



## Horsforth Town Council

### Planning, Licensing & Traffic Committee Minutes Thursday 27 June 2019 at 7pm.

**Present: In Chair** – Cllr R Jones

Cllrs J Arbuckle, C Calvert, C Glover, R Hardcastle, B Heaviside, E Hyndes, M Leech, G MacFarlane, T Stones

**In attendance:** J Sou – Clerk; Lyn Farrell, Administration Officer.

#### **PLT/19.22 –30**

**These minute numbers have been left blank intentionally**

#### **PLT/19.31**

**To receive apologies for absence and to consider the reason for the absence**

**RESOLVED: That the apologies and reasons for absence from Cllrs J Garvani and R Shaw be accepted.**

#### **PLT/19.32**

**Declaration of Disclosable Pecuniary and other Interests**

The following ordinary interests were declared:

Item 6 - planning application 19/03254/FU: Cllr T Stones knows the applicant's family

Item 6 - planning application 19/03268/FU: Cllr T Stones knows the applicant

Item 6 - planning application 19/03379/FU: Cllrs J Arbuckle, R Hardcastle, R Jones and T Stones know the applicant.

#### **PLT/19.33**

**To consider questions and comments from members of the public at the Chairman's discretion**

**No members of the public present.**

#### **PLT/19.34**

**Minutes of the previous meetings**

**RESOLVED: That the minutes of the meeting held on Thursday 30 May 2019 are a true record.**

#### **PLT/19.35**

**Leeds City Council Planning Decisions**

To report on planning decisions granted by Leeds City Council.

**List in agenda pack. Noted.**

#### **PLT/19.36**

**Comment on Planning Applications since the last meeting of this Committee**

To consider and comment on planning applications from Leeds City Council.

**Comments attached.**

#### **PLT/19.37**

**Planning Appeals & Planning Appeal Decisions**

**19.37.1.** To consider planning appeals received.

APP/N4720D/D/19/3227630 **Noted. See agenda pack.**

**19.37.2.** To note planning appeal decisions. **None received.**

Signed ..... Dated .....

- PLT/19.38 Planning Enforcement**  
To receive and note an update on key planning enforcement cases. **No updates received.**
- PLT/19.39 Licensing Applications**  
Members noted the temporary event notice applications received since the last meeting (in agenda pack).  
New premises licence applications. **None received.**
- PLT/19.40 Traffic**
- 19.40.1.** To consider traffic complaints.  
Two reports of traffic concerns to Committee were noted.  
Resident called to report Long Row advisory speed notices being ignored and resurfacing work on Long Row causing debris to be sprayed up at pedestrians.  
Email sent regarding roads around Victoria Drive. Workers parking cars there during the day. Holiday makers parking cars there for weeks at a time.  
Resident has asked for the area to be considered for parking permit only.
- ACTION:** Emails to be sent to Leeds City Council Highways department, and Leeds City Council ward Councillors respectively.
- 19.40.2.** To consider new and updated traffic schemes and to agree any necessary action. **None.**
- 19.40.3.** Speed indicator device (SID).  
Cllr J Garvani gave apologies that he was unable to attend and therefore report on SID data.
- PLT/19.41 Kirkstall Forge Liaison Group**  
Update presented to Committee on invitation to join the Kirkstall Forge Liaison Group, along with dates of forthcoming events and meetings. Representative offered to speak at a future Committee meeting.
- ACTION:** Administration Officer to send email to members with Kirkstall Forge Liaison Group Representative's contact details so they can contact her to be added to the mailing list.
- PLT/19.42 Woodside Quarries**  
To receive and note updates from Woodside Quarries.  
No updates to report.
- PLT/19.43 Horsforth Campus Development**  
To receive and note updates from Horsforth Campus Development.  
No updates to report.
- PLT/19.44 Leeds Bradford Airport (LBA)**
- 19.44.1.** To receive and note updates from the Leeds Bradford Airport Consultative Committee (LBACC)

Signed ..... Dated .....

The meeting of LBACC had taken place on 19 June 2019, of which the Council representative had not been made aware. Notes of that meeting were provided by Mr Martin Hughes (see agenda pack).

Members noted the minutes of the LBACC meeting of 27 March 2019.

Date for next meeting confirmed as 18 September 2019 at 2pm (venue is the Media Suite, but to be confirmed nearer the time).

**ACTION:** To confirm that Cllr RJ, as representative for Horsforth Town Council, is added to the LBACC mailing list.

- 19.44.2.** To receive and note updates regarding the LBA Link Road.  
No updates to report.

**PLT/19.45 Report from Local Residents Associations**

To receive and note updates.

No updates to report.

**PLT/19.46 Neighbourhood Plan**

**19.46.1.** Members noted that the Neighbourhood Plan had now been formally submitted to Leeds City Council.

**19.46.2.** There had been no meeting of the Neighbourhood Plan Working Group.  
**Noted.**

**PLT/19.47 Leeds City Council Core Strategy and Site Allocation Plan**

**Leeds Core Strategy Selective Review: consultation on proposed main modifications**

No comments on the consultation. **Noted.**

**Site allocation plan**

Members noted that Leeds City Council is to consider adopting the plan at a meeting on 10 July 2019.

**PLT/19.48 Community Infrastructure Levy (CIL)**

Nothing to report.

**PLT/19.49 Newlay Conservation Society (NCS)**

Members noted the invitation from NCS to Victoria Ward councillors to attend meeting on a rota basis. The next meetings to be held on 9 September 2019 and 2 December 2019.

**ACTION:** The office to forward the invitation to all the Victoria Ward councillors.

**PLT/19.50 Matters for information**

None.

**PLT/19.51 Items for future agenda**

Horsforth Traffic Working Group

Accommodation for the Elderly

**PLT/19.52 Date of the next meeting**

The date of the next meeting is 25 July 2019.

Deadline for Agenda items is 11 July 2019.

**Noted.**

Signed ..... Dated .....

The meeting closed at 8:03pm.

*Distribution: Cllrs J Arbuckle, C Calvert, R Capitano, J Garvani, C Glover, R Hardcastle,  
B Heaviside, E Hyndes, R Jones, M Leech, G MacFarlane, R Shaw, T Stones*

Signed ..... Dated .....

<b>Application No.</b>	<b>Address/Location</b>	<b>Details</b>	<b>HTC PL&amp;T Committee Comments</b>
<a href="#">19/03064/FU</a>	156 Broadway Horsforth Leeds LS18 4HQ	Extension at first floor level to side and rear	Horsforth Town Council neither supports nor objects to this application
<a href="#">19/03115/FU</a>	16 Broadgate Crescent Horsforth Leeds LS18 4HG	First floor extension to side and rear; single storey extension to side	Horsforth Town Council neither supports nor objects to this application
<a href="#">19/03254/FU</a>	10 St Margarets Close Horsforth Leeds LS18 5BE	Two storey extensions to both sides and rear; single storey extension to front	Horsforth Town Council neither supports nor objects to this application
<a href="#">19/03268/FU</a>	39 West End Drive Horsforth Leeds LS18 5JR	Two storey rear extension; single storey extension to side/rear; single storey extension to other side; remove existing garage to rear	Horsforth Town Council neither supports nor objects to this application
<a href="#">19/03274/FU</a>	32 Southway Horsforth Leeds LS18 5RP	First floor side extension with dormer window to front	Horsforth Town Council neither supports nor objects to this application
<a href="#">19/03310/FU</a>	20 Stoney Croft Horsforth Leeds LS18 4RB	Enlarged Dormer window to rear	Horsforth Town Council neither supports nor objects to this application
<a href="#">19/03379/FU</a>	14 Melrose Walk Horsforth Leeds LS18 4DA	Single storey front/side extension	Horsforth Town Council neither supports nor objects to this application
<a href="#">19/03450/FU</a>	18 Newlaithes Road Horsforth Leeds LS18 4LG	Part two storey part single storey side/rear extension and roof lights to front/rear	Horsforth Town Council neither supports nor objects to this application
<a href="#">19/03494/FU</a>	12A St James Walk Horsforth Leeds LS18 5RB	Single storey side extension	Horsforth Town Council neither supports nor objects to this application
<a href="#">19/03506/FU</a>	Telecommunication Mast Broadway Horsforth Leeds	Upgrade to existing telecoms site, phase 7 monopole c/w wraparound cabinet at base and associated works	Horsforth Town Council neither supports nor objects to this application
<a href="#">19/03556/FU</a>	2 Abbey Court Horsforth Leeds LS18 4SA	Part single storey, part two storey side extension and Demolition of existing conservatory and erection of single storey extension.	Horsforth Town Council neither supports nor objects to this application

Signed ..... Dated .....