



Horsforth Town Council

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To Members of the Council

You are summonsed to attend a remote meeting of Horsforth Town Council to be held at zoom.us on **Thursday 25 March 2021 at 7:00pm** for the purpose of transacting the business stated in the agenda below.

To join the meeting, please click on the link below:

[Link to meeting 25 March 2021 at 7pm](#)

If wishing to join by telephone or mobile, please dial one of the following numbers and follow the instructions:

- +44 203 481 5237 United Kingdom
- +44 203 481 5240 United Kingdom
- +44 203 901 7895 United Kingdom
- +44 131 460 1196 United Kingdom
- +44 203 051 2874 United Kingdom

Meeting ID: 831 2846 4883

Passcode: 852955

NOTE:

Telephone and mobile calls will be charged at the user's service provider's rates and are payable by the user.

The number that you are calling from will be displayed on entry into the meeting.

Members of the public are welcome to attend the meeting.

J Sou

Clerk

19 March 2021

Agenda

Introduction to remote meetings – Cllr John Garvani, Chairman

1. **To receive apologies for absence and to consider the reason for the absence**
2. **Declaration of Disclosable Pecuniary and other Interests**

To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 14-19 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 20-21 of the Members' Code of Conduct.

3. Public Participation

To hear from members of the public who wish to make representations, answer questions and give evidence in respect of the business on the agenda.

The period of public participation shall not exceed 15 minutes unless directed by the Chairman.

A member of the public shall not speak for more than 3 minutes.

A question shall not require a response at the meeting nor start a debate on the question. The Chairman of the meeting may direct that a written or oral response be given.

Members of the public may not speak during the remainder of the meeting unless specifically invited to do so by the Chairman.

4. Minutes of the previous meeting

Council is asked to approve the minutes of the meeting held on 28 January 2021 (**previously circulated and in agenda pack**).

5. Horsforth policing update

To receive a report and consider any action required. **Report to follow if available.**

6. To note the minutes of Committee and working group meetings as listed under and to consider recommendations not otherwise listed on the agenda:

6.1	Planning, Licensing and Traffic Committee	21 January 2021 18 February 2021 18 March 2021 (draft)
6.2	Community and Environment Committee	4 March 2021 (draft)
6.3	Finance and General Purposes Committee	11 March 2021 (draft)
6.4	Events Sub-Committee	10 March 2021 (draft)
6.5	Community Infrastructure Levy Working Group	9 March 2021 (draft)

7. Accounts and List of Payments

Recommendation from Finance and General Purposes Committee - to approve the accounts and list of payments to 4 March 2021. **See agenda pack.**

8. Casual Vacancy

To note the casual vacancy in Hall Park Ward following the resignation of Gordon MacFarlane.

To note that a by-election was called to fill the vacancy and is to be held on Thursday 6 May 2021.

9. 3 & 5 The Green

To receive an update and consider any action.

10. Free School Meals Fund

10.1. To ratify payments made to schools to date

10.2. To agree a system for approving future payments to schools

10.3. To approve any other action

11. Good Citizen and Young Achiever Awards

11.1. To consider during this agenda item excluding the public from the meeting under s1(2) of the Public Bodies (Admission to Meetings) Act 1960 by reason that the item will disclose the identity of individuals and information relating to them.

11.2. Referral from Community and Environment Committee. To consider late nominations for individual awards and nominations for awards to groups.

Confidential nomination papers to be circulated separately.

12. Covid-19 contingency plans

12.1. To note that the power to hold remote Council and Committee meetings expires on 6 May 2021.

12.2. To consider the following in light of the above (**see agenda pack for report**):

12.2.1. The Annual Meeting of the Town Council scheduled for 27 May 2021;

12.2.2. The Annual Town Meeting – due to be held on or before 1 June 2021;

12.2.3. Council and Committee meetings after 7 May 2021

12.2.4. The steps required to ensure the continuation of Council business after 7 May 2021 during any continued restrictions due to Covid-19.

13. Yorkshire Local Councils Association (YLCA)

13.1. To receive a report from Cllr SM Dowling on YLCA branch meeting of 16 February 2021

13.2. To complete a YLCA survey on a permanent power for local councils to hold remote and hybrid meetings. **See agenda pack.**

14. Young People's Champion

To note that Cllr Rosa Shaw is standing down as Young People's Champion and to appoint new champion.

15. Proposed meetings schedule 2021/22 – to be provided.

16. Matters for Information

- Civic Service – proposed date and venue: 25 July 2021, St James's Church.
 - Leeds Bradford Airport – application for replacement terminal approved by Leeds City Council; now with Secretary of State for review.
 - Councillor surgeries – volunteers requested for future surgeries
- Other items will be reported verbally to the meeting.

17. Items for future agenda

18. Date of next meeting

Annual Meeting of the Town Council – 27 May 2021

Distribution: Cllrs J Arbuckle, B Batchelor, C Calvert, R Capitano, D Collins, SL Dowling, SM Dowling, J Garvani, C Glover, R Hardcastle, R Harris, B Heaviside, E Hyndes, R Jacques, R Jones, M Leech, P Mallott, D Prater, C Sellers, R Shaw, T Stones