	Single Storey Extensions to Front and Rear	Horsforth Town Council neither supports nor objects to this application.
21/04201/FU	32 Brownberrie Drive Horsforth Leeds LS18 5PP	Single storey side/rear extension; raised patio to rear	Horsforth Town Council neither supports nor objects to this application.
21/04272/FU	5 Craggwood Close Horsforth Leeds LS18 4RL	Alterations including single storey extension to rear with rooflights	Horsforth Town Council neither supports nor objects to this application.
21/04391/FU	15 Beech Avenue Horsforth Leeds LS18 4PA	Single storey rear extension	Horsforth Town Council neither supports nor objects to this application.
21/04629/FU	28 Regent Avenue Horsforth Leeds LS18 4NJ	Three storey and single storey side/rear extension; canopy over front entrance	Horsforth Town Council neither supports nor objects to this application.
21/04668/FU	2 St James Terrace Horsforth Leeds LS18 5QT	Increasing roof height to front elevation and front extension; alterations to existing doors and fenestration	Horsforth Town Council neither supports nor objects to this application.

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21/04793/FU	18 Mackintosh Close Horsforth Leeds LS18 4FS	Single storey rear extension	Horsforth Town Council neither supports nor objects to this application.
21/04811/FU	7 Newlay Wood Drive Horsforth Leeds LS18 4LL	Alterations including conversion of attic to form habitable rooms; single storey side extension	Horsforth Town Council neither supports nor objects to this application.

Comments made under delegated powers, based on recommendations of PLT.

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