



Horsforth Town Council

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To Members of the Community and Environment Committee:

You are summonsed to attend a remote meeting of the Community and Environment Committee to be held at zoom.us on **Thursday 1 October 2020 at 7:00pm** for the purpose of transacting the business stated in the agenda below.

To join the meeting, please click on the link below:

[Link to meeting 1 October 2020 at 7pm](#)

If wishing to join by telephone or mobile, please dial one of the following numbers and follow the instructions:

- +44 203 901 7895 United Kingdom
- +44 131 460 1196 United Kingdom
- +44 203 051 2874 United Kingdom
- +44 203 481 5237 United Kingdom
- +44 203 481 5240 United Kingdom

Meeting ID: 891 4307 6186

Passcode: 487873

NOTE:

Telephone and mobile calls will be charged at the user's service provider's rates and are payable by the user.

The number that you are calling from will be displayed on entry into the meeting.

Members of the public are welcome to attend the meeting.

J Sou

Clerk

25 September 2020

Agenda

1. To accept apologies and the reason for absence

2. Declaration of Disclosable Pecuniary and other Interests

To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 14-19 of the Members' Code of Conduct. Also, to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 20-21 of the Members Code of Conduct.

3. To consider questions and comments from members of the public at the Chairman's discretion

To hear from members of the public who wish to make representations, answer questions and give evidence in respect of the business on the agenda.

The period of public participation shall not exceed 15 minutes unless directed by the Chairman.

A member of the public shall not speak for more than 3 minutes.

A question shall not require a response at the meeting nor start a debate on the question.

The Chairman of the meeting may direct that a written or oral response be given.

Members of the public may not speak during the remainder of the meeting unless specifically invited to do so by the Chairman.

4. Minutes of the previous meeting

To approve the minutes of the Community and Environment Committee meeting held on 5 March 2020. **See agenda pack.**

5. Committee budget 2020-21

To note. **See agenda pack.**

6. Grant/Sponsorship feedback

Horsforth Cricket Club.

7. Grant and Sponsorship applications

7.1. To note the following awards for 2019-20 were not made due to Covid-19 and the cancellation of the events:

- Dementia Friendly - £400 grant towards costs of a play for Dementia Action Week
- Horsforth Churches Together - £500 sponsorship towards Good Friday Walk of Witness

7.2. To consider grant and sponsorship applications

Up-to date grant and sponsorship budget for 2020-21 can be seen in **the agenda pack.**

7.2.1. Grant application – Singing Mums. **See agenda pack.**

8. Jubilee Garden

To consider and agree any action.

9. Events Sub-Committee

To note date of next meeting: 8 October 2020

10. Covid-19

To note the impact of Covid-19 on the Committee's activities and to consider any action to be taken. The following activities were/have been cancelled or affected:

- Jubilee Garden maintenance (now resumed)
- Floral displays
- Annual Event (VE Day celebrations)
- Summer band concerts
- Civic Service
- Stall at Horsforth Gala
- Grants and sponsorship applications
- Horsforth Matters
- Remembrance Service 2020
- Christmas switch-on 2020

Note: some of these activities/events are considered elsewhere on the agenda

11. Remembrance Service 2020

To consider any action for referral to Events Sub-Committee.

12. Horsforth Town Council Christmas Lights and Switch-On Event

To receive an update.

To consider the budget and any action required. **See agenda pack for Christmas 2020 budget.**

To consider any other action for referral to Events Sub-Committee.

13. Annual Event

To consider any action for referral to Events Sub-Committee.

14. Good Citizen and Young Achiever Awards

To consider presentation of 2020 awards.

To consider 2021 awards.

15. Horsforth Matters

To receive an update and to consider any action.

16. Website

To consider Committee's website entry for the new Council website.

See agenda pack for current draft.

- 17. Street furniture risk assessment and inspection**
To note risk assessment and revised inspection documentation. **To be provided.**
To note inspections to be arranged. Members are asked to volunteer.
- 18. Hall Park**
To receive an update (if any) and consider any action.
- 19. Horsforth Fairtrade Steering Group**
To receive and consider an update from Cllr B Heaviside (if any) on Horsforth Fairtrade and to consider any action.
- 20. Young People's Champion**
To receive and consider an update from Cllr R Shaw (if any) and to consider any action.
- 21. Dementia Friendly Horsforth**
To receive and consider an update from Cllr J Arbuckle (if any) and to consider any action.
- 22. Litter**
To consider and agree any action.
- 23. Matters for Information**
To be reported verbally at the meeting.
- 24. Items for future agenda**
Budget 2021-22
- 25. Date of the next Meeting**
Next meeting of the Committee: 10 December 2020
Deadline for agenda items: 27 November 2020

Distribution: Cllrs B Batchelor, C Calvert, R Capitano, D Collins, SL Dowling, SM Dowling, R Hardcastle, R Harris, E Hyndes, R Jacques, R Jones, P Mallott, D Prater, C Sellers, R Shaw, T Stones