



Horsforth Town Council

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Prior to the meeting there is a Councillor Surgery at 6:30pm to 7:00pm

To Members of the Council

You are summonsed to attend a meeting of Horsforth Town Council at St Margaret's Parish Centre, Church Lane, Horsforth on **Wednesday 2 October 2019 at 7:00pm** for the purpose of transacting the following business.

Members of the public are welcome to attend the meeting.

J Sou
Clerk
26 September 2019

Agenda

- 1. To receive apologies for absence and to consider the reason for the absence**
- 2. Declaration of Disclosable Pecuniary and other Interests**
To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 14-19 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 20-21 of the Members' Code of Conduct.
- 3. To consider questions and comments from members of the public at the Chairman's discretion**
Members of the Public are reminded that this is their opportunity to speak to the meeting on any topic relevant to the work of the Council. However they may not speak during the remainder of the meeting unless specifically invited to do so by the Chairman.
- 4. Minutes of the previous meeting**
To approve the minutes of the Council meeting of 31 July 2019 (previously circulated and **in agenda pack**).
- 5. Horsforth Policing Update**
To receive a report and consider any action on policing matters in Horsforth, including the following:
 - Crime statistics
 - Police Community Support Officers;
 - Speed indicator devices (SID). Note: Low Lane SID – Cllr J Garvani to present data.

6. **Horsforth Fairtrade Steering Group** – presentation by Janice Pritlove and John Fairburn
7. **To submit the minutes of Committee meetings as listed under for Council to note and to consider recommendations not otherwise listed in this agenda:**

1.	Planning, Licensing and Traffic Committee	25 July 2019 22 August 2019 19 September 2019 (draft)
2.	Community and Environment Committee	29 August 2019 (draft)
3.	Finance and General Purposes Committee	5 September 2019 (draft)
4.	Event Sub-Committee	1 August 2019 (draft)

8. **Committees and Working Groups and external representative**

8.1 To note the following resignations:

- Planning, Licensing and Traffic Committee – Cllr G MacFarlane
- Climate Emergency Working Group – Cllr G MacFarlane

8.2 To approve further appointments:

- Policies and Procedures Working Group – Cllr Simon Dowling; Julie Sou; Lyn Farrell
- Climate Emergency Working Group – Cllr J Garvani
- Children’s Play Area Working Group – Cllr J Garvani
- Any other appointments

Current membership – see agenda pack.

8.3 To note advice from Yorkshire Local Councils Association (YLCA) regarding working groups and to approve Policies and Procedures Working Group drafting terms of reference for working groups for Council to review and adopt. **See agenda pack for YLCA advice.**

9. **Accounts and List of Payments**

Finance and General Purposes Committee (F&GP) recommends that Council approves the accounts and list of payments to 22 August 2019. **See agenda pack.**

10. **Annual Return 2019**

To note:

External audit completed and certificate issued. **See agenda pack.**

Notice of conclusion of audit published 26 September 2019.

11. **3 & 5 The Green and The Stables**

To receive an update and consider any action, including the following:

- Proposal to support Horsforth Museum by starting work on the buildings prior to purchase - Cllr D Collins.
- Any other action required.

12. **Updates from Working Groups/representatives on external groups reporting to Council**

12.1 Policies and Procedures Working Group

12.2 Climate Emergency Working Group

To note: Minutes of the first meeting of the group 10 September 2019. **See agenda pack.**

To note: invitation sent to Leeds City Cllr Lisa Mulherin, Executive Board Member for Climate Change, Transport and Sustainable Development, to attend Council meeting of 27 November 2019.

12.3 Children’s Play Area Working Group

12.4 Dementia Champion – Cllr J Arbuckle

To note: invitation to Age Proud Leeds Event - 3 October 2019 (information previously circulated to members). **See agenda pack.**

13. Jubilee Clock, Fink Hill

Referred from F&GP - to consider restoration/re-decoration.

See agenda pack for quote.

14. NALC - Policy Consultation E-Briefing 09-19 Independent Review Into Local Government Audit

To consider. Paper previously circulated to members and in **agenda pack**.

15. Chair's nominated charity

To consider. Advice received from YLCA – **see agenda pack**.

16. Matters for information

YLCA branch meeting – 8 October 2019. Robert Stirk, Leeds City Council, principal licensing officer, will be attending.

Any other matters for information will be provided at the meeting for members to note.

17. Council Surgery

Two councillors are requested to provide their names for attendance at the next Council Surgery – 6:30pm to 7:00pm, 27 November 2019.

18. Items for future agenda

19. Date of next meeting

Members are asked to note the date of the next meeting: 27 November 2019.

Deadline for agenda items: 13 November 2019.

Distribution: Cllrs J Arbuckle, B Batchelor, C Calvert, R Capitano, D Collins, SL Dowling, SM Dowling, J Garvani, C Glover, R Hardcastle, R Harris, B Heaviside, E Hyndes, R Jacques, R Jones, M Leech, G MacFarlane, P Mallott, D Prater, C Sellers, R Shaw, T Stones