



Horsforth Town Council
Finance and General Purposes Committee Minutes
16 January 2020 at 7pm

Present:

In the Chair: Cllr J Garvani

Cllrs J Arbuckle, C Calvert, D Collins, SM Dowling, R Hardcastle, R Harris, R Jones, R Shaw, T Stones

In attendance: J Sou – Clerk

FGP/19.75 – F&GP/19.80 **These minute numbers have been left blank intentionally.**

FGP/19.81 **To accept apologies and the reason for absence**
RESOLVED: To accept the apologies and reasons for absence from Cllr R Jacques.

FGP/19.82 **Declaration of Disclosable Pecuniary and other Interests**
None declared.

FGP/19.83 **To consider questions and comments from members of the public at the**
Chairman’s discretion
No members of the public present.

FGP/19.84 **Minutes of the previous meeting**
RESOLVED: To approve the minutes of the Finance and General Purposes
Committee meeting held on 14 November 2019.

FGP/19.85 **Budget and Precept 2020-21**
To consider and make recommendations to Council.
Budget papers provided at the meeting, showing the indicative tax base for 2020-21
and the expected local council tax support grant.

RESOLVED as follows:

To recommend a budget of £163,021 to Council – budget attached at Appendix 1;
To recommend a precept demand of £125,300 to Council, this being an increase of
2% for a Band D property.

FGP/19.86 **Accounts**
RESOLVED: To recommend that Council approves the accounts and list of
payments to 9 January 2020.
RESOLVED: To approve the following purchases:
Repair to Chain of Office £60
Purchase of office equipment following DSE workstation assessments – up to £800

Signed Dated.....

Noted: Election 2019 expenses of £15,836.81 to be paid.

FGP/19.87 3 & 5 The Green

Noted: still awaiting a formal decision from Leeds City Council that the sale of 3&5 The Green to Council has been approved. Office is continuing to pursue the matter with Leeds City Council and has been told that this is a “priority”.

ACTION: Clerk to send further email chasing progress, with a copy to the Chief Executive of Leeds City Council.

Noted: update from Cllr D Collins further to a proposal that Council pay for proposed damp works to No 5 The Green (Horsforth Museum) prior to purchase. The matter has now been resolved. The museum will be carrying out a revised programme of work to the damp and assistance from Council is no longer required.

FGP/19.88 Website and Social Media

Noted: Editorial Working Group has had difficulty in meeting in order to discuss upgrade options.

The Assistant Clerk has been liaising with the website provider for more information as to what the three levels of website upgrade entail. The prices given previously were indicative.

More information has now been received.

RESOLVED: To upgrade the website in accordance with the mid-range option.

Noted: website statistics for November and December 2019.

FGP/19.89 Matters for information

Chain of Office – revalued at £18,360: insurance updated at this value.

Jubilee Clock refurbishment – to begin week commencing 20 April 2020.

FGP/19.90 Items for future agenda

None.

FGP/19.91 Date of the next meeting

12 March 2020.

The meeting closed at 8pm.

Distribution: Cllrs J Arbuckle, C Calvert, D Collins, SM Dowling, J Garvani, R Hardcastle, R Harris, R Jacques, R Jones, M Leech, D Prater, R Shaw, T Stones

Signed Dated.....