



## Horsforth Town Council

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### **To Members of the Finance and General Purposes Committee Advisory Group:**

You are invited to attend a remote meeting of Finance and General Purposes Committee Advisory Group to be held at zoom.us on **Thursday 15 July 2021 at 7:00pm** for the purpose of transacting the business stated in the agenda below.

To join the meeting, please click on the link below:

[Link to meeting 15 July 2021 at 7pm](#)

If wishing to join by telephone or mobile, please dial one of the following numbers and follow the instructions:

- +44 203 901 7895 The United Kingdom
- +44 208 080 6591 The United Kingdom
- +44 208 080 6592 The United Kingdom
- +44 330 088 5830 The United Kingdom

Meeting ID: 885 6493 3958

Passcode: 869407

### **NOTE:**

**Telephone and mobile calls will be charged at the user's service provider's rates and are payable by the user.**

**The number that you are calling from will be displayed on entry into the meeting.**

Members of the public are welcome to attend the meeting.

J Sou  
Clerk  
9 July 2021

### **Agenda**

#### **1. To consider apologies and the reason for absence**

#### **2. Declaration of Disclosable Pecuniary and other Interests**

To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 14-19 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 20-21 of the Members Code of Conduct.

#### **3. Public Participation**

To hear from members of the public who wish to make representations, answer questions and give evidence in respect of the business on the agenda.

The period of public participation shall not exceed 15 minutes unless directed by the Chairman.

A member of the public shall not speak for more than 3 minutes.

A question shall not require a response at the meeting nor start a debate on the question. The Chairman of the meeting may direct that a written or oral response be given.

Members of the public may not speak during the remainder of the meeting unless specifically invited to do so by the Chairman.

**4. Minutes of the previous meeting**

To confirm and accept the minutes of the Finance and General Purposes Committee held on 11 March 2021. **See agenda pack.**

**5. Accounts and Reserves**

**5.1.** To consider recommending that Council approves the latest accounts and list of payments.

**To be provided.**

**5.2.** To consider reserves. **To be provided.**

**5.3.** To note list of regular payments and to authorise their payment for the year, subject to compliance with Financial Regulations. **See agenda pack.**

**5.4.** To approve the following payments:

Smiths of Derby	Jubilee clock annual service	239.00
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Further payments requiring authorisation will be presented to the meeting.

**6. Bank accounts**

To consider whether to close the Yorkshire Bank account and to open other accounts.

**7. To review Committee Terms of Reference**

Revised terms of reference – **see agenda pack**

**8. 3&5 The Green**

**8.1.** To receive an update

**8.2.** To note the Public Works Loan Board confirmation and the schedule of payments. **See agenda pack**

**8.3.** To consider how to manage the refurbishment of 3&5 The Green

**9. Community Infrastructure Levy (CIL)**

**9.1.** To receive an update on CIL

**9.2.** To review the terms of reference of the Community Infrastructure Levy Group – **see agenda pack**

**9.3.** To receive any reports from Community Infrastructure Levy Group

**10. St James Woodside – defibrillator**

To consider a recommendation from the Community and Environment Committee (CE) Advisory Group. Further to an application from St James Woodside to the CE Advisory Group for a grant of £500 towards a defibrillator at St James Woodside, the CE Advisory Group approves the grant application but recommends that, in lieu of the grant, Council should fully fund and maintain the proposed defibrillator as an asset of the Council.

**See agenda pack for details of application from St James Woodside.**

**11. Council business from 19 July 2021**

To note the Government announcement that lockdown measures are to be largely removed from 19 July 2021.

To consider implications for staff returning to work in the office and meetings to resume at the office and St Margaret's Parish Centre.

To agree any action required.

**12. Email – to receive a report on any issues and to consider any action required**

**13. Website and Social Media**

To consider the Council website and Facebook page.

To note the website statistics. **See agenda pack.**

**14. Items for future agenda**

**15. Date of the next meeting**

16 September 2021.

*Distribution: Cllrs J Arbuckle, D Collins, SM Dowling, K Firth, J Garvani,  
R Hardcastle, R Harris, B Heaviside, R Jones, R Shaw, T Stones*