



## Horsforth Town Council

### Planning, Licensing & Traffic (PLT) Committee Minutes Thursday 19 September 2019 at 7pm.

**Present: In Chair** – Cllr R Jones

Cllrs J Arbuckle, C Calvert, R Capitano, J Garvani, R Hardcastle, E Hyndes, M Leech, R Shaw, T Stones.

**In attendance:** Lyn Farrell, Assistant Clerk.

#### PLT/114 –120

**These minute numbers have been left blank intentionally**

- PLT/19.121 To receive apologies for absence and to consider the reason for the absence**  
Cllrs C Glover and B Heaviside gave apologies for the meeting. Cllr Calvert gave advance apologies that he would be late.  
Retrospective apologies given for Cllr R Shaw, for the meeting on 22 August 2019 due to problems with getting apologies through to the Office.  
**RESOLVED: Apologies accepted.**
- PLT/19.122 Declaration of Disclosable Pecuniary and other Interests**  
The following ordinary interests were declared:  
Item 6 - planning application 19/05425/FU Cllr T Stones knows the applicant
- PLT/19.123 To consider questions and comments from members of the public at the Chairman's discretion**  
**No members of the public present.**
- PLT/19.124 Minutes of the previous meetings**  
**RESOLVED: That the minutes of the meeting held on Thursday 22 August 2019 are a true record.**  
  
Cllr R Capitano arrived at 7.07 pm.
- PLT/19.125 Leeds City Council Planning Decisions**  
To report on planning decisions granted by Leeds City Council.  
**Noted.**  
  
Cllr C Calvert arrived at 7.34 pm.
- PLT/19.126 Comment on Planning Applications since the last meeting of this Committee**  
**19.126.1.** To consider and comment on planning applications from Leeds City Council.  
**Comments attached.**  
**19.126.2.** Request for safety statement to be added to comments made by Horsforth Town Council on planning applications.  
**ACTION:** The office will report back to Committee when a response from Leeds City Council Planning Department is forthcoming.

Signed ..... Dated .....

- PLT/19.127 Planning Appeals & Planning Appeal Decisions**  
**19.127.1.** To consider planning appeals received. **Noted.**  
**19.127.2.** To note planning appeal decisions. **Noted.**
- PLT/19.128 Planning Enforcement**  
To receive and note an update on key planning enforcement cases. **None received.**
- PLT/19.129 Licensing Applications**  
**19.129.1.** Members noted the temporary event notice application received since the last meeting. The application was noted as late, as it came in after the agenda was circulated for the meeting. **Noted.**  
New premises licence applications. **None received.**
- 19.129.2. Invitation to Licensing to speak with the Committee.**  
Leeds City Council Licensing Department has accepted the invitation and will be attending the October meeting.
- PLT/19.130 Traffic**  
**19.130.1.** To consider new traffic complaints and updates (if any). **None received.**  
**19.130.2.** To consider traffic schemes and to agree any necessary action (if any). **None received.**  
**19.130.3.** Speed Indicator device (SID).  
To receive updates and consider data.  
SID data showed a reduction in average speeds this month. **Noted.**  
**ACTION:** Office to find out the cost of turning the device round, to monitor traffic from the other direction.
- PLT/19.131 Kirkstall Forge Liaison Group (KFLG).**  
Cllrs C Calvert, R Capitano and D Prater attended the latest Kirkstall Forge event.  
Lucinda Yeadon, Community Liaison Manager for KF presented to the Horsforth Civic Society, on Phase 2 of the development. No changes to previous updates to report.
- PLT/19.132 Woodside Quarries Development**  
To receive and note updates from Woodside Quarries (if any)  
The key contact for liaison between the Planning, Licensing and Traffic Committee and the development company, ID Planning, declined the Council’s invitation at this time, stating that there were a number of issues to be resolved with Leeds City Council making any meeting premature.  
The Office gave him the January and February dates for the Committee meetings should more progress have been made.  
**ACTION:** Office to follow up invitation in the new year.

Signed ..... Dated .....

- PLT/19.133 Horsforth Campus Development (HDC)**  
 To receive and note updates from Horsforth Campus Development.  
 Planning, Licensing and Traffic Committee forwarded specific questions to BCEG, the development company for HDC. BCEG responded with general answers that didn't go into any significant depth.  
 The planning application for HDC is now live with Leeds City Council. PLT raised a number of concerns and requests for more information via the online planning application system.
- PLT/19.134 Leeds Bradford Airport (LBA)**  
**19.134.1.** To receive and note updates from the Leeds Bradford Airport Consultative Committee (LBACC) **None received.**  
**19.134.2.** To receive and note updates regarding the LBA Link Road.  
**None received.**
- PLT/19.135 Report from Local Residents Associations**  
 To receive and note updates.  
**None received.**
- PLT/19.136 Neighbourhood Plan**  
 To receive and note any updates/recommendations from Neighbourhood Plan Working Group. **None received.**
- PLT/19.137 Leeds City Council Core Strategy and Site Allocation Plan**  
 To consider updates and agree any necessary action: **None received.**
- PLT/19.138 Community Infrastructure Levy (CIL)**  
 To consider and note any updates or information on the community infrastructure levy (CIL), (if any).  
**None received.**
- PLT/19.139 Accommodation for older people in Horsforth**  
 To consider any updates or information on accommodation for older people in Horsforth.  
**None received.**
- PLT/19.140 Planning Training for Committee members.**  
 Members were made aware of introductory and advanced planning training for Councillors. However, the weekday timetabling excluded members from attending. Chair of Council raised this matter directly with training providers.  
**ACTION:** Office to ask for notification of future training and to request that training is either weekends or evenings. Office to also ask if there is a possibility of merging the introductory and advanced training.  
**ACTION:** Office to confirm remaining budget for Councillor training at the October PLT meeting.

Signed ..... Dated .....

**PLT/19.141 Planning Training for Clerk/Assistant Clerk**

**RESOLVED:** PLT members agreed that the planning training would also be appropriate for the Office.

**PLT/19.142 Consultation on proposed reforms to permitted development rights to support the deployment of 5g and extend mobile coverage.**

**RESOLVED:** PLT agreed that members of PLT and full Council, could fill this in on a personal level. Information regarding the consultation and questionnaire have already been circulated to full Council for information.

**PLT/19.143 Matters for information**

- Members were notified of late planning applications, that came in after the agenda had been circulated
- Members were notified of a late licensing (temporary) application, that came in after the agenda had been circulated.
- Members were notified of a update with the Neighbourhood Plan application, that came in after the agenda had been circulated.

The update noted that the application had progressed to the stage where a meeting of the Neighbourhood Plan Working Group would soon be called.

**PLT/19.144 Items for future agenda**

**PLT/19.145 Date of the next meeting**

The date of the next meeting is 24 October 2019.

Deadline for Agenda items is 08 October 2019.

**Noted.**

The meeting closed at 8:35 pm.

*Distribution: Cllrs J Arbuckle, C Calvert, R Capitano, J Garvani, C Glover, R Hardcastle, B Heaviside, E Hyndes, R Jones, M Leech, R Shaw, T Stones*

Signed ..... Dated .....

<b>Application No.</b>	<b>Address/Location</b>	<b>Details</b>	<b>HTC PL&amp;T Committee Comments</b>
<a href="#">19/04481/FU</a>	16 Ash Grove Horsforth Leeds LS18 5BB	Single storey side and rear extension	Horsforth Town Council neither supports nor objects to this application.
<a href="#">19/04482/FU</a>	EuroGarages Broadway Service Station Broadway Horsforth Leeds LS18 4DY	Retrospective application for a substation	Horsforth Town Council neither supports nor objects to this application.
<a href="#">19/04484/FU</a>	EuroGarages Broadway Service Station Broadway Horsforth Leeds LS18 4DY	Retrospective application for 4No. air conditioning units	Horsforth Town Council neither supports nor objects to this application.
<a href="#">19/04540/FU</a>	38 Brownberrie Lane Horsforth Leeds LS18 5SB	Single storey extension to side and rear	Horsforth Town Council neither supports nor objects to this application.
<a href="#">19/04558/FU</a>	9 Victoria Gardens Horsforth Leeds LS18 4PJ	Single storey rear extension and Porch to front; new vehicular access and driveway.	Horsforth Town Council request that planning conditions attached to the approved application ensure that permeable materials for the drive are used.
<a href="#">19/04588/FU</a>	83 Springfield Mount Horsforth Leeds LS18 5QD	Single storey rear extension	Horsforth Town Council neither supports nor objects to this application.
<a href="#">19/04599/FU</a>	5 The Grove Horsforth Leeds LS18 4BB	Single storey extension including raised decking area with steps and balustrade above to rear	Horsforth Town Council neither supports nor objects to this application.
<a href="#">19/04613/FU</a>	92 King Edward Avenue Horsforth Leeds LS18 4BG	Extension to Gable and Dormer window to rear; single storey extension to side and rear	Horsforth Town Council neither supports nor objects to this application.

Signed ..... Dated .....

<a href="#">19/04716/FU</a>	96 - 100 New Road Side Horsforth Leeds LS18 4QB	Change of use of first floor and roof space to form two flats; dormer window to rear and rooflights to front; amendments to first floor windows	Horsforth Town Council does not consider the parking to be adequate in this area, and that there is over development of this area.
<a href="#">19/04863/FU</a>	10 West End Rise Horsforth Leeds LS18 5JL	Single storey side extension	Horsforth Town Council neither supports nor objects to this application.
<a href="#">19/04935/FU</a>	54 Salmon Crescent Horsforth Leeds LS18 4ET	First floor rear extension and new first floor side window	Horsforth Town Council neither supports nor objects to this application.
<a href="#">19/05012/FU</a>	16 Stirling Crescent Horsforth Leeds LS18 5SJ	Two storey rear extension; change of use of existing garage to habitable room	Horsforth Town Council neither supports nor objects to this application.

Signed ..... Dated .....