



## Horsforth Town Council

### Planning, Licensing & Traffic (PLT) Committee Minutes Thursday 24 October 2019 at 7pm.

**Present: In Chair** – Cllr R Jones

Cllrs J Arbuckle, B Heaviside, C Calvert, R Capitano, J Garvani, C Glover, E Hyndes, M Leech, R Shaw, T Stones.

**In attendance:** Lyn Farrell, Assistant Clerk.

**PLT/146 –150** These minute numbers have been left blank intentionally

**PLT/19.151** To receive apologies for absence and to consider the reason for the absence

Cllr R Hardcastle.

**RESOLVED: Apologies accepted.**

**PLT/19.152** Declaration of Disclosable Pecuniary and other Interests

The following ordinary interests were declared:

Item 6 - planning application 19/06103/LI Horsforth Town Council know in a professional context, and have worked together on community projects, with the applicant.

**PLT/19.153** To consider questions and comments from members of the public at the Chairman's discretion

**No members of the public present.**

**PLT/19.154** Minutes of the previous meetings

**RESOLVED: That the minutes of the meeting held on Thursday 19 September 2019 are a true record.**

**PLT/19.155** Susan Holden, Principle Licensing Officer, Leeds City Council, to advise Horsforth Town Council on working effectively with Licensing.

Susan Holden advised the Committee about the way in which temporary events and premises licences work, and how Horsforth Town Council can raise any concerns. She offered guidance at any time via direct contact with her and her colleagues and will forward a guide that the Planning, Licensing and Traffic Committee can refer to.

**PLT/19.156** Leeds City Council Planning Decisions

To report on planning decisions granted by Leeds City Council.

**Noted.**

**Cllr R Capitano arrived at 7.27 pm.**

**PLT/19.157** Comment on Planning Applications since the last meeting of this Committee

**19.157.1.** To consider and comment on planning applications from Leeds City Council.

**Comments attached.**

- PLT/19.158 Planning Appeals & Planning Appeal Decisions**  
**19.158.1.** To consider planning appeals received. **Noted.**  
**19.158.2.** To note planning appeal decisions. **Noted.**
- PLT/19.159 Planning Enforcement**  
To receive and note an update on key planning enforcement cases. **Noted.**
- PLT/19.160 Licensing Applications**  
To consider applications received since the last meeting (if any).  
**19.160.1.** Temporary Events Licences. **Noted.**  
**19.160.2.** New premises licence applications. **None received.**
- PLT/19.161 Traffic**  
**19.161.1.** To consider new traffic complaints and updates (if any).  
**Parking on Broadgate, by the school.** Complaints received at the last surgery before full council about parking.  
**ACTION:** Office to reply to all complainants stating that the school have been notified of the complaints and asked to take action.  
**19.161.2.** To consider traffic schemes and to agree any necessary action (if any). **None received.**  
**19.161.3.** Speed Indicator device (SID).  
To receive updates and consider data. **Noted.**  
SID data showed a reduction in average speeds this month. **Noted.**  
To find out costs of Turning SID around, to monitor traffic flow in opposite direction.  
The cost, £80, was reported to the Committee.  
**RESOLVED:** Office to liaise with Leeds City Council to get the SID turned around.
- PLT/19.162 Kirkstall Forge Liaison Group (KFLG).** To receive and note updates (if any). **None received.**
- PLT/19.163 Woodside Quarries Development.** To receive and note updates (if any). **None received.**
- PLT/19.164 Horsforth Campus Development (HDC)** To receive and note updates (if any). **None received.**
- PLT/19.165 Leeds Bradford Airport (LBA)**  
**19.165.1.** To receive and note updates from the Leeds Bradford Airport Consultative Committee (LBACC) **None received.**  
**19.165.2.** To receive and note updates regarding the LBA Link Road.  
**None received.**  
Cllr T Stones reported that updates had been received via another organisation and that LBACC had held a recent meeting.  
**ACTION:** Office to liaise with LBACC and ensure that Cllr R Jones and the Office are added to the mailing list, as was previously requested in July.
- PLT/19.166 Report from Local Residents Associations**  
To receive and note updates.  
Cllr Calvert gave an update from the Cragg Hill and Woodside Residents Association.

**PLT/19.167 Neighbourhood Plan**

**19.167.1.** To receive and note updates (if any)

**19.167.1.1.** To consider and approve invoice for NP preparation, Directions Planning Consultancy.

**RESOLVED:** Payment of invoice approved by the Committee.

**19.167.1.2.** Examiner's Report to Leeds City Council. **Noted.**

**19.167.2.** To receive and note any updates/recommendations from Neighbourhood Plan Working Group (NPWG) (if any).

**19.167.2.1.** NPWG minutes from meeting on 9 October 2019. **Noted.**

**19.167.2.2.** NPWG recommendations for Horsforth Town Council.

**RESOLVED:** NPWG recommendations approved in Full by the Committee.

Recommendation VI: Protect the Green Space inside The Avenue, West End Close, West End Rise and West End Lane

**RESOLVED:** Planning, Licensing and Traffic Committee will be active in trying to gain protection for this green space.

**ACTION:** Office to research into protected trees, conservation areas and Community Green Spaces to be undertaken.

**PLT/19.168 Leeds City Council Core Strategy and Site Allocation Plan**

To consider updates and agree any necessary action:

Adoption Statement received from Leeds City Council. **Noted.**

**PLT/19.169 Community Infrastructure Levy (CIL)**

To consider and note any updates or information on the community infrastructure levy (CIL), (if any).

The Committee **noted** the latest update from Leeds City Council regarding CIL payments for Horsforth Town Council, up to 30 September 2019.

**PLT/19.170 Accommodation for older people in Horsforth**

To consider any updates or information on accommodation for older people in Horsforth.

Cllr J Arbuckle raised ongoing concerns regarding the lack of development for accommodation for older people in Horsforth.

**PLT/19.171 Budget for Councillor Training.** To note remaining budget for planning training.

Cllrs were advised of the remaining training budget and that the budget was enough, at present, to cover planning training for Committee members.

**PLT/19.172 Matters for information**

**No matters for information.**

**PLT/19.173 Items for future agenda**

**PLT/19.174 Date of the next meeting**

The date of the next meeting is 21 November 2019.

Deadline for Agenda items is 04 November 2019.

**Noted.**

The meeting closed at 8:47 pm.

*Distribution: Cllrs J Arbuckle, C Calvert, R Capitano, J Garvani, C Glover, R Hardcastle, B Heaviside, E Hyndes, R Jones, M Leech, R Shaw, T Stones*

Application No.	Address/Location	Details	HTC PL&T Committee Comments
<a href="#">19/05466/FU</a>	32 Back Lane Horsforth Leeds LS18 4RF	Enlarged basement with single storey rear extension; sunken decking to rear	Horsforth Town Council neither supports nor objects to this application.
<a href="#">19/05853/FU</a>	149 Town Street Horsforth Leeds LS18 5BL	Recovering of pitched roof in synthetic stone slates	Horsforth Town Council reminds the applicant that this is in the conservation area so the materials used should be carefully considered to ensure they are in keeping with their surroundings.
<a href="#">19/05855/FU</a>	34 Jackman Drive Horsforth Leeds LS18 4HS	Single Storey rear extension	Horsforth Town Council neither supports nor objects to this application.
<a href="#">19/05892/FU</a>	33 Brownberrie Crescent Horsforth Leeds LS18 5PT	Single storey link extension to existing outbuilding with new roof lantern	Horsforth Town Council neither supports nor objects to this application.
<a href="#">19/05911/FU</a>	77 New Road Side Horsforth Leeds LS18 4QD	Change of use and alterations of post office (use class A1) to cafe/restaurant (use class A3)	Horsforth Town Council neither supports nor objects to this application in terms of planning. A response will be given on other grounds.
<a href="#">19/05967/FU</a>	2 Back Lane Horsforth Leeds LS18 4RF	Change of use and alterations of vacant bicycle repair and sales shop (use class A1) to food/drink (use class A3) and leisure/yoga studio (use class D2)	Parking is a issue already in this area. The local parking is not sufficient, as is claimed, to support the surge in numbers indicated by the tables in the café and places in the yoga centre. Parking for existing business is already strained.
<a href="#">19/06103/LI</a>	St Margarets Church Church Lane Horsforth Leeds LS18 5LA	Listed Building Application for re-siting of font in church grounds	Horsforth Town Council neither supports nor objects to this application.
<a href="#">19/06124/FU</a>	104 Town Street Horsforth LS18 4AH	Retrospective application for change of use and alterations of shop (use class A1) to estate agent (use class A2)	Horsforth Town Council neither supports nor objects to this application.

<a href="#">19/06206/FU</a>	Crossways Scotland Lane Horsforth Leeds LS18 5SF	Variation of condition 2 (approved plans) of previously approved application 18/00311/FU for alterations in the height, depth and layout of the rear decking, patio, planting beds and fencing; alterations to the rear elevation	Horsforth Town Council neither supports nor objects to this application.
<a href="#">19/06250/FU</a>	88 Newlaithes Road Horsforth Leeds LS18 4SY	Single storey side extension incorporating alterations to rear	Horsforth Town Council neither supports nor objects to this application.
<a href="#">19/06315/FU</a>	82 Southway Horsforth Leeds LS18 5RS	Part two storey part single storey side and rear extension	Horsforth Town Council neither supports nor objects to this application.
<a href="#">19/06364/FU</a>	5 Featherbank Grove Horsforth Leeds LS18 4RD	Conversion of garage to habitable room with new door and window to front elevation	Horsforth Town Council neither supports nor objects to this application.
<a href="#">19/06419/FU</a>	8 Airedale Drive Horsforth Leeds LS18 5ED	Single storey side extension	Horsforth Town Council neither supports nor objects to this application.