



Horsforth Town Council

Full Council Minutes
Wednesday 27 November 2019 at 7.00pm

Present: In Chair – Cllr J Garvani

Broadfields	Brownberrie	Hall Park	Victoria	Woodside
John Garvani	Reiss Capitano	Simon Dowling	Jude Arbuckle	Chris Calvert
Eddie Hyndes	Dawn Collins	Richard Hardcastle	Becca Batchelor	
Raymond Jones	Christine Glover	Peter Mallott	Becky Heaviside	
	Rob Harris	Tracy Stones		

In attendance: J Sou – Clerk; 3 members of the public, representative from Horsforth Community Group, representative from ABCD Community Builder.

HTC/19.90 These minute numbers have been left blank intentionally.

HTC/19.91 To receive apologies for absence and to consider the reason for the absence
RESOLVED: That the apologies and reasons for absence from Cllrs SL Dowling, R Jacques, M Leech, G MacFarlane, C Sellers and R Shaw be accepted.

HTC/19.92 Declaration of Disclosable Pecuniary and other Interests
None declared.

Item 6 of the agenda was brought forward to this point in the meeting. See minute HTC/19.96.

HTC/19.93 To consider questions and comments from members of the public at the Chairman's discretion

Two members of the public spoke in connection with the proposed diversion of Footpath 50 by Leeds City Council. Concerns were raised regarding the proximity of the proposed new route directly behind their properties, loss of privacy, security issues and littering in their gardens from people using the footpath.

Cllr D Collins gave background information on the proposed diversion. The diversion was needed to enable to expansion of Horsforth School as, for security reasons, a public footpath could not be routed through school grounds.

The consultation was at a very early stage and residents were encouraged to make their views known to the Leeds City Council footpath officer. The officer had indicated that a site meeting with residents would be in order.

Signed Dated

Discussion as to what fencing or barriers would be suitable from a security perspective for the footpath, the maintenance of any area of land left between the footpath and the residents' properties and the minimum width requirements of public footpaths.

Item 14 of the agenda was brought forward to this point in the meeting. See minute HTC/19.104.

HTC/19.94 Minutes of the previous meeting
RESOLVED: To approve the minutes of the Council meeting of 2 October 2019.

HTC/19.95 Horsforth Policing Update
 Nobody in attendance from the police.
ACTION: Clerk to request up to date crime statistics from the police.

HTC/19.96 Horsforth Community Group – presentation “Moving into the Real World”
 Presentation by Heather Booth on Horsforth Community Group.
 Currently a Facebook page but looking to become a real group. Activities would include organising community events, fundraising, seeking grants, producing a community directory, working with other local groups.
 Interested in renting The Stables at 3&5 The Green as a base should it be available.

HTC/19.97 The following minutes were submitted and noted:

19.97.1	Planning, Licensing and Traffic Committee	24 October 2019
19.97.2	Finance and General Purposes Committee	14 November 2019 (draft)
19.97.3	Event Sub-Committee	3 October 2019 7 November 2019 19 November 2019 (draft)

HTC/19.98 Accounts and List of Payments
 Finance and General Purposes Committee (F&GP) recommends that Council approves the accounts and list of payments to 31 October 2019.
RESOLVED: To approve the accounts and list of payments to 31 October 2019.

HTC/19.99 Budget/Precept 2020-21
 To note precept timetable. **Noted.**

HTC/19.100 Committee and Working Group membership
The following resignations were noted:

- Events Sub-Committee - Cllr R Harris
- Climate Emergency Working Group – Cllr C Calvert

ACTION: Office to update membership records.

HTC/19.101 3 & 5 The Green and The Stables
 Members received an update:

- Awaiting formal approval from Leeds City Council for the sale of the properties to the Council at less than market value.
- Draft heads of terms had been considered by F&GP and comments returned to Leeds City Council.

Signed Dated

- Solicitors had been formally appointed to act for the Council in the purchase and would be asked to advise further on draft the Heads of Terms.

Works to the museum (5 The Green) prior to purchase - nothing to report at present.

ACTION: quotes for works to be considered by Finance and General Purposes Committee.

HTC/19.102 Updates from Working Groups/representatives on external groups reporting to Council Members noted the following updates:

- 19.102.1.** Editorial Working Group – meeting of 28 November 2019 was cancelled.
- 19.102.2.** Policies and Procedures Working Group – has not yet met.
- 19.102.3.** Climate Emergency Working Group – meeting scheduled for 2 January 2020. Cllr Mulherin was not available to attend tonight’s meeting.

ACTION: Office to invite Cllr Mulherin to another meeting of the Council.

- 19.102.4.** Children’s Play Area Working Group – has not yet met.
- 19.102.5.** Dementia Champion – Cllr J Arbuckle gave a report on activities. The next meeting of the Steering Group is on 9 December 2019.

HTC/19.103 Jubilee Clock, Fink Hill

Further to a report to F&GP on the continued issues with the clock (see **FGP/19.64**), members **noted** the following update:

Smith of Derby had confirmed it would repair the clock under warranty without charge; the motor for each clock face would be changed – work to be done on 5 or 6 December 2019.

Office had made enquiries with local clerks and Leeds City Council as to who maintained their clocks – all responses to date were Smith of Derby.

ACTION:

Office to withhold payment of deposit for clock restoration/refurbishment until the clock has been operating without issue for a few weeks.

Cllr Glover to give details of another clock maintenance firm to the Office.

HTC/19.104 Footpath 50 – proposed diversion

Cllr D Collins left the meeting.

RESOLVED: To send a response to the Leeds City Council consultation as follows: that the route of the proposed diversion should be sited further away from the affected residents’ properties than is currently proposed with suitable barriers placed between the affected properties and the footpath.

Cllr D Collins returned to the meeting.

HTC/19.105 Paperless office

Further to a recommendation from F&GP, members discussed the printing of papers for meetings and alternative methods for members to view papers. Use of a projector was not considered practical. Purchase of tablets for use by members only at meetings was discussed.

RESOLVED:

That members bring and use their own devices to meetings to view agendas and agenda papers;

Signed Dated

That printed copies of agendas and agenda papers will be provided only to those members who specifically request them.

HTC/19.106 Summer band concerts 2020

Note: this item would normally be considered by Community and Environment Committee (next meeting in January 2020) but was brought before Council as a decision was required by December 2019.

Comment was made regarding the standard of one of the bands performing this summer.

RESOLVED: To sponsor three band concerts in Horsforth Hall Park as part of Summer Bands in Leeds Parks 2020 at £325 per concert, subject to the proviso that sponsorship will not be paid for any concert where there is a clashing event taking place at the same time in the park.

ACTION: Office to notify Leeds City Council of decision.

HTC/19.107 Home Office Consultation: strengthening police powers to tackle unauthorised encampments

Members considered a response to the consultation.

It was considered that the format of the consultation was not suited to the subject matter and that a consensus on a response to each question would be difficult to reach.

RESOLVED: To send a response stating that Council would like to engage in the consultation but that the subject matter was divisive and therefore difficult to reach a consensus on the response to the questions; consideration should be given to framing the consultation differently.

HTC/19.108 Register of Interests

Noted: Leeds City Council has requested quarterly updates on members' Register of Interests.

ACTION:

Office to continue to email members with requests for quarterly update when contacted by Leeds City Council.

Members to continue to update the Office on any changes as they occur but also to respond to specific requests from the Office for updates or confirmation that there has been no change.

HTC/19.109 Matters for information

Noted as follows:

Outer North West Community Committee – Monday 2 December 2019, 1:30pm.

Greenacres Hall, 55 New Road Side, Rawdon, LS19 6DD. Cllr SM Dowling is unable to attend this meeting – Cllr B Heaviside to attend instead.

Community and Environment Committee – meeting date changed from 5 December 2019 to 9 January 2020.

HTC/19.110 Council Surgery

Cllrs C Calvert and P Mallott volunteered for the next Council Surgery – 6:30pm to 7:00pm, 29 January 2020.

HTC/19.111 Items for future agenda

Budget and precept.

Signed Dated

HTC/19.112 Date of next meeting

Members are asked to note the date of the next meeting: 29 January 2020.

Deadline for agenda items: 15 January 2020.

The meeting closed at 8:28pm

Distribution: Cllrs J Arbuckle, B Batchelor, C Calvert, R Capitano, D Collins, SM Dowling, SL Dowling, J Garvani, C Glover, R Hardcastle, R Harris, B Heaviside, E Hyndes, R Jacques R Jones, M Leech, G MacFarlane, P Mallott, D Prater, C Sellers, R Shaw, T Stones

Signed Dated