



Horsforth Town Council

Mechanics Institute
Town Street
Horsforth
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LS18 5BL

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To Members of the Community and Environment Committee:

You are summonsed to attend a meeting of the **Community and Environment Committee** on **Thursday 5 March 2020 at 7pm** to be held at the Town Council Office, Mechanics Institute, Town Street, Horsforth for the purpose of transacting the following business.

Members of the public are welcome to attend the meeting.

J Sou
Clerk
28 February 2020

Agenda

1. **To accept apologies and the reason for absence**
2. **Declaration of Disclosable Pecuniary and other Interests**
To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 14-19 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 20-21 of the Members Code of Conduct.
3. **To consider questions and comments from members of the public at the Chairman's discretion**
Members of the Public are reminded that this is their opportunity to speak to the Meeting on any topic relevant to the work of the Council. However they may not speak during the remainder of the meeting unless specifically invited to do so by the Chairman.
4. **Minutes of the previous meeting**
To approve the minutes of the Community and Environment Committee meeting held on 9 January 2020.
5. **Event Budget**
To note budget to-date for 2019/20. **To be provided.**
To note nil spend on Annual Event 2019/20 to date and to confirm whether VE Day Event 9 May 2020 is to be paid from 2019/20 or 2020/21 budget.
6. **Grant and Sponsorship Applications**
 - 6.1. To consider virement from other Committee budget heads to Grant and Sponsorship budget.
 - 6.2. To consider applications (**see agenda pack**):
 - 6.2.1. Horsforth Hall Park Junior parkrun – grant
 - 6.2.2. Dementia Friendly Horsforth - sponsorship
 - 6.2.3. Horsforth Churches Together – sponsorship
 - 6.2.4. Behind Closed Doors – grant
 - 6.2.5. Horsforth Arts Society – grant

6.2.6. Horsforth Cricket Club – grant

7. **Public Bodies (Admission to Meetings) Act 1960**

To consider passing a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude members of the press and public from the meeting during items 8-10 of the agenda on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

8. **Good Citizen Award 2020 Good Citizen**

To consider nominations. Papers to be provided at the meeting.

9. **Young Achievers Award 2020 Young Achievers Award**

To consider nominations. Papers to be provided at the meeting.

10. **Floral displays**

To consider quotes received. **To be provided at meeting.**

To receive any update on whether it is possible to have signage acknowledging Council's contribution to watering on community floral displays.

To consider and agree any other action.

11. **Jubilee Garden**

To note repairs completed. To consider and agree any other action required.

12. **Events and Events Sub-Committee**

To receive updates and feedback on events from Events Sub-Committee

To consider recommendations from Events Sub-Committee

To consider any other actions required in connection with events, including the following:

- VE Day evening event at St Margaret's Parish Church – to consider request for involvement/publicity. **See agenda pack.**
- Hire of band for VE Day event

13. **Horsforth Matters and Editorial Working Group**

To receive an update and to consider any action required.

To note ordering and approval of printing and distribution costs under Clerk's delegated powers.

14. **Horsforth Fairtrade Steering Group**

To receive and consider an update from Cllr B Heaviside on Horsforth Fairtrade and to consider any action.

15. **Young People's Champion**

To receive an update from Cllr R Shaw and to consider any action.

16. **Litter/Dog fouling**

To consider and agree any action.

17. **Matters for information**

To receive verbal reports.

18. **Items for future agenda**

19. **Date of the next Meeting**

Next meeting of the Committee: to be advised

Deadline for agenda items: to be advised

Distribution: Cllrs B Batchelor, C Calvert, R Capitano, D Collins, SL Dowling, SM Dowling, R Hardcastle, R Harris, E Hyndes, R Jacques, R Jones, P Mallott, D Prater, C Sellers, R Shaw, T Stones