



Horsforth Town Council

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To Members of the Finance and General Purposes Committee:

You are summonsed to attend a meeting of the **Finance and General Purposes Committee** on Thursday 12 March 2020 at 7pm to be held at the Town Council Office, Mechanics Institute, Town Street, Horsforth for the purpose of transacting the following business.

Members of the public are welcome to attend the meeting.

J Sou
Clerk
6 March 2020

Agenda

1. To consider apologies and the reason for absence

2. Declaration of Disclosable Pecuniary and other Interests

To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 14-19 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 20-21 of the Members Code of Conduct.

3. To consider questions and comments from members of the public at the Chairman's discretion.

Members of the Public are reminded that this is their opportunity to speak to the Meeting on any topic relevant to the work of the Committee. However they may not speak during the remainder of the meeting unless specifically invited to do so by the Chairman.

4. Minutes of the previous meeting

To confirm and accept the minutes of the Finance and General Purposes Committee held on 16 January 2020. **See agenda pack.**

5. Accounts and Reserves

To consider recommending that Council approves the accounts and list of payments to 27 February 2020. **See agenda pack.**

To consider recommending designated funds (earmarked reserves) to Council for 2020/21. **See agenda pack for current levels of designated funds.**

To approve any proposed purchases and payments. **Details of any such to be provided at meeting.**

6. Community and Environment Committee – grant and sponsorship applications

To consider any recommendations arising from the Community and Environment Committee meeting of 5 March 2020 relating to grants and sponsorship applications.

7. 3 & 5 The Green

To receive an update.

To agree any action necessary.

8. Engagement with MP and City Councillors

Motion proposed by Cllr J Garvani.

Following recent comments by both the MP and City Councillors about lack of engagement by the Town Council with them over the Neighbourhood Plan, to recommend that this Council agrees to:

1. Invite the MP and any City Councillors who are not also Town Councillors to all Council and Committee meetings as observers.
2. Provide the MP and City Councillors with copies of minutes of Council and Committee meetings.
3. Request that the MP & City Councillors send a report of activities affecting Horsforth and anything coming up that affects Horsforth to each full Council meeting.

9. Website and Social Media

Website upgrade to comply with Public Sector Bodies Accessibility Regulations 2018.

To receive an update.

In preparation for the upgraded website, to delegate review of the existing website content to the Council officers in consultation with nominated councillor(s).

To note website statistics. **See agenda pack.**

To consider Facebook page.

10. Reducing plastic use in Horsforth

Representative from Plastic free North West Leeds spoke at full Council on reducing plastic use in Horsforth and working with Council to achieve this. To consider.

11. YLCA branch meeting

To receive and consider a report on the YLCA branch meeting of 18 February 2020.

12. Matters for Information

To be reported at meeting.

13. Items for future agenda

14. Date of the next meeting

To be advised.

*Distribution: Cllrs J Arbuckle, C Calvert, D Collins, SM Dowling, J Garvani,
R Hardcastle, R Harris, R Jacques, R Jones, M Leech, D Prater, R Shaw, T Stones*