



Horsforth Town Council

Full Council Minutes
16 December 2020 at 7.00pm

Present: In Chair – Cllr J Garvani

Broadfields	Brownberrie	Hall Park	Victoria	Woodside
John Garvani	Reiss Capitano	Simon Dowling	Jude Arbuckle	Chris Calvert
Eddie Hyndes	Dawn Collins	Richard Hardcastle	Becca Batchelor	
Raymond Jones	Christine Glover	Peter Mallott	Becky Heaviside	
Rosa Shaw	Matt Leech	Tracy Stones	David Prater	
	Rob Harris			

In attendance: L Farrell – Assistant Clerk; 1 member of the public

HTC/20.65 - 70 These minute numbers have been left blank intentionally.

HTC/20.71 To receive apologies for absence and to consider the reason for the absence
RESOLVED: That the apologies and reasons for absence from Cllr C Sellers be accepted.

HTC/20.72 Declaration of Disclosable Pecuniary and other Interests
Cllr J Garvani declared that he knows the member of public who is speaking to Council.

19.06 Cllr R Capitano joined the meeting.

HTC/20.73 To consider questions and comments from members of the public at the Chairman’s discretion

19.11 Cllr B Heaviside joined the meeting.

A member of the public spoke to request that Horsforth Town Council sign an open letter to the Leeds City Councillors that will be part of the Plans Panel discussing the Leeds Bradford airport expansion planning application.

It was agreed that an Extraordinary Meeting (EOM) of Full Council be scheduled for 6 January 2021 to discuss further, and to vote whether or not to add Horsforth Town Council to the list of signatories for the letter.

ACTION: Office to schedule an EOM for 6 January and to circulate the letter with the agenda.

HTC/20.74 Minutes of the previous meeting
RESOLVED: That the minutes of the meeting held on 10 September 2020, and the EOM held on 4 November 2020 are a true record.

Signed Dated

HTC/20.75 Horsforth Policing Update

No report was available from the police at this time, and no officer was available to attend the meeting.

ACTION: The office to send the police a list of all Full Council meetings up to date to ensure the police have sufficient notice for all future meetings.

HTC/20.76 Finance

RESOLVED: To approve the accounts and list of payments to 29 October 2020.

HTC/20.77 3&5 The Green

Members **noted** an update:

Mark Mills, Head of Asset management reviewed the business statement with his colleagues and gave Leeds City Council's (LCC) feedback.

LCC raised concerns regarding subletting spare space to a commercial business in the plan as the valuation LCC made, regarding 3&5 The Green (including the Stables) was made on the assumption that the Town Council would only use the premises for "community related activities"; subletting any spare space could only be to a community organisation not a commercial one.

He offered two options:

1. LCC reviews the price that they would charge the Council for the premises now on the basis that there would be some commercial financial income. The problem with this option is that the Council does not have any real financial figures regarding this and may not need this clause in the agreement anyway.

2. The Council continues to purchase the premises at the current price agreed, on the understanding that it would only be for "community related activities" for now. If future subletting is made to commercial businesses, there would be a renegotiation with the asset management team as to what would be a fair split between the Council and LCC regarding that additional commercial gain.

RESOLVED: That the Council accepts the second option and amends the business plan accordingly.

ACTION: Cllr Collins to remove the sentence regarding commercial subletting from the business plan.

ACTION: Office to proof the amended business plan and submit to the Assets Management Team at LCC.

HTC/20.78 Free School Meals During Holidays

To receive an update and consider any action required.

No update was available.

RESOLVED: Deferred until the next normal meeting.

HTC/20.79 Community Infrastructure Levy Advisory Group

20.79.1. That a Community Infrastructure Levy Advisory Group be established

RESOLVED: An advisory group is agreed.

20.79.2. To approve the draft terms of reference for the Advisory Group.

RESOLVED: The terms of reference approved.

HTC/20.80 To Consider a Motion to Have an Awards Event as the Annual Event 2021.

RESOLVED: Motion to be placed on the next Community and Environment agenda for further discussion.

Signed Dated

- HTC/20.81 Website upgrade. To receive a verbal update.**
Members **noted** that work was halted until the Office was back to full staffing levels.
- HTC/20.82 Matters for Information**
None.
- HTC/20.83 Items for future agenda**
None.
- HTC/20.84 Date of next meeting**
28 January 2021 at 7pm.
Deadline for agenda items – 16 January 2021

The meeting closed at 8:41 pm

Distribution: Cllrs J Arbuckle, B Batchelor, C Calvert, R Capitano, D Collins, SM Dowling, SL Dowling, J Garvani, C Glover, R Hardcastle, R Harris, B Heaviside, E Hyndes, R Jacques R Jones, M Leech, G MacFarlane, P Mallott, D Prater, C Sellers, R Shaw, T Stones

Signed Dated