



Horsforth Town Council

Planning, Licensing & Traffic Committee Minutes Thursday 25 July 2019 at 7pm.

Present: In Chair – Cllr R Jones

Cllrs J Arbuckle, C Calvert, R Capitano, J Garvani, C Glover, R Hardcastle, B Heaviside, E Hyndes, M Leech, G MacFarlane, R Shaw, T Stones

In attendance: Lyn Farrell, Assistant Clerk.

PLT/19.53 – 60

These minute numbers have been left blank intentionally

PLT/19.61 **To receive apologies for absence and to consider the reason for the absence**
No apologies.

PLT/19.62 **Declaration of Disclosable Pecuniary and other Interests**
The following ordinary interests were declared:
Item 6 - planning application 19/04201/FU: Cllr R Jones knows the applicant
Item 6 - planning application 19/04344/FU: Cllr M Leech knows the applicant

PLT/19.63 **To consider questions and comments from members of the public at the Chairman's discretion**
No members of the public present.

PLT/19.64 **Minutes of the previous meetings**
RESOLVED: That the minutes of the meeting held on Thursday 27 June 2019 are a true record.

PLT/19.65 **Leeds City Council Planning Decisions**
To report on planning decisions granted by Leeds City Council.
None received.

PLT/19.66 **Comment on Planning Applications since the last meeting of this Committee**

19.66.1. To consider asking Leeds City Council Planning Department to include a condition in planning permissions that would mitigate obstructions caused to pedestrians by the parking of construction vehicles.
Committee considered the potential response of the Town Council.
RESOLVED: A stock phrase to be added, if possible, to comments the Town Council make on the Leeds City Council planning application website. The phrase to request that the applicant ensures works carried out do not impede the safety of those passing on the pavements by the property.
ACTION: The Office to find out if this is permitted.

19.66.2. To consider and comment on planning applications from Leeds City Council.
Comments attached.

Signed Dated

- PLT/19.67 Planning Appeals & Planning Appeal Decisions**
19.67.1. To consider planning appeals received. **None received.**
19.67.2. To note planning appeal decisions. **None received.**
- PLT/19.68 Planning Enforcement**
To receive and note an update on key planning enforcement cases. **No updates received.**
- PLT/19.69 Licensing Applications**
Members noted the temporary event notice applications received since the last meeting (in agenda pack).
New premises licence applications. **None received.**
- PLT/19.70 Traffic**
19.70.1. To consider new traffic complaints and updates (if any) including the following:-
 - Resident’s concern to Horsforth Town Council regarding lack of pelican crossing at the bottom of Fink Hill
The Committee noted that plans to redesign the junction, with vehicle and pedestrian controls, were in place. **Noted.**
ACTION: Office to contact resident with information about the plans in place
 - Response from Leeds City Council Highways regarding Long Row issues. See agenda pack.
The Committed noted the response of Leeds City Council Highways department to concerns the Council raised regarding Long Row. **Noted.**
ACTION: Office to contact the resident who attended the April Committee meeting to raise concerns, with the information received from Leeds City Council Highways department.
- 19.70.2.** To consider traffic schemes and to agree any necessary action (if any). **None received.**
- 19.70.3.** Speed Indicator device (SID).
Item **deferred** to next meeting as data was missing from agenda pack.
- PLT/19.71 Kirkstall Forge Liaison Group (KFLG)**
19.71.1. To note invitation to members to attend a meeting on 16 July 2019 regarding phase 2 of development and receive reports from any members who attended. Committee noted that the invitation and documentation was circulated by email to members as the LFLG meeting would be held before the Committee met on 25 July 2019.
Cllr T Stones updated the council on the KFLG meeting and reported that the meeting was very positive. Information on the next phase of development was presented which included the phasing in of car parking as development progresses, and the provision of bikes for loan. Information was also presented regarding safety measures to prevent flooding and information on other proposals to be made in the future. **Update noted.**
ACTION: Office to request more detailed information regarding car parking, bus services and related traffic and travel information.

Signed Dated

- 19.71.2.** To consider the phase 2 pre-application information document, previously circulated to members. **Noted.**

PLT/19.72 Woodside Quarries Development

To receive and note updates from Woodside Quarries.

Committee noted the lack of updates for some time. The Development may now be in the hands of new owners which may explain the lack of communication. Contact to be re-established between the Town Council and the Development Owners. **Noted.**

ACTION: Office to find out information regarding new ownership, request regular updates and investigate potential liaison between the owners and the Town Council.

PLT/19.73 Horsforth Campus Development

To receive and note updates from Horsforth Campus Development.

Committee noted the lack of communication for some time. **Noted.**

ACTION: The office to request up to date information on the progress of the development.

PLT/19.74 Leeds Bradford Airport (LBA)

19.74.1. To receive and note updates from the Leeds Bradford Airport Consultative Committee (LBACC) **No updates received.**

19.74.2. To receive and note updates regarding the LBA Link Road.
No updates received.

19.74.3. To note enquiry from member of the public regarding night flights from LBA. Committee noted the enquiry the office received regarding the amount of air traffic at night. The office responded with advice on how to raise concerns directly with the airport. **Noted.**

PLT/19.75 Report from Local Residents Associations

To receive and note updates.

No updates received.

PLT/19.76 Neighbourhood Plan

19.76.1. To receive and note updates: note appointment of the examiner. **See agenda pack.**

Committee noted that Leeds City Council were given information regarding the appointment of the examiner: that the Town Council had a preferred candidate but would consider all applications at the July meeting. However, Leeds City Council informed the Town Council that an examiner had now been appointed, and that it was the preferred candidate of the Town Council.

RESOLVED: The Town Council confirm their ratification of the appointment of the examiner.

19.76.2. To receive and note any updates/recommendations from Neighbourhood Plan Working Group. **No update received.**

PLT/19.77 Leeds City Council Core Strategy and Site Allocation Plan

To consider updates and agree any necessary action: note update from Mr Martin Hughes, as Chairman for Yorkshire Greenspace Alliance. **Noted.**

Signed Dated

- PLT/19.78 Community Infrastructure Levy (CIL)**
No update received.
- PLT/19.79 Transport Working Group**
Agenda item requested by Cllr G MacFarlane. To consider
Deferred to next meeting to allow full discussion.
- PLT/19.80 Accommodation for older people in Horsforth**
Agenda item requested by Cllr J Arbuckle. To consider.
Cllr J Arbuckle requested that this item remain on the agenda to monitoring provision in the future.
- PLT/19.81 Matters for information**
None.
- PLT/19.82 Items for future agenda**
Sentence regarding responsibility of applications that Horsforth Town Council want to add to planning comments.
Horsforth Traffic Working Group
- PLT/19.83 Date of the next meeting**
The date of the next meeting is 22 August 2019.
Deadline for Agenda items is 2 August 2019.
Noted.

The meeting closed at 8:55pm.

*Distribution: Cllrs J Arbuckle, C Calvert, R Capitano, J Garvani, C Glover, R Hardcastle,
B Heaviside, E Hyndes, R Jones, M Leech, G MacFarlane, R Shaw, T Stones*

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Application No.	Address/Location	Details	HTC PL&T Committee Comments
19/02813/FU	58 Victoria Walk Horsforth Leeds LS18 4PP	First floor side/rear extension; porch extension to front	Horsforth Town Council neither supports nor objects to this application.
19/03652/FU	Lynton Scotland Lane Horsforth Leeds LS18 5SF	Retrospective application for Decking to rear	Horsforth Town Council neither supports nor objects to this application.
19/03810/FU	Long Row Fisheries 24 - 26 Long Row Horsforth Leeds LS18 5AA	New shop front	Horsforth Town Council neither supports nor objects to this application.
19/03860/FU	3 Newlay Lane Horsforth Leeds LS18 4LE	Conservatory to side	Horsforth Town Council neither supports nor objects to this application.
19/03862/FU	38 Broadgate Crescent Horsforth Leeds LS18 4HA	Part two storey and part single storey extension to side and rear	Horsforth Town Council neither supports nor objects to this application.
19/03870/FU	61 Long Row Horsforth Leeds LS18 5AP	Conversion of Basement to habitable accommodation, bi-fold doors to rear	Horsforth Town Council neither supports nor objects to this application.
19/03900/FU	1 Montfort Close Horsforth Leeds LS18 5SX	First floor side extension	Horsforth Town Council neither supports nor objects to this application.
19/03961/FU	6 Argyll Close Horsforth Leeds LS18 5SP	Dormer window to rear; single storey front extension and removal of one chimney breast	Horsforth Town Council neither supports nor objects to this application.
19/04061/FU	60 Alexandra Road Horsforth Leeds LS18 4PG	Part two storey and part single storey extension to side and rear; Porch to front	Horsforth Town Council neither supports nor objects to this application.
19/04138/FU	6 West End Close Horsforth Leeds LS18 5JN	First floor rear extension with part garage conversion and door to side; roof lights to side	Horsforth Town Council neither supports nor objects to this application.

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19/04201/FU	29 Stanhope Drive Horsforth Leeds LS18 4ES	Single storey front extension	Horsforth Town Council neither supports nor objects to this application.
19/04223/FU	49 Victoria Mount Horsforth Leeds LS18 4PX	Single storey side and rear extension	There is insufficient information to enable Horsforth Town Council to assess the application.
19/04237/FU	Oakdene Newlay Wood Drive Horsforth Leeds LS18 4LL	Erection of new dwelling, detached double garage, parking area and associated works	Horsforth Town Council neither supports nor objects to this application.
19/04344/FU	75 Sussex Avenue Horsforth Leeds LS18 5NN	Retrospective application for Loft conversion	Horsforth Town Council neither supports nor objects to this application.
19/04367/FU	2 Hall Park Rise Horsforth Leeds LS18 5LW	Two storey side extension	Horsforth Town Council neither supports nor objects to this application.
19/04414/FU	8 Stirling Crescent Horsforth Leeds LS18 5SJ	Two storey rear extension	Horsforth Town Council neither supports nor objects to this application.

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