



Horsforth Town Council
Community and Environment Committee Minutes
9 January 2020 at 7pm

Present:

In the Chair: Cllr R Jacques

Cllrs B Batchelor, C Calvert, R Capitano, D Collins, SM Dowling, R Hardcastle, E Hyndes, P Mallott, C Sellers, R Shaw, T Stones

In attendance: J Sou - Clerk.

CE/19.52 - CE/19.60 These minute numbers have been left blank intentionally.

CE/19.61 To accept apologies and the reason for absence.

RESOLVED: To accept the apologies and reasons for absence from Cllrs S L Dowling, R Harris and D Prater.

CE/19.62 Declaration of Disclosable Pecuniary and other Interests.

No pecuniary interests were declared.

The following non-pecuniary interests were declared:

Cllrs S M Dowling – trustee of Friends of Horsforth Hall Park – Item 7.2

Cllrs C Calvert, D Collins, R Hardcastle – members of Friends of Horsforth Hall Park – Item 7.2

Cllr R Shaw – applicant in Junior parkrun grant application – Item 7.3

CE/19.63 To consider questions and comments from members of the public at the Chairman's discretion.

No members of the public present.

CE/19.64 Minutes of the previous meetings

RESOLVED: That the minutes of the meeting held on Thursday 29 August 2019 are a true record.

CE/19.65 Committee Budget 2020/21

Members considered the draft budget papers.

RESOLVED: That the 2020/21 budget for grant and sponsorship should be £3,500.

RESOLVED: That the 2020/21 budget for Horsforth Matters should be £3,200, to provide for a minimum of two printed copies and paid delivery but with a target of three printed copies and paid delivery.

RESOLVED: To recommend a total budget of £35,500 for Community and Environment Committee for 2020/21. Recommended budget attached at Appendix 1.

Signed Dated

ACTION: Office to check if councillors and volunteers are covered for delivering Horsforth Matters.

CE/19.66

Grant/Sponsorship feedback

Noted – feedback from Horsforth Women’s Institute.

CE/19.67

Grant and sponsorship applications

Members considered the following applications:

19.67.1. Horsforth Walk of Art

RESOLVED: To award £500 to Horsforth Walk of Art towards the costs of Horsforth Walk of Art 2020.

19.67.2. Friends of Horsforth Hall Park

RESOLVED: To award £500 to Friends of Horsforth Hall Park towards a defibrillator to be installed on an outer wall at the cricket club in Horsforth Hall Park.

Note: Cllrs C Calvert, D Collins, SM Dowling and R Hardcastle did not take part in the vote.

19.67.3. Horsforth Hall Junior parkrun

Cllr R Shaw presented the application and left the meeting room before the discussion and vote.

RESOLVED: Committee supports the benefits of Junior parkrun and would invite the applicants to come back before it with the application when the event has been further developed and all necessary permissions from Leeds City Council have been obtained.

Cllr R Shaw returned to the meeting.

ACTIONS: Office to notify applicants of decisions and make payment of awards.

CE/19.68

Jubilee Garden

Noted: repair works to commence this month.

Members considered a quote from Horsforth in Bloom for maintenance of Jubilee Garden for 2020/21. Members were happy with the maintenance provided by Horsforth in Bloom and pleased to be able to support a local community group.

RESOLVED: To accept the quote from Horsforth in Bloom for maintenance of Jubilee Gardens for 2020-21.

Note: Cllr D Collins did not take part in the vote.

CE/19.69

Floral displays

- Supply and watering of floral displays.

RESOLVED: To retain Leeds City Council to supply and water floral displays.

- Plaques or signs on community planters to recognise Council’s contribution to watering costs.

Noted: the cost of a plaque recognising Council’s contribution to watering costs of Horsforth in Bloom and Fairtrade planters would be in the region of £25 each.

ACTION: Cllrs D Collins and P Mallott to raise this matter at the next meeting of Horsforth in Bloom.

CE/19.70

Events and Events Sub-Committee

Signed Dated

To receive updates and feedback on events from the Events Sub-Committee.

Noted: report from Cllr C Calvert on Christmas Switch-On 2019

Noted: minutes of the meetings of Events Sub-Committee of 3 October 2019, 7 November 2019 and 19 November 2019.

Noted: additional insurance requirements for events. Provision has been made in the recommended budget for 2020/21.

Noted: guidance on food hygiene requirements for community events.

CE/19.71 **Flags and bunting on lighting columns**

Noted: report from assistant clerk.

CE/19.72 **Summer band concerts – Horsforth Hall Park**

Noted: the summer band concert dates for 2020 – 14 June, 5 July and 2 August.

Sponsorship by Council is subject to there being no clashes with other events in the park.

The bands to be booked by Leeds City Council not yet confirmed.

CE/19.73 **Horsforth Matters and Editorial Working Group**

Noted. Report from Cllr C Sellers. Publication of Horsforth Matters was delayed due to the General Election in December 2019 and the restrictions on publicity. The Editorial Working Group is hoping to meet next week to finalise changes. Delivery to follow thereafter.

CE/19.74 **Hall Park**

Noted. Water refill station – report from Cllr SM Dowling. Friends of Horsforth Hall Park has taken this on, has applied for funding and appears to be making good progress.

CE/19.75 **Horsforth Fairtrade Steering Group**

No report.

CE/19.76 **Young People’s Champion**

Noted. Report from Cllr R Shaw. Attended safeguarding training course; attended meeting of Children’s Services; hoping to engage more with local schools and do more.

CE/19.77 **Litter/Dog fouling**

Noted:

Maps of bin locations in Horsforth obtained by Cllr P Mallott from Leeds City Council.

New litter bins cost in the region of £800 and would need to be on a route for emptying by Leeds City Council. Leeds City Council would maintain new bins but has no budget to purchase them.

Leeds City Council does have a budget to replace bins – limited amount available per year.

Litter Picking Group is doing a good job.

ACTION: faulty bins to be notified to Cllr D Collins

CE/19.78 **Matters for information**

Good Citizen and Young Achiever Award – deadline for nominations moved to 21 February 2020.

ACTION: Office to circulate list of previous winners to members.

CE/19.79 **Items for future agenda**

Signed Dated

Horsforth Hall Park to be removed from the agenda.

CE/19.80 Date of the next Meeting

5 March 2020

Deadline for agenda items: 20 February 2020

The meeting closed at 9:05pm.

*Distribution: Cllrs B Batchelor, C Calvert, R Capitano, D Collins, SL Dowling, SM Dowling,
R Hardcastle, R Harris, E Hyndes, R Jacques, R Jones, P Mallott, D Prater, C Sellers, R Shaw, T Stones*

Signed Dated