



Horsforth Town Council

Mechanics Institute
Town Street
Horsforth
Leeds
LS18 5BL

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Planning, Licensing and Traffic Committee

Thursday 15 October 2020

AGENDA PACK

*Distribution: Cllrs J Arbuckle, C Calvert, R Capitano, J Garvani, C Glover, R Hardcastle,
B Heaviside, E Hyndes, R Jones, M Leech, T Stones*

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Agenda Item 4 Minutes of previous meeting

Horsforth Town Council

Planning, Licensing & Traffic (PLT) Committee Minutes Thursday 17 September 2020 at 7pm.

Present: In Chair – Cllr R Jones

Cllrs J Arbuckle, C Calvert, R Capitano, C Glover, R Hardcastle, E Hyndes, M Leech, T Stones.

In attendance: Lyn Farrell, Assistant Clerk, Julie Sou, Clerk

PLT/20.33 – 20.40 intentionally left blank

PLT/20.41 To receive apologies for absence and to consider the reason for the absence
Cllrs J Garvani, R Hardcastle (might arrive late)
RESOLVED: Apologies accepted.

PLT/20.42 Declaration of Disclosable Pecuniary and other Interests
The following ordinary interests were declared:
None.

PLT/20.43 To consider questions and comments from members of the public at the Chairman's discretion.
None in attendance.

PLT/20.44 Minutes of the previous meetings
RESOLVED: That the minutes of the meeting held on Thursday 20 August 2020 are a true record.

PLT/20.45 Leeds City Council Planning Decisions. Noted.

Cllr R Capitano arrived 7.07 PM

PLT/20.46 Comment on Planning Applications since the last meeting of this Committee
To consider and comment on planning applications from Leeds City Council.
Comments attached.

PLT/20.47 Planning Appeals & Planning Appeal Decisions
20.47.1. To consider planning appeals received. None received.
20.47.2. To note planning appeal decisions. None received.

PLT/20.48 Planning Enforcement
To receive and note an update on key planning enforcement cases. **None received.**

PLT/20.49

Licensing Applications

To consider applications received since the last meeting (if any).

20.49.1. Temporary Events Licences. None received.

20.49.2. New premises licence applications. None received.

Clr R Hardcastle arrived 7.56 PM

- PLT/20.50 Traffic**
- 20.50.1.** To consider new traffic complaints and updates (if any) including the following: Illegal/inconsiderate parking on Low Lane. **See agenda pack. Noted.**
ACTION: Office to request copy of Cllr Taylor's email regarding the issue.
ACTION: Office to send follow up email to police for report on issue.
- 20.50.2.** Speed Indicator device (SID) (if any updates available). **None available.**
- PLT/20.51 Kirkstall Forge.** Update from Cllr T Stones. **Noted.**
- PLT/20.52 Woodside Quarries Development.** To receive and note updates (if any). **None.**
ACTION: Office to resend invitation to representative to attend PLT meeting.
- PLT/20.53 Horsforth Campus Development.** To receive and note updates (if any). **None.**
- PLT/20.54 Leeds Bradford Airport (LBA)**
- 20.54.1.** To receive and note updates from the Leeds Bradford Airport Consultative Committee (if any). **None.**
- 20.54.2.** To receive and note updates regarding the Leeds Bradford Airport Link Road (if any). **None.**
- PLT/20.55 Report from Local Residents Associations**
To receive and note updates (if any). **None.**
- PLT/20.56 Leeds City Council Core Strategy and Site Allocation Plan**
To consider updates and agree any necessary action (if any). **None.**
- PLT/20.57 Community Infrastructure Levy**
To consider and note information on the community infrastructure levy (if any). **None.**
- PLT/20.58 Government Consultations on Planning for the Future and Transparency and Competition**
To consider a response to the above consultations from PLT. **See agenda pack.**
RESOLVED: Individual responses to be made
- PLT/20.59 Matters for information.**
- Connect Leeds have accepted the invitation to attend the October PLT meeting
 - Update regarding Mike Dando and Planning Training. **Noted.**
- PLT/20.60 Items for future agenda**
- PLT/20.61 Date of the next meeting**
The date of the next meeting is 15 October 2020.
Deadline for Agenda items is 1 October 2020.
Noted.

The meeting closed at 8.21 PM

Distribution: Cllrs J Arbuckle, C Calvert, R Capitano, J Garvani, C Glover, R Hardcastle, B Heaviside, E Hyndes, R Jones, M Leech, T Stones

Application No.	Address/Location	Details	Comments	Object/Support/Neutral
20/04277/LI	2 Newlay Lane Horsforth Leeds LS18 4LE	Listed Building 1Application for the replacement of three windows and a stone lintel	Horsforth Town Council neither supports nor objects to this application.	N
20/04297/FU	Horsforth School Lee Lane East Horsforth Leeds LS18 5RF (extension request granted for comments)	New two storey school building, relocated and expanded hard courts, reconfigured and expanded parking provision, and diverted footpath	Horsforth Town Council note that the school has listened to suggestions at local council level that raised residents' concerns. The concerns are addressed in the revised plans and the Town Council supports the revised application.	S
20/04696/FU	204 Stanhope Drive Horsforth Leeds LS18 4LU	First floor extension to side and single storey extension to rear	Horsforth Town Council neither supports nor objects to this application.	N
20/04701/FU	9 Broadgate Avenue Horsforth Leeds LS18 5DT	Single storey extension to side and rear	Horsforth Town Council neither supports nor objects to this application.	N
20/04782/FU	29 Hunger Hills Avenue Horsforth Leeds LS18 5JS	Single storey side extension	Horsforth Town Council neither supports nor objects to this application.	N
20/04812/FU	Land Adj The Gables 229 Hall Lane Horsforth Leeds LS18 5EG	One detached house	Horsforth Town Council objects to this application as it is overdevelopment of the area. Particularly concerned over the lack of parking	O
20/04843/FU	120 West End Drive Horsforth Leeds LS18 5JX	Part single storey part two storey side elevation	Horsforth Town Council neither supports nor objects to this application.	N
20/04852/FU	48 West End Lane Horsforth Leeds LS18 5JP	New pitched roof to flat roof over garage and porch	Horsforth Town Council neither supports nor objects to this application.	N
20/04863/LI	2 - 4 Hall Lane Horsforth Leeds LS18 5JE	Listed building application for single storey rear extension; External alteration of windows to French doors of ground floor rear	Horsforth Town Council neither supports nor objects to this application.	N
20/04922/FU	22 Hall Park Avenue Horsforth Leeds LS18 5LN	Single storey side and rear extension	Horsforth Town Council neither supports nor objects to this application.	N
20/04939/FU	93 Southway Horsforth Leeds LS18 5RW	Two storey side extension and single storey rear extension; decking to rear	Horsforth Town Council neither supports nor objects to this application.	N

20/05135/FU	13 Outwood Avenue Horsforth Leeds LS18 4JH	Part two storey part single side and rear extension	Horsforth Town Council neither supports nor objects to this application.	N
20/05266/FU	46 Broadgate Crescent Horsforth Leeds LS18 4HA	Single storey rear extension	Horsforth Town Council neither supports nor objects to this application.	N
20/05273/FU	Clarence Road Horsforth Leeds LS18 4LB	Retrospective planning application for bin and cycle storage to plot 9	Horsforth Town Council neither supports nor objects to this application.	N
20/05305/FU	15 Knoll Wood Park Horsforth Leeds LS18 4SH	Part two storey and part single storey extension to side and alterations to materials and fenestration	Horsforth Town Council neither supports nor objects to this application.	N
20/05448/FU	58 Scotland Way Horsforth Leeds LS18 5SL	Alterations including single storey extension to side and rear	Horsforth Town Council neither supports nor objects to this application.	N

Agenda Item 5 Fink Hill Development

This information is taken from the Leeds City Council Connecting Leeds page
<https://finkhill.commonplace.is/about>

Introduction

The Fink Hill junction, situated between the A65 Horsforth Roundabout and Low Lane Roundabout, provides the main route from the A6120 Ring Road into Horsforth. The Ring Road is the main route for traffic through the area and Fink Hill is a key route from the Ring Road into Horsforth. The junction, renowned for the adjacent Horsforth Cenotaph, currently suffers from severe congestion leading to delays and prolonged journey times for users.

Current Issues

The A6120 Ring Road and commercial areas with its high traffic volumes severs the communities north and south of the Ring Road, limiting access for local people to jobs and services. There are no formal crossings on Fink Hill, Park Side or Ring Road west. This makes it difficult for people to travel on foot safely between these communities. There are also no dedicated cycle facilities provided. There are a number of strong 'desire lines' where people cross informally.

The junction is identified as a congestion hotspot, delaying traffic movements on the A6120 Ring Road which is a key route for the city.

Pedestrian crossing facilities at the junction have been requested by the local community and investigated multiple times. However, on each occasion the work was paused because the addition of pedestrian facilities would increase delay and compromise the operation of the A6120 Ring Road.

Background

Leeds City Council have been investigating how best to improve the junction. There are many challenges to overcome including the congested Ring Road and Horsforth Roundabout, minimising environmental impacts, and the proximity to residential properties.

We have considered several options to address the issues at this location. The design we are seeking feedback on has been through several versions in order to minimise any impacts while delivering the best possible outcome for the local community and those travelling through the junction. You can view the plans and find out about the options considered before letting us know what you think on the "have your say" page.

Scheme Objectives

The Fink Hill junction improvement scheme aims to:

Improve pedestrian and cycle facilities to enhance safety and reduce community severance.

Improve bus reliability and reduce journey times for bus routes.

Reduce queuing and delay to traffic using the A6120 Ring Road.

Improve safety and efficiency by providing an improved and clearly marked layout for traffic on the approach to Horsforth Roundabout, reducing congestion.

Allow flexibility so that improvements to other adjacent junctions can go forward.

Enable the ring road to cope with unusual traffic and travel conditions and accommodate future aspirations for dualling the Ring Road.

Funding

This scheme is part of the Corridor Improvement Programme funded by the West Yorkshire Combined Authority. The programme targets low and medium cost improvements on key strategic routes across West Yorkshire. The Corridor Improvement Programme aims to deliver benefits for all road users through reducing congestion and journey times and improving connectivity and accessibility.

The scheme is forecast to cost approximately £4 million with analysis indicating this will demonstrate value for money. The proposals will be reassessed based on the latest designs and they will need to continue to demonstrate value for money to progress.

Other local Improvements

There are several other schemes currently under consideration in the local area. These include a new skate park within Horsforth Hall Park and improvements to Horsforth Roundabout. In addition, a feasibility study is being undertaken to assess the potential for dualling the Ring Road, and making Manor Road one way with contra-flow cycle lane. Each of these are not affected by the proposals presented for Fink Hill junction.

Leeds City Council are also currently exploring options to improve the capacity of a section of the A6120 Outer Ring Road between Dawson's Corner (A647) and Horsforth Roundabout (A65). These improvements would enable a transformation of the highway network to the west and north west of Leeds by unlocking a major strategic highway bottleneck.

The project is in the early stages of development and we are working on a Strategic Outline Business Case. This work will consider and appraise potential highways and non-highways options including public transport, walking and cycling measures, and associated measures to encourage mode shift and behavioural change. Option appraisal will take into account the wider potential benefits in terms of connectivity and of re-routing through traffic from more urban areas and/or local roads through communities.

The Leeds Outer Ring Road provides a key strategic orbital route, but congestion on parts of the route can cause delay and unpredictability in journey times and an increase in standing traffic. Any schemes which may increase highway capacity need to be fully considered and scrutinised, particularly in light of the Climate Emergency.

What happens next?

Subject to the feedback received from this consultation, the ongoing design process, and approvals from Leeds City Council and West Yorkshire Combined Authority, it is envisaged that further work will take place during 2020. A planning application and associated documents, including the Environmental Impact Assessment, will be required before work can start. If the planning application is successful it is envisaged the scheme will commence on site in early 2021. Construction is likely to take 9 – 12 months.

A contractor will be appointed soon to consider how best to manage any temporary works and traffic management associated with the construction. More details on how and when the scheme will be constructed will be communicated in advance to try to minimise disruption.

Agenda Item 6 – Leeds City Council Planning Decisions

Two storey and single storey side/rear extension including decking and paved area to rear - NON MATERIAL AMENDMENT to 20/02806/FU - Provide additional roof light in the master bedroom at first floor.

15 South Row Horsforth Leeds LS18 4AA

Ref. No: 20/9/00206/MOD | Received: Tue 08 Sep 2020 | Validated: Tue 08 Sep 2020 | Status: Non Material Amendment Approved

3.20m single storey rear extension, 3.69m to ridge height and 2.56m to eaves

242 Broadway Horsforth Leeds LS18 4EX

Ref. No: 20/05537/DHH | Received: Wed 02 Sep 2020 | Validated: Wed 02 Sep 2020 | Status: Not Required

Alterations to external facade of proposed 21 flats - NON MATERIAL AMENDMENT to 18/06687/FU - Amendments to elevations to allow for rendered facade

Avenir Works 1 Ltd Greatminster House Lister Hill Horsforth Leeds LS18 5AZ

Ref. No: 20/9/00192/MOD | Received: Tue 18 Aug 2020 | Validated: Tue 18 Aug 2020 | Status: Non Material Amendment Approved

Two storey side extension and single storey rear extension; decking to rear

93 Southway Horsforth Leeds LS18 5RW

Ref. No: 20/04939/FU | Received: Mon 10 Aug 2020 | Validated: Mon 10 Aug 2020 | Status: Application Approved

Single storey side extension

29 Hunger Hills Avenue Horsforth Leeds LS18 5JS

Ref. No: 20/04782/FU | Received: Tue 04 Aug 2020 | Validated: Tue 04 Aug 2020 | Status: Application Approved

First floor extension to side and single storey extension to rear

204 Stanhope Drive Horsforth Leeds LS18 4LU

Ref. No: 20/04696/FU | Received: Fri 31 Jul 2020 | Validated: Fri 31 Jul 2020 | Status: Application Approved

Certificate of Proposed Lawful Development for an extension to gable, dormer to rear with Juliet balcony; rooflight to front

20 Victoria Walk Horsforth Leeds LS18 4PL

Ref. No: 20/04653/CLP | Received: Thu 30 Jul 2020 | Validated: Fri 07 Aug 2020 | Status: Application Approved

Part two storey rear/side extension and part single storey rear extension

48 Victoria Gardens Horsforth Leeds LS18 4PH

Ref. No: 20/04581/FU | Received: Tue 28 Jul 2020 | Validated: Tue 11 Aug 2020 | Status: Application Approved

**Certificate of proposed lawful development for a dormer window to rear
48 Victoria Gardens Horsforth Leeds LS18 4PH
Ref. No: 20/04580/CLP | Received: Tue 28 Jul 2020 | Validated: Mon 03 Aug 2020 | Status:
Application Approved**

**Single storey rear extension
30 Hawksworth Road Horsforth Leeds LS18 4JP
Ref. No: 20/04509/FU | Received: Mon 27 Jul 2020 | Validated: Mon 27 Jul 2020 | Status:
Application Approved**

**Listed building application for single storey rear extension; replacement windows; installation of
rooflight and alterations including demolition of attached garage
129 Town Street Horsforth Leeds LS18 5BL
Ref. No: 20/04420/II | Received: Wed 22 Jul 2020 | Validated: Wed 22 Jul 2020 | Status: Application
Approved**

**Change of use from office with store to residential unit
Property To Rear Of 322 Low Lane Horsforth Leeds LS18 5DE
Ref. No: 20/04418/DPD | Received: Wed 22 Jul 2020 | Validated: Tue 11 Aug 2020 | Status:
Application Approved**

**Single storey rear extension; replacement windows; installation of rooflight and alterations including
demolition of attached garage
129 Town Street Horsforth Leeds LS18 5BL
Ref. No: 20/04419/FU | Received: Wed 22 Jul 2020 | Validated: Wed 22 Jul 2020 | Status:
Application Approved**

**Certificate of proposed lawful development for a single storey side extension
110 Victoria Mount Horsforth Leeds LS18 4PZ
Ref. No: 20/04440/CLP | Received: Wed 22 Jul 2020 | Validated: Wed 22 Jul 2020 | Status:
Application Approved**

**Detached outbuilding to rear
10 Airedale Drive Horsforth Leeds LS18 5ED
Ref. No: 20/04389/FU | Received: Tue 21 Jul 2020 | Validated: Mon 03 Aug 2020 | Status:
Application Approved**

**Single storey rear extension
4 Greenbanks Drive Horsforth Leeds LS18 5BH
Ref. No: 20/04379/FU | Received: Tue 21 Jul 2020 | Validated: Tue 21 Jul 2020 | Status: Application
Approved**

**Single storey rear extension
158 New Road Side Horsforth Leeds LS18 4DP
Ref. No: 20/04384/FU | Received: Tue 21 Jul 2020 | Validated: Mon 03 Aug 2020 | Status:
Application Approved**

**Change of use of beauty salon to cafe/deli
24 Bletchley Avenue Horsforth Leeds LS18 4FA**

Ref. No: 20/04402/FU | Received: Tue 21 Jul 2020 | Validated: Wed 22 Jul 2020 | Status: Application Approved

Change of use of first floor and roof space to form three flats; dormer window to rear and rooflights to front; amendments to first floor windows

96 - 98 New Road Side Horsforth Leeds LS18 4QB

Ref. No: 20/04362/FU | Received: Tue 21 Jul 2020 | Validated: Tue 21 Jul 2020 | Status: Application Approved

Raising level of patio to rear

14 Craggwood Close Horsforth Leeds LS18 4RL

Ref. No: 20/04333/FU | Received: Mon 20 Jul 2020 | Validated: Mon 03 Aug 2020 | Status: Application Approved

**Certificate of proposed lawful development for a dormer window to rear and rooflights to front
202 Broadway Horsforth Leeds LS18 4HQ**

Ref. No: 20/04339/CLP | Received: Mon 20 Jul 2020 | Validated: Fri 24 Jul 2020 | Status: Application Approved

**Listed Building Application for the replacement of three ground floor windows and a lintel
2 Newlay Lane Horsforth Leeds LS18 4LE**

Ref. No: 20/04277/LI | Received: Thu 16 Jul 2020 | Validated: Fri 14 Aug 2020 | Status: Application Approved

Single storey side and rear extension

109 Broadgate Walk Horsforth Leeds LS18 4EZ

Ref. No: 20/04238/FU | Received: Wed 15 Jul 2020 | Validated: Wed 15 Jul 2020 | Status: Application Approved

Single storey side and rear extension

24 Newlaithes Gardens Horsforth Leeds LS18 4JU

Ref. No: 20/04162/FU | Received: Mon 13 Jul 2020 | Validated: Thu 23 Jul 2020 | Status: Application Approved

Part two storey part single storey side/rear extension with patio area and balcony to ground floor level

34 Sussex Avenue Horsforth Leeds LS18 5NP

Ref. No: 20/04127/FU | Received: Fri 10 Jul 2020 | Validated: Wed 22 Jul 2020 | Status: Application Approved

Alterations to rear window to create new entrance door with excavation to create entrance to the door

2 Mount Royal New Street Horsforth Leeds LS18 4AZ

Ref. No: 20/04090/FU | Received: Thu 09 Jul 2020 | Validated: Tue 21 Jul 2020 | Status: Application Approved

Part retrospective application for subdivision of two bed self contained flat to 2x one bed self contained flats; new roof light to front

19 - 21 Station Road Horsforth Leeds LS18 5PA

Ref. No: 20/03996/FU | Received: Mon 06 Jul 2020 | Validated: Thu 16 Jul 2020 | Status: Application Approved

Certificate of Proposed Lawful Development for a timber Outbuilding to the rear

Whetstone Farm Bayton Lane Horsforth Leeds LS18 5EZ

Ref. No: 20/03805/CLP | Received: Tue 30 Jun 2020 | Validated: Fri 17 Jul 2020 | Status: Application Approved

Single storey rear extension and dormer window to side elevation

10 Brownberrie Crescent Horsforth Leeds LS18 5PT

Ref. No: 20/03770/FU | Received: Mon 29 Jun 2020 | Validated: Mon 03 Aug 2020 | Status: Application Approved

Change the Use of basement restaurant to a brewery with ancillary retail and event space

143 New Road Side Horsforth Leeds LS18 4QD

Ref. No: 20/03248/FU | Received: Mon 08 Jun 2020 | Validated: Tue 14 Jul 2020 | Status: Application Approved

5m single storey rear extension, 3.45m to ridge height and 2.5m to eaves

4 Oakford Terrace Horsforth Leeds LS18 5DH

Ref. No: 20/03060/DHH | Received: Fri 29 May 2020 | Validated: Wed 26 Aug 2020 | Status: Not Required

Alterations including raised roof height to form habitable rooms at first floor level; balustrade to side
79 Bachelor Lane Horsforth Leeds LS18 5NF

Ref. No: 20/02274/FU | Received: Fri 17 Apr 2020 | Validated: Fri 17 Apr 2020 | Status: Application Withdrawn

Agenda Item 7 New Planning Applications

Application No.	Address/Location	Details
<u>20/04545/FU</u>	20 New Crescent Horsforth Leeds LS18 4RR	Raised decking area to rear/side with shed below
<u>20/04996/FU</u>	80 Broadgate Lane Horsforth Leeds LS18 4BS	Single storey flat roof extension to rear of property
<u>20/05463/FU</u>	3 Thorntons Dale Horsforth Leeds LS18 4UW	Single storey side extension
<u>20/05493/FU</u>	47 Rose Terrace Horsforth Leeds LS18 4QA	Single storey rear extension
<u>20/05534/FU</u>	17 Woodway Horsforth Leeds LS18 4HY	Single storey rear extension; raised steps to rear; insertion of window and door to side; dormer window to rear
<u>20/05585/FU</u>	3 Cragg Road Horsforth Leeds LS18 4NT	External alterations including; single storey rear extension
<u>20/05646/FU</u>	16 Oliver Hill Horsforth Leeds LS18 4JF	Conversion of integral garage to form habitable room; single storey side/rear extension
<u>20/05656/FU</u>	Cornerstones Scotland Lane Horsforth Leeds LS18 5SF	Dormer to side
<u>20/05768/FU</u>	10 Argyll Close Horsforth Leeds LS18 5SP	Alteration including first floor side extension and part garage conversion to habitable room space
<u>20/05784/FU</u>	14 Victoria Crescent Horsforth Leeds LS18 4PR	Single storey side extension
<u>20/05835/FU</u>	69 Southway Horsforth Leeds LS18 5RN	Conversion of attic to form habitable rooms, dormer window to rear
<u>20/06063/FU</u>	8 Manor Mews Horsforth Leeds LS18 4GU	Single storey rear extension
<u>20/06112/FU</u>	102 Hawksworth Road Horsforth Leeds LS18 4JJ	Part two storey and part single storey extension to side
<u>20/06150/FU</u>	9 Outwood Walk Horsforth Leeds LS18 4JG	Single storey side extension

<u>20/06179/FU</u>	50 Burley Lane Horsforth Leeds LS18 4NR	Part first floor, part single storey, part two storey side/rear extension
<u>20/06247/FU</u>	31 Outwood Lane Horsforth Leeds LS18 4JB	Extension to existing dormer at front, dormer window to rear
<u>20/06248/FU</u>	28 West End Drive Horsforth Leeds LS18 5JZ	Part two storey and part single storey extension to side and rear; porch to front



Planning Services

Merrion House
110 Merrion Centre
Leeds LS2 8BB

Agenda Item 8.1 Appeal received

Ask for Clare Crisp
Direct Line 0113 3786968
Central Switchboard (0113) 2224444
Fax **(0113) 2478230**
Minicom (0113) 2224410
EMail **planning.appeals@leeds.gov.uk**

Appeal Number: 104006
Planning Number 20/02474/FU

Date: 22 September 2020

Horsforth Town Council
Mechanics Institute
Town Street
Horsforth
LS18 5BL

Dear Sir/Madam

TOWN AND COUNTRY PLANNING ACT 1990

Appeal Made By	Mr & Mrs J & L Webber
Site Address	11 North Broadgate Lane Horsforth Leeds LS18 5AF
Description	Two storey, first floor and single storey side and rear extension; Dormer window to rear
Planning Inspectorate Reference	APP/N4720/D/20/3259641

The Planning Inspectorate has received the above appeal against the refusal. It will be dealt with by the fast track Written Representations procedure. This means that no further comments can be made and a decision is expected within 8 weeks. Any comments we have already received relating to this application will be sent to the Planning Inspectorate and the appellant.

If you wish to withdraw any representations you made on the application, you must make this request to the Planning Inspectorate by 20 October 2020.

You can do this online at <https://acp.planninginspectorate.gov.uk> If you do not have access to the internet, you can write (quoting the Planning Inspectorate reference above) to The Planning Inspectorate, Temple Quay House, 2 The Square, Bristol, BS1 6PN.

Jonathan Carr
Head of Development Management

All documents relating to the appeal, including comments and the decision, will appear on our

website at www.leeds.gov.uk/publicaccess. You can track the progress of the appeal on Public Access.

Yours faithfully

Agenda Item 11 Traffic

Illegal/inconsiderate parking on Low Lane. Email from Councillor J Taylor and update from Police

Horsforth Ward Councillor J Taylor kindly allowed sharing with PLT of the response to him from Leeds City Council Highways regarding Low Lane parking issues.

Please note that this email was previously shared with all of Horsforth Town Council's Broadfields Councillors and with the member of public who raised the issue with the Town Council and with Leeds City Council via Councillor Taylor.

Email response from Highways dated 14 September 2020

I have visited on two weekday and one weekend occasion to determine the extent of the parking in the area and how it impacts the local area. I will comment only on the highway matters, not any discussion with Evans Halshaw and TPP, as that is outside of my remit.

Leeds City Council does not currently look to introduce parking orders prohibiting parking on the footways. This is not because we support such actions, but we are pragmatic that in some areas such actions allow for traffic flow to continue and to remove parking entirely would be pose issues for residents. This is typically in the more historical areas of the city where properties have no parking provision and the roads themselves are also narrow. We would never support parking on a footway that obstructs the footway and regularly ask for Police intervention in areas where it is noted that parking stops those with pushchairs/wheelchairs/mobility scooters etc... from safely proceeding along the footway. We believe that is most often a matter of education, as a lot of drivers believe that they are doing the right thing by leaving space for the road to flow even though they are subsequently obstructing the footway.

We are also aware of the ongoing discussions from government regarding the options local authorities may be presented with to combat the issue of footway parking and remain open minded as to the result of the government's decision on this matter.

The parking on the occasions I visited was solely focussed on Low Lane, with very light parking on King George Road and St. James Drive on both weekday and weekend days, suggesting that that parking is residential in nature. It may be the case that some Evans Halshaw staff are still on furlough and that TPP staff are working from home, meaning any of their staff that would have pre-lockdown parked in the area are currently not doing so. The parking noted on Low Lane was busy and evenly split between those parked on the footway and those not. There were a very small number of vehicles parked in a manner that may have caused obstruction for something wider such as a double buggy. At this point in time I do not believe there is a need to take a gung-ho approach and recommend double yellow lines or a footway parking ban in this area (usual funding issues notwithstanding) but instead ask local Police colleagues to attend the area and issue penalty charge notices/letters of warning as they see fit to offending vehicles. This will allow for a longer monitoring period for ourselves to determine whether a permanent parking restriction is required, should drivers not take to parking in a

sensible manner that doesn't present safety issues for passing pedestrians, or vehicles upon the carriageway and any measure in the future will need to be carefully designed so as to not displace significant levels of parking into adjacent side streets, potentially causing worse issues in these roads for residents and passing vehicles, as well as being subject to the usual consultation and legal advertisement processes.

I hope the above information is of use to you at this point. Should you have any further queries at this point in time, please let me know.

Email update from the Police dated 22 September 2020

I'm afraid I didn't record the date but literally within a few days of you sending me the request I went to see them, they reacted well and to be fair no vehicles were found to be obstructing the path and haven't been since.

Agenda Item 15 Minutes from LBAAC

Minutes of the Consultative Committee Meeting held via
Microsoft Teams

Thursday 24th September 2020

14.00 – 16.00

Members Present:

Mr M Goodwin	Chairman
Mr M Dobson	Deputy Chairman
Cllr C Campbell	Local Resident Representative – Yeadon
Cllr G Dixon	Baildon Town Council
Mr B Dunsby	Harrogate Chamber of Trade and Commerce
Mr B Felstead	Burley in Wharfedale Parish Council
Cllr P Grahame	Leeds City Council
Mr J Howard	Bramhope & Carlton Parish Council
Mr M Hughes	Horsforth End of Runway Representative
Cllr P Robinson	Otley Town Council
Ms H Ruane	Airport Support Group
Mr K Stephenson	Unite the Union (R Bedford Deputy)
Cllr P Wadsworth	Leeds City Council

Members Apologies:

Mr R Bedford	Trades Union Congress – Yorkshire & Humber
Mr K Cothliff	Aireborough Neighbourhood Forum
Mr A Elsegood	Menston Neighbourhood Forum & Community Association
Ms L Goodall	Yorkshire Local Councils Association – Leeds Branch
Cllr J Whiteley	District Councillor, Bradford District Council

Observers

Helen Pickering	North West Leeds Transport Forum
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Airport Officers Present:

Tom Holdsworth	Aviation Development Manager
Damian Ives	Operations Director
Charles Johnson	Head of Planning Development
Neil Perkis	Contingency & Emergency Planning Manager
Hywel Rees	Chief Executive Officer
Tracey Stevenson	Environmental Manager (minutes)

1. Minutes of the Last Meeting

The June minutes had been circulated and approved ahead of the meeting.

2. Update from Hywel Rees, LBA CEO

HR provided a summary of airport performance over the last few months. HR reported a pleasing performance during July and August in terms of passengers numbers, compared to what the airport was expecting as a result of Covid-19. September has started off strong, however, passenger numbers are expected to decline into the winter season. The passenger numbers going into winter are dependent upon government policy, in terms of quarantine requirements and any other announcements.

HR gave an update on improvements that have been carried out in the existing terminal. This includes a new baggage system in Hall B to increase capacity and improved security arrangements in the security central screening area. In addition to the material improvements, the airport has significantly improved the cleaning regimes to provide a Covid-19 secure and clean environment. The airport has received very positive feedback from customers and business partners in this regard.

In terms of the new terminal development planning application, HR reported that the airport was awaiting a decision and thanked all those that have provided positive feedback in respect of the sustainable design and socio-economic benefits.

Q. G Dixon - In terms of the planning application, there has been a number of objections and given the reduction in passenger numbers as a result of Covid-19, is the business case to increase passenger numbers to 7m realistic? If the growth is not expected, as forecast, will it affect the plans for the terminal?

A. H Rees - Generally, with airport development planning proposals, people are more likely to object than register support. However, in terms of objections for this proposal there has been a 60/40 split, so there are many in support when comparing against Bristol airport, for example, where there was an 80/20 split in terms of objections.

The planning proposals secured in January 2019 would allow 7m passengers, however, the previous proposal did not give us the environmental benefits that this development brings. Other airport applications were asking for more infrastructure, in addition to more passengers. We are not asking for either, just improved sustainability. We expect the projected passenger growth to be put back by two years due to the impacts of Covid-19.

Q. Cllr Wadsworth – Will it be economical to keep LBA open over the next six months?

A. H Rees - Yes, we will be open and are actively talking to airlines to get as much capacity as possible over the winter season.

3. Business Update

Tom Holdsworth provided a business update in John Cunliffe's absence.

TH explained that passenger numbers have been hampered by the changing quarantine restrictions. However, Turkey and Greece are performing very well.

A new route to Newquay (Eastern Airways) is performing well and bookings look promising going into next summer. In addition, we have new capacity on the Belfast route with Aer Lingus, which will backfill the previous Flybe route. Discussions continue with airlines, including BA and Eastern for a London route.

New capacity has been introduced by Ryanair into Poland and a new route to Lithuania (Vilnius).

MG highlighted that Teesside airport have new routes with Eastern Airways into Heathrow.

TH reported that this is a midday flight slot and not point to point, so baggage has to be collected and rechecked, which is not convenient for connecting flights.

BD endorsed the importance of a BA connection into Heathrow and explained this must be at the right time of day for business in London.

TH agreed but explained that this connection also needs the returning flight to depart at the right time and highlighted that LBA still has the connections to eastern and western destinations via KLM and Aer Lingus respectively.

MG commented that KLM offer excellent connection times. TH agreed and commented that LBA would like to offer the same with BA via Heathrow.

PG commented that she was impressed with LBA and the measures implemented during the Covid-19 pandemic.

4. Coping with Covid-19

Neil Perkis, LBA Resilience & Emergency Planning Manager provided a summary of the Covid-19 safety measures implemented at LBA.

NP reported that screens have been installed on all passenger contact points, as well as dividing screens in walkways and queuing areas. Touch free hand sanitising stations are also in place throughout the terminal. Face coverings must be worn whilst inside the terminal. LBA have supplies of face coverings, however, 95% of passengers bring their own. A thorough cleaning and sanitising regime is also in place.

NP showed the committee a video on all the Covid-19 measures in place at LBA, including the demonstration of 'foggers' which produce a fine mist and can cover a large area, so are used to sanitise all surfaces in the terminal.

5. Terminal Extension Update

Charles Johnson gave an update on the Replacement Terminal Development Application. To date, there have been around 3,200 comments in respect of the application (1,300 in support and 1,900 objections).

Support comments included the surface access improvements, the new sustainable terminal building, the economic recovery due to the £150m private investment and the much improved passenger experience.

Objection comments related to carbon emissions and whether compatible with the climate agenda, surface access and noise.

There have been no objections from the statutory consultees. In addition, there have been no grounds for the refusal of the application by the council, following their review of the carbon, air quality, health and noise assessments. In terms of surface access, some further work is being undertaken to demonstrate the carbon savings.

CJ advised that a public meeting of the Plans Panel is due to take place on Friday 25th September, to discuss the Position Statement in respect of the application.

Q. G Dixon – 7m passengers are already approved but people don't realise that, it needs correcting. It would be useful for LBA to provide a detailed report on the leakage of passengers to Manchester airport.

A. C Johnson – If the application is not approved, we can achieve 7m passengers with the previous consent, however, the passenger experience would not be where we want it to be and we would not have the significant environmental benefits this proposal offers. In terms of passenger leakage to other airports, we have some data for this analysis, including CAA data.

6. AOB

Q. B Dunsby – Is there any update on progress in respect of the LBA Parkway Rail Station?

A. C Johnson – Leeds City Council have a Growth Rail Improvement Programme (GRIP), which has eight stages in total. GRIP Stage 3 includes confirmation of the location and what it will look like. GRIP Stage 4 is equivalent to detailed planning. WYCA have completed stage 3 and progressing into stage 4, consultants have been appointed. It is due to open in 2024/25, however, there is no guarantee.

LBA have reserved some land within the replacement terminal application for buses to go direct from the new terminal transport hub to the Parkway Station.

Next Meeting Date for 2020;

Wednesday 9th December 2020 – 1400hrs

Agenda Item 19 Review and agree text for PLT page on the new website

Horsforth Town Council is a statutory consultee for all new planning applications made to Leeds City that sit within the Horsforth Boundary. They review all new applications to ensure that the character of Horsforth and its conservation areas are preserved. They also monitor licencing applications within Horsforth and will object to any establishment seeking to extend their opening hours by one hour or more per day.

All traffic schemes planning by Leeds City Council are reviewed and discussed by PLT who support or object as appropriate. PLT report to full Council on a regular basis to ensure that Horsforth Town Council keeps abreast of any planning, licensing or traffic issues that will have a major impact on Horsforth.

The committee meets monthly and members of the public are welcome to attend.