



Horsforth Town Council

Mechanics Institute
Town Street
Horsforth
Leeds
LS18 5BL

admin@horsforthtowncouncil.gov.uk – www.horsforthtowncouncil.gov.uk – **0113 258 0988**

To Members of the Community and Environment Committee Advisory Group:

You are invited to attend a remote meeting of the Community and Environment Committee Advisory Group to be held at zoom.us on **Thursday 8 July 2021 at 7:00pm** for the purpose of transacting the business stated in the agenda below.

To join the meeting, please click on the link below:

[Link to meeting 8 July 2021 at 7pm](#)

If wishing to join by telephone or mobile, please dial one of the following numbers and follow the instructions:

- +44 330 088 5830 The United Kingdom
- +44 131 460 1196 The United Kingdom
- +44 203 481 5237 The United Kingdom
- +44 203 481 5240 The United Kingdom

Meeting ID: 897 3073 4472

Passcode: 781622

NOTE:

Telephone and mobile calls will be charged at the user's service provider's rates and are payable by the user.

The number that you are calling from will be displayed on entry into the meeting.

Members of the public are welcome to attend the meeting.

J Sou
Clerk
2 July 2021

Agenda

- 1. To accept apologies and the reason for absence**
- 2. Declaration of Disclosable Pecuniary and other Interests**
To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 14-19 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 20-21 of the Members Code of Conduct.
- 3. To consider questions and comments from members of the public at the Chairman's discretion**
To hear from members of the public who wish to make representations, answer questions and give evidence in respect of the business on the agenda.
The period of public participation shall not exceed 15 minutes unless directed by the Chairman.

A member of the public shall not speak for more than 3 minutes.

A question shall not require a response at the meeting nor start a debate on the question.

The Chairman of the meeting may direct that a written or oral response be given.

Members of the public may not speak during the remainder of the meeting unless specifically invited to do so by the Chairman.

4. Minutes of the previous meeting

To recommend approval of the minutes of the Community and Environment Committee meeting held on 4 March 2021.

5. Grant/Sponsorship feedback

None.

6. Grant and sponsorship applications

6.1. Grant application – St James Woodside. **See agenda pack.**

Note: annual report with financial information circulated separately.

7. Review of Committee Terms of Reference

To consider. **Papers to follow.**

8. Events Sub-Committee

8.1. To review sub—committee terms of reference. **Papers to follow.**

8.2. To appoint members.

9. Good Citizen and Young Achiever Awards

See agenda pack for report. To consider the following:

9.1. To formally permit group awards

9.2. To award badges/tokens to award winners

9.3. To revise award nomination forms into a single form to cover nominations for any of the awards

9.4. A request from 2021 winner, Horsforth Litter Pickers, for litter grabbers in lieu of any award.

To also consider:

9.5. How and when to present awards to 2021 winners

9.6. Any other action

10. Jubilee Garden

10.1. To ratify payments made to date in 2021-22 to Horsforth in Bloom for garden maintenance

10.2. To consider appointing Horsforth in Bloom for garden maintenance and to consider making this an ongoing contract, subject to annual review

10.3. To consider any other action.

11. Floral displays

11.1. To receive an update and to consider and agree any action.

11.2. To note request from Horsforth in Bloom to substitute watering of Fink Hill clock tower planters and rose bed for two of the Fairtrade planters. To ratify action taken in this regard.

12. Band concerts

• To note revised schedule for 2021 due to Covid-19 restrictions:

Sunday 4 July – Haworth Band: cancelled

Sunday 1 August - Guiseley Brass Band

Sunday 12 September - Stroke of Genius Big Band

All concerts 2.30pm - 4.30pm.

• To note reduced sponsorship funding of £650 due to cancellation of one concert.

13. Horsforth Town Council Christmas Lights 2021

To consider quote for lights and placing of order. **Details to follow.**

14. Events

To receive updates on events and consider any action required:

14.1. Horsforth Gala

14.2. Civic Service

• To note date – 25 July 2021, 5pm, St James Woodside.

• To consider removing Civic Service from Events Committee

14.3. Annual event 2021 – to consider any options for the annual event

14.4. Remembrance Service 2021

To consider whether Council should take over the running of the Remembrance Service event and whether this should include a parade. **See agenda pack.**

14.5. To consider any other action

15. **The Queen's Platinum Jubilee, 2-5 June 2022**
To consider.
See agenda pack.
See also www.queensjubileebeacons.com for the guide to taking part
16. **Horsforth Matters**
 - 16.1. To consider terms of reference for the Editorial Working Group. **Papers to follow.**
 - 16.2. To set a date for Editorial Working Group to meet.
 - 16.3. To agree a date for the next issue of Horsforth Matters.
 - 16.4. To consider any other action.
17. **Newlay Weir incident**
 - 17.1. To receive any updates and consider any action. **See agenda pack.**
 - 17.2. To note concerns that the Environment Agency is not engaging with the local community and to consider holding a community Zoom meeting and to invite the Environment Agency and the local community to the meeting. **See agenda pack.**
18. **Hall Park**
To receive an update and consider any action.
19. **Reports from Council representatives on external matters/groups**
 - 19.1. Horsforth Fairtrade Steering Group – Cllr B Heaviside.
 - 19.2. Young People's Champion – Cllr R Capitano
 - 19.3. Dementia Friendly Horsforth – Cllr J Arbuckle
 - 19.4. To consider whether reports from these Council representatives should continue to be made to Community and Environment Committee or whether to recommend that they should be made to full Council or another committee.
20. **Litter**
Note: see Item 9.4 – request from Horsforth Litter Pickers for litter grabbers
To note issue of overflowing litter bins. **See Item 21 – matters raised by members of the public.**
To consider and agree any other action.
21. **Matters for information**
Matters raised by members of the public. **See agenda pack.**
Other matters to be reported verbally to the meeting.
22. **Items for future agenda**
23. **Date of the next Meeting**
Next meeting of the Committee: 9 September 2021
Deadline for agenda items: 31 August 2021

*Distribution: Cllrs C Calvert, SL Dowling, SM Dowling, J Garvani, R Hardcastle,
E Hyndes, R Jacques, R Jones, P Mallott, C Sellers, T Stones*