



## Horsforth Town Council

### Planning, Licensing & Traffic Committee Minutes Thursday 22 August 2019 at 7pm.

**Present: In Chair** – Cllr R Jones

Cllrs J Arbuckle, C Calvert, R Capitano, J Garvani, C Glover, R Hardcastle, E Hyndes, M Leech, G MacFarlane, T Stones, Cllr S Dowling, Vice Chair of Council.

**In attendance:** Lyn Farrell, Assistant Clerk.

**PLT/19.83 – 90**

**These minute numbers have been left blank intentionally**

**PLT/19.91**      **To receive apologies for absence and to consider the reason for the absence**  
**No apologies.**

**PLT/19.92**      **Declaration of Disclosable Pecuniary and other Interests**  
The following ordinary interests were declared:  
Item 6 - planning application 19/0458/FU Cllr J Garvani knows the applicant  
Item 6 - planning application 19/04863/FU: Cllr M Leech knows the applicant

**PLT/19.93**      **To consider questions and comments from members of the public at the Chairman's discretion**  
**No members of the public present.**

**PLT/19.94**      **Minutes of the previous meetings**  
**RESOLVED: That the minutes of the meeting held on Thursday 25 July 2019 are a true record.**

**PLT/19.95**      **Leeds City Council Planning Decisions**  
To report on planning decisions granted by Leeds City Council.  
**Noted.**

**PLT/19.96**      **Comment on Planning Applications since the last meeting of this Committee**  
**19.96.1.**      To consider and comment on planning applications from Leeds City Council.  
**Comments attached.**  
**19.96.2.**      Request for safety statement to be added to comments made by Horsforth Town Council on planning applications.  
General advice received. Further information requested.

**PLT/19.97**      **Planning Appeals & Planning Appeal Decisions**  
**19.97.1.**      To consider planning appeals received. **None received.**  
**19.97.2.**      To note planning appeal decisions. **Noted.**

**PLT/19.98**      **Planning Enforcement**  
To receive and note an update on key planning enforcement cases. **None received.**

Signed ..... Dated .....

- PLT/19.99 Licensing Applications**  
 Members noted the temporary event notice applications received since the last meeting (in agenda pack). **Noted.**  
 New premises licence applications. **Noted.**  
**ACTION:** Office to invite an officer from Licensing to speak to the Planning, Licensing and Traffic Committee regarding further information around procedures for comments.
- PLT/19.100 Traffic**  
**19.100.1.** To consider new traffic complaints and updates (if any). **None received.**  
**19.100.2.** To consider traffic schemes and to agree any necessary action (if any). **None received.**  
**19.100.3.** Speed Indicator device (SID).  
 To receive updates and consider data. **Noted.**  
**ACTION:** Cllr J Garvani to review data so far with regard to possibly turning round the device to check traffic speed from the opposite direction.  
**ACTION:** Cllr J Garvani to present data from Low Lane SID at next full council meeting regarding patterns of speeding so that police officer in attendance can advise.
- PLT/19.101 Kirkstall Forge Liaison Group (KFLG)**  
**19.101.1.** To consider update regarding public transport and parking at the site. **Noted.**
- PLT/19.102 Woodside Quarries Development**  
 To receive and note updates from Woodside Quarries (if any)  
 Update received from development company stating they still own the project and are in negotiation with Leeds City Council regarding revised site plans.  
**ACTION:** Office to invite Company representative to upcoming committee meeting.
- PLT/19.103 Horsforth Campus Development**  
 To receive and note updates from Horsforth Campus Development.  
 Update received from development company stating that they are awaiting validation of the Phase 2 development and will shortly have planning application available to view.  
**ACTION:** Office to find out further information regarding specific questions that Horsforth Town Council have.
- PLT/19.104 Leeds Bradford Airport (LBA)**  
**19.104.1.** To receive and note updates from the Leeds Bradford Airport Consultative Committee (LBACC) **None received.**  
**19.104.2.** To receive and note updates regarding the LBA Link Road.  
**None received.**  
**ACTION:** Cllr R Jones to ask for an update from LBACC.
- PLT/19.105 Report from Local Residents Associations**  
 To receive and note updates.  
**None received.**

Signed ..... Dated .....

**PLT/19.106 Neighbourhood Plan**

To receive and note any updates/recommendations from Neighbourhood Plan Working Group.

- Update from Martin Hughes, Lead on NPWG. **Noted.**
- Joint response to Examiners Questions. **Noted.**

**PLT/19.107 Leeds City Council Core Strategy and Site Allocation Plan**

To consider updates and agree any necessary action:

**19.107.1.** Site Allocation Plan Adoption Statement. **Noted.**

**19.107.2.** Tall Buildings Statement of Matters. **Noted.**

**PLT/19.108 Community Infrastructure Levy (CIL)**

To consider and note any updates or information on the community infrastructure levy (CIL), (if any).

**None received.**

**PLT/19.109 Transport Working Group**

**ACTION:** To be placed as an agenda item on full council's next meeting. To agree working group creation and membership.

**PLT/19.110 Accommodation for older people in Horsforth**

To consider any updates or information on accommodation for older people in Horsforth.

Cllr Arbuckle gave an update on potential sites and current state of accommodation. **Noted.**

**PLT/19.111 Working Group to review agenda.**

**DECISION:** Leave agenda as agreed in Standing Orders.

**PLT/19.112 Matters for information**

None.

**PLT/19.113 Items for future agenda**

**PLT/19.114 Date of the next meeting**

The date of the next meeting is 19 September 2019.

Deadline for Agenda items is 04 September 2019.

**Noted.**

The meeting closed at 8:30 pm.

*Distribution: Cllrs J Arbuckle, C Calvert, R Capitano, J Garvani, C Glover, R Hardcastle, B Heaviside, E Hyndes, R Jones, M Leech, R Shaw, T Stones*

Signed ..... Dated .....

<a href="#">19/04481/FU</a>	16 Ash Grove Horsforth Leeds LS18 5BB	Single storey side and rear extension	Horsforth Town Council neither supports nor objects to this application.
<a href="#">19/04482/FU</a>	EuroGarages Broadway Service Station Broadway Horsforth Leeds LS18 4DY	Retrospective application for a substation	Horsforth Town Council neither supports nor objects to this application.
<a href="#">19/04484/FU</a>	EuroGarages Broadway Service Station Broadway Horsforth Leeds LS18 4DY	Retrospective application for 4No. air conditioning units	Horsforth Town Council neither supports nor objects to this application.
<a href="#">19/04540/FU</a>	38 Brownberrie Lane Horsforth Leeds LS18 5SB	Single storey extension to side and rear	Horsforth Town Council neither supports nor objects to this application.
<a href="#">19/04558/FU</a>	9 Victoria Gardens Horsforth Leeds LS18 4PJ	Single storey rear extension and Porch to front; new vehicular access and driveway.	Horsforth Town Council request that planning conditions attached to the approved application ensure that permeable materials for the drive are used.
<a href="#">19/04588/FU</a>	83 Springfield Mount Horsforth Leeds LS18 5QD	Single storey rear extension	Horsforth Town Council neither supports nor objects to this application.
<a href="#">19/04599/FU</a>	5 The Grove Horsforth Leeds LS18 4BB	Single storey extension including raised decking area with steps and balustrade above to rear	Horsforth Town Council neither supports nor objects to this application.
<a href="#">19/04613/FU</a>	92 King Edward Avenue Horsforth Leeds LS18 4BG	Extension to Gable and Dormer window to rear; single storey extension to side and rear	Horsforth Town Council neither supports nor objects to this application.
<a href="#">19/04716/FU</a>	96 - 100 New Road Side Horsforth Leeds LS18 4QB	Change of use of first floor and roof space to form two flats; dormer window to rear and rooflights to front; amendments to first floor windows	Horsforth Town Council does not consider the parking to be adequate in this area, and that there is over development of this area.

Signed ..... Dated .....

<a href="#">19/04863/FU</a>	10 West End Rise Horsforth Leeds LS18 5JL	Single storey side extension	Horsforth Town Council neither supports nor objects to this application.
<a href="#">19/04935/FU</a>	54 Salmon Crescent Horsforth Leeds LS18 4ET	First floor rear extension and new first floor side window	Horsforth Town Council neither supports nor objects to this application.
<a href="#">19/05012/FU</a>	16 Stirling Crescent Horsforth Leeds LS18 5SJ	Two storey rear extension; change of use of existing garage to habitable room	Horsforth Town Council neither supports nor objects to this application.

Signed ..... Dated .....