



Horsforth Town Council

Planning, Licensing & Traffic (PLT) Committee Minutes Thursday 23 January 2020 at 7pm.

Present: In Chair – Cllr R Jones

Cllrs J Arbuckle, C Calvert, J Garvani, C Glover, R Hardcastle, E Hyndes, M Leech T Stones.

In attendance: Lyn Farrell, Assistant Clerk.

PLT/234 –240 These minute numbers have been left blank intentionally

PLT/19.241 To receive apologies for absence and to consider the reason for the absence

Cllr B Heaviside

RESOLVED: Apologies accepted.

PLT/19.242 Declaration of Disclosable Pecuniary and other Interests

The following ordinary interests were declared:

Cllrs J Garvani, E Hyndes and R Jones know the applicant for planning application 19/07902/FU

PLT/19.243 To consider questions and comments from members of the public at the Chairman's discretion. No members of the public present.

PLT/19.244 Minutes of the previous meetings

RESOLVED: That the minutes of the meeting held on Thursday 19 December 2019 are a true record.

PLT/19.245 Leeds City Council Planning Decisions

To report on planning decisions granted by Leeds City Council. **Noted.**

PLT/19.246 Comment on Planning Applications since the last meeting of this Committee

19.246.1. To consider and comment on planning applications from Leeds City Council.

Comments attached.

RESOLVED: The office to request extensions for late applications via the Leeds City Council online comments form.

19.246.2. Application [19/06914/FU](#) – clarification regarding the plans for this application were **noted.**

The office reported that they had written to the concerned resident regarding the clarifications and received thanks for their support.

PLT/19.247 Planning Appeals & Planning Appeal Decisions

19.247.1. To consider planning appeals received. **None received.**

19.247.2. To note planning appeal decisions. **Noted**

PLT/19.248 Planning Enforcement

To receive and note an update on key planning enforcement cases. **Noted.**

- PLT/19.249 Licensing Applications**
To consider applications received since the last meeting (if any).
19.249.1. Temporary Events Licences. **Noted.**
19.249.2. New premises licence applications. **None received.**
- PLT/19.250 Traffic**
19.250.1. To consider new traffic complaints and updates (if any).
Safety on Low Lane.
19.250.2. To consider traffic schemes and to agree any necessary action (if any). **None received.**
19.250.3. Speed Indicator device (SID).
Data **noted.**
No email received from Leeds City Council to confirm that the SID was rotated but Cllrs passing the SID confirmed that the rotation work had been completed. Committee **noted** this.
- PLT/19.251 Kirkstall Forge Liaison Group (KFLG).** To receive and note updates (if any). **None received.**
- PLT/19.252 Woodside Quarries Development.** To receive and note updates (if any).
Mr Dunbavin from ID Planning was unable to attend the PLT meeting. The office is waiting for confirmation of his availability for the February PLT meeting.
- PLT/19.253 Horsforth Campus Development (HDC)** To receive and note updates (if any). **None received.**
- PLT/19.254 Leeds Bradford Airport (LBA)**
19.254.1. To receive and note updates from the Leeds Bradford Airport Consultative Committee (LBACC) (if any).
The letter from Head of Planning regarding expansion of LBA was **noted.**
Dates for the 2020 meetings were **noted.**
19.254.2. To receive and note updates regarding the LBA Link Road (if any). **None received.**
- PLT/19.255 Report from Local Residents Associations**
To receive and note updates. **None received.**
- PLT/19.256 Neighbourhood Plan**
19.256.1. To receive and note updates (if any)
Referendum date confirmed as February 27 2020.
19.256.2. To receive and note any updates/recommendations from Neighbourhood Plan Working Group (NPWG) (if any).
The minutes from the NPWG meeting, on 16 January 2020, were **noted.**
PLT accepted the NPWG recommendations regarding promoting and publicising the referendum, and the training to be given to Horsforth Town Council's councillors in the use of the NP in relation to planning applications.
ACTION: Office to notify Martin Hughes of the decision.
- PLT/19.257 Leeds City Council Core Strategy and Site Allocation Plan**
To consider updates (if any) and agree any necessary action: **None received.**

PLT/19.258 Community Infrastructure Levy (CIL)

To consider and note any updates or information on the community infrastructure levy (CIL), (if any). **None received.**

PLT/19.259 Accommodation for older people in Horsforth

To consider any updates or information on accommodation for older people in Horsforth (if any).

PLT discussed changing the name of this item to Accommodation for older people and affordable housing in Horsforth.

Resolved: Agenda item name changed.

Action: Office to find the legal definition of 'Affordable Housing' and present to PLT at the February meeting.

PLT/19.260 Matters for information

Fink Hill Traffic Improvement consultation. Consultation goes live on 27 January 2020, at <https://www.commonplace.is/>

This information was also circulated to PLT members before the meeting.

PLT/19.261 Items for future agenda

None received during the meeting.

PLT/19.262 Date of the next meeting

The date of the next meeting is 20 February 2020.

Deadline for Agenda items is 7 February 2020.

Noted.

The meeting closed at 8:22 pm.

Distribution: Cllrs J Arbuckle, C Calvert, R Capitano, J Garvani, C Glover, R Hardcastle, B Heaviside, E Hyndes, R Jones, M Leech, T Stones

Application No.	Address/Location	Details	HTC PL&T Committee Comments
19/07887/FU	111 Broadgate Walk Horsforth Leeds LS18 4EZ	Single storey front extension; window to side.	Horsforth Town Council neither supports nor objects to this application.
19/07902/FU	41 Victoria Walk Horsforth Leeds LS18 4PP	Part two storey, part first floor side/rear extension and raised platform to rear	Horsforth Town Council neither supports nor objects to this application.
19/07906/FU	34 Hawksworth Road Horsforth Leeds LS18 4JP	Single storey extension to side and rear	Horsforth Town Council neither supports nor objects to this application.
19/07913/FU	78 West End Drive Horsforth Leeds LS18 5JZ	Part two storey and part single storey extension to side and rear; porch to front	Horsforth Town Council considers this to be overdevelopment of the site
20/00043/FU	120 Broadgate Lane Horsforth Leeds LS18 4BS	Single storey side/rear extension	Horsforth Town Council considers this to be overdevelopment of the site
20/00054/FU	12 Montfort Close Horsforth Leeds LS18 5SX	Two storey extension to side and conversion of garage to habitable accommodation	Horsforth Town Council neither supports nor objects to this application.
20/00160/FU	33 Lee Lane East Horsforth Leeds LS18 5RF	Single storey side and rear extension	Horsforth Town Council neither supports nor objects to this application.