



Horsforth Town Council

Mechanics Institute
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To Members of the Community and Environment Committee:

You are summonsed to attend a meeting of the **Community and Environment Committee** on **Thursday 9 January 2020 at 7pm** to be held at the Town Council Office, Mechanics Institute, Town Street, Horsforth for the purpose of transacting the following business.

Members of the public are welcome to attend the meeting.

J Sou
Clerk
19 December 2019

Agenda

1. **To accept apologies and the reason for absence**
2. **Declaration of Disclosable Pecuniary and other Interests**
To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 14-19 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 20-21 of the Members Code of Conduct.
3. **To consider questions and comments from members of the public at the Chairman's discretion**
Members of the Public are reminded that this is their opportunity to speak to the Meeting on any topic relevant to the work of the Council. However they may not speak during the remainder of the meeting unless specifically invited to do so by the Chairman.
4. **Minutes of the previous meeting**
To approve the minutes of the Community and Environment Committee meeting held on 29 August 2019.
5. **Committee Budget 2020/21**
Papers to be provided.
6. **Grant/Sponsorship feedback**
Horsforth WI – see agenda pack.
7. **Grant and Sponsorship Applications**
 - 7.1. Horsforth Walk of Art - sponsorship
 - 7.2. Friends of Hall Park - grant
 - 7.3. Horsforth Hall Junior Park Run - grant

See agenda pack for application forms and accounts. Background papers (constitutions and insurance documents) are available in the office.

8. Jubilee Garden

To receive an update on condition and repairs.

To consider maintenance for 2020/21. To consider any other action required.

9. Floral displays

To consider and agree any action required, including:

- inviting quotes for floral displays and watering for 2020/21;
- asking that signs or plaques are displayed on the community planters that Council pays to water, to acknowledge Council's contribution.

10. Events and Events Sub-Committee

To receive updates and feedback on events from the Events Sub-Committee

To note any minutes of the Events Sub-Committee. **See agenda pack.**

To note additional insurance requirements and cover required for events (**previously circulated**).

To note guidance on food hygiene for community events (**previously circulated**).

To consider recommendations and any other actions required in connection with events.

11. Flags and bunting on lighting columns

To consider report and any further action – **see agenda pack.**

12. Summer Band Concerts – Horsforth Hall Park

To note the concerts booked for Summer 2020. To consider any other action required.

13. Horsforth Matters and Editorial Working Group

To receive an update from the Editorial Working Group on Horsforth Matters and to consider any action.

14. Hall Park

To receive updates and to consider any action.

To include the following matters:

Installation of a water refill station at the park - Cllr S M Dowling.

15. Horsforth Fairtrade Steering Group

To receive and consider any updates and action from the Council's representative, Cllr B Heaviside.

16. Young People's Champion

To receive and consider any updates and action from the Council's representative, Cllr R Shaw.

17. Litter/Dog Fouling

To consider and agree any action.

To include considering providing additional bins in Horsforth – Cllr P Mallott.

18. Matters for Information

To receive verbal reports on any matters for information.

19. Items for future agenda

20. Date of the next Meeting

Next meeting of the Committee: 5 March 2020

Deadline for agenda items: 20 February 2020

Distribution: Cllrs B Batchelor, C Calvert, R Capitano, D Collins, SL Dowling, SM Dowling, R Hardcastle, R Harris, E Hyndes, R Jacques, R Jones, P Mallott, D Prater, C Sellers, R Shaw, T Stones