



Horsforth Town Council

Mechanics Institute
Town Street
Horsforth
Leeds
LS18 5BL

admin@horsforthtowncouncil.gov.uk – www.horsforthtowncouncil.gov.uk – **0113 258 0988**

Community and Environment Committee

Thursday 4 March 2021

AGENDA PACK

Contents page overleaf

*Distribution: Cllrs B Batchelor, C Calvert, R Capitano, D Collins, SL Dowling, SM Dowling,
R Hardcastle, R Harris, E Hyndes, R Jacques, R Jones, P Mallott, D Prater, C Sellers, R Shaw, T Stones*

Table of Contents

Item 4 - minutes of the previous meeting	3
Item 9 - Newlay Weir incident - proposed motion	5
Item 16 - Fink Hill barrier troughs inspection report	6



Horsforth Town Council
Community and Environment Committee Minutes
10 December 2020 at 7pm

Present:

In the Chair: Cllr D Prater

Cllrs B Batchelor, C Calvert, D Collins, SM Dowling, SL Dowling, R Hardcastle, E Hyndes, R Jones, P Mallott, T Stones

In attendance: L Farrell - Assistant Clerk.

CE/20.25 - 30 left deliberately blank

CE/20.31 To accept apologies and the reason for absence.

RESOLVED: To accept the apologies and reasons for absence from Cllrs R Jacques, R Harris and C Sellers.

7.01pm Cllr SL Dowling joined the meeting.

CE/20.32 Declaration of Disclosable Pecuniary and other Interests.

The following non-pecuniary interests were declared:

Cllrs D Prater and E Hyndes – Item 6 – know the applicant

CE/20.33 To consider questions and comments from members of the public at the Chairman's discretion.

No members of the public present.

CE/20.34 Minutes of the previous meetings

RESOLVED: That the minutes of the meeting held on Thursday 1 October 2020 are a true record.

CE/20.35 Committee budget 2021-22

To agree and set next year's budget.

RESOLVED: The budget for 2021/22 was agreed.

CE/20.36 Grant and Sponsorship applications

To consider grant and sponsorship applications

Further information for the grant application from Singing Mums.

Cllrs D Prater and E Hyndes left the meeting during the discussion and vote.

RESOLVED: To defer a decision for the present time until a constitution, rather than aims, is presented.

Signed Dated

ACTION: Office to guide the organisation on where to find a template constitution to produce a constitution.

ACTION: Office to seek advice from YLCA on grants to community organisations.

CE/20.37

Horsforth Matters

To receive an update and to consider any action.

Deferred to next meeting.

CE/20.38

Street furniture risk assessment

To note completed risk assessments and actions. **Noted.**

CE/20.39

Annual Event

To be considered by Events Sub-Committee. No action for referral.

CE/20.40

Bands in the Park.

20.40.1. To consider sponsorship for 2021.

Resolved: Committee agreed to sponsorship for 2021.

20.40.2. To collate known dates of park event to send to Leeds City Council to avoid clashes.

ACTION: Office to inform Leeds City Council of dates of Horsforth Gala and Food and Drink Festival.

CE/20.41

Matters for Information

To be reported verbally at the meeting:

- Gala Stall:
No payment made in 2020.
- Good Citizen and Young Achiever Awards 2020 Presentations
Office working with Chair and Vice Chair to present awards week beginning 21 December 2020
- Good Citizen and Young Achiever Awards 2021 Adverts and publicity
Adverts and posters are on the Town Council website and Facebook page.
- Horsforth Litter Pickers
No group events currently scheduled. They will inform the office of future events to publicity on the Town Council website and Facebook page.

CE/20.42

Items for future agenda

Horsforth Matters.

CE/20.43

Date of the next Meeting

Next meeting of the Committee: 4 March 2021

Deadline for agenda items: 25 February 2021

The meeting closed at 8:16 pm.

Distribution: Cllrs B Batchelor, C Calvert, R Capitano, D Collins, SL Dowling, SM Dowling, R Hardcastle, R Harris, E Hyndes, R Jacques, R Jones, P Mallott, D Prater, C Sellers, R Shaw, T Stones

Signed Dated

Motion re. Newlay Weir incident & investigation**Received: 16 February 2021****Revised ~~23 February 2021~~; 25 February 2021****For: Community and Environment Committee 4 March 2021****Moved by: Cllr David Prater**

The Community and Environment Committee is saddened by the partial collapse of Newlay Weir in late January/early February. In addition to the conservation and environmental implications for the river and surrounding habitat, this represents significant damage to a grade II, much-loved local historical landmark which has endured extreme weather conditions for centuries.

The damage to the weir has caused significant concern for Horsforth residents living in the vicinity of the river, including damage to garden perimeters and uncertainty around future flood risks.

The Committee notes that in response to the incident the Environment Agency (EA) has: launched an investigation into the collapse of the weir; released three update briefings (11 Feb/16 Feb/23 Feb); and commenced some initial remedial works to secure the banks of the river.

Committee resolves that Council writes to the EA to assert the following points:

- The investigation into the damage of Newlay Weir should not be predicated on a prior assumption that heavy rainfall and high river levels during Storm Christophe were the primary cause of said damage
- The investigation into the damage of Newlay Weir must ensure thorough assessment of the construction of a new salmon pass adjacent to the weir, in terms of the methods used (eg pile driving) and also the timing of the works (ie left in an unfinished state as flood season arrived)
- The investigation must be transparent and independent. For example, any assessment of the salmon pass construction should not be completed by those responsible for building the salmon pass but by an impartial appointed expert.

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Checklist for street furniture inspection

Inspection carried out by:	B Batchelor
Date of inspection:	19/11/2020
Item inspected (ID no and description)	No. 8 – Fink Hill barrier troughs

<p>1. Ensure there are no hazards such as broken glass, litter, debris from trees, fouling, on the furniture. Action required: None</p> <p>Date action completed: Click or tap here to enter text.</p>
<p>2. Ensure that all fixings are present and secure. Action required: None</p> <p>Date action completed: Click or tap here to enter text.</p>
<p>3. Check that the furniture is firmly fixed. Any loose installations must be reported for removal or repair. Action required: None</p> <p>Date action completed: Click or tap here to enter text.</p>
<p>4. Check that there are no parts missing. Action required: None</p> <p>Date action completed: Click or tap here to enter text.</p>
<p>5. Check for sharp edges that may cause injury. Action required: None</p> <p>Date action completed: Click or tap here to enter text.</p>
<p>6. If the furniture is on grass, ensure the surface is adequately drained and check whether areas of wear or ground erosion need to be made good to prevent slip and trip hazards from developing. Action required: n/a</p> <p>Date action completed: Click or tap here to enter text.</p>
<p>7. Check all painted surfaces for scratches or chipping. Action required: Some light scratching on the trough near the clock but no action needed</p> <p>Date action completed: Click or tap here to enter text.</p>
<p>8. Ensure all timber surfaces are smooth and free from splinters or rough edges which may create abrasion hazards. Action required: n/a</p> <p>Date action completed: Click or tap here to enter text.</p>
<p>9. Check metal surfaces and components for signs of corrosion. Action required: None</p> <p>Date action completed: Click or tap here to enter text.</p>

Signed B Batchelor

Street furniture inspection checklist