



Horsforth Town Council

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To Members of the Council

You are summonsed to attend an extra ordinary meeting of Horsforth Town Council at **St Margaret's Parish Centre, Church Lane, Horsforth on Monday 23 March 2020 at 7:00pm** for the purpose of transacting the following business.

The meeting is open to the public.

J Sou
Clerk
18 March 2020

Agenda

- 1. To receive apologies for absence and to consider the reason for the absence**
- 2. Declaration of Disclosable Pecuniary and other Interests**
To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 14-19 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 20-21 of the Members' Code of Conduct.
- 3. To consider questions and comments from members of the public at the Chairman's discretion**
Members of the Public are reminded that this is their opportunity to speak to the meeting on any topic relevant to the work of the Council. However they may not speak during the remainder of the meeting unless specifically invited to do so by the Chairman.
- 4. Covid 19**
To consider a business continuity plan to enable the Council to continue to carry out its functions during the restrictions imposed due to Covid 19.
Business Continuity Plan attached.
- 5. Date of next meeting**
To be advised

Distribution: Cllrs J Arbuckle, B Batchelor, C Calvert, R Capitano, D Collins, SL Dowling, SM Dowling, J Garvani, C Glover, R Hardcastle, R Harris, B Heaviside, E Hyndes, R Jacques, R Jones, M Leech, G MacFarlane, P Mallott, D Prater, C Sellers, R Shaw, T Stones