



Horsforth Town Council
Community and Environment Committee Minutes
6 June 2019 at 7pm

Present:

In the Chair: Cllr R Jacques

Cllrs B Batchelor, C Calvert, D Collins, SL Dowling, SM Dowling, R Hardcastle, E Hyndes, R Jones, P Mallott, C Sellers, R Shaw, T Stones

In attendance: J Sou – Clerk, L Farrell - Administration Officer.

CE/19.1 To accept apologies and the reason for absence.

RESOLVED: To accept the apologies and reasons for absence from Cllrs R Harris and D Prater.

CE/19.2 Declaration of Disclosable Pecuniary and other Interests.

No pecuniary interests were declared:

The following non-pecuniary interests were declared:

Item 7.1 - Cllrs D Collins, SM Dowling, R Jacques, P Mallott and R Hardcastle know the lead person for the grant application.

CE/19.3 To consider questions and comments from members of the public at the Chairman's discretion.

No members of the public were present.

CE/19.4 Minutes of the previous meetings

RESOLVED: That the minutes of the meeting held on Thursday 7 March 2019 are a true record.

CE/19.5 Grant/Sponsorship feedback

Members **noted** thanks received from Horsforth Churches Together. The event had been very successful and had attracted increased numbers.

CE/19.6 Sponsorship Applications

No sponsorship applications received.

CE/19.7 Grant Applications

Members considered the following application:

19.7.1. Great Get Together/Newlay Bridge 200 Year Event

RESOLVED: To award £500 to Great Get Together/Newlay Bridge 200 Year Event.

Signed Dated

CE/19.8

Jubilee Garden

Cllr P Mallett gave an update on the work to be done to repair the garden. The contractor was not available until January 2020. Horsforth in Bloom had secured the damaged timbers.

RESOLVED as follows:

- 1. To wait until the new year 2020, for contracted work to be carried out, as per contractor’s availability.**
- 2. To continue to monitor the condition of Jubilee Garden and the damaged timbers pending repairs.**

ACTION: Clerk to write to contractor confirming consent to delay works until the new year 2020 but to ask to be kept advised if an earlier start date became available.

CE/19.9

Floral displays

Members **noted** that orders had been placed with Leeds City Council for the floral displays and for watering.

ACTION: The office to contact Leeds City Council to check that watering of hanging baskets and troughs had started.

CE/19.10

Events and Events Sub-Committee 2019

19.10.1. Christmas lights, trees and switch-on event

Members **noted** that an application was to be made to the Leeds City Council Outer North West Community Committee Wellbeing Fund for a grant of £1500. The date of the switch-on event will be Saturday 7 December 2019.

RESOLVED as follows:

- a. To transfer £2,872 contingency to Christmas 2019 budget**
- b. To ask the Old Ball for the outstanding sponsorship of £200 for the Christmas 2018 tree outside the Old Ball and to offer the Old Ball a tree and lights outside the Old Ball for 2019 at full cost**
- c. To seek three quotes for Christmas trees for 2019.**

ACTION:

Office to place orders for motifs and lights

Office to seek three quotes for Christmas trees and report to Event Sub-Committee

Office to write to the Old Ball as per minute 19.10.1.b.

19.10.2. Horsforth Gala – 29 June 2019

ACTION:

Cllr C Calvert to lead on the Gala

Cllr C Calvert to circulate a rota to members for volunteers to provide cover for the stall and to pick up/drop off equipment from the office

19.10.3. Annual event 2019

Deferred until 2020. **Noted.**

Signed Dated

19.10.4. Civic Service – 9 June 2019

Members **noted** that invitations had been sent to guests.
It was further **noted** that there had been a miscommunication to the Council regarding the start time. Members volunteered to turn up early to ensure visitors will be greeted.

19.10.5. Remembrance Service

Members **noted** that this event is held in conjunction with the Royal British Legion.

19.10.6. Other Events

RESOLVED: To accept the invitation from Horsforth Farmers’ Market for the Council to have the community stall on Saturday 3 August 2019. Stall to be as per for Horsforth Gala.

CE/19.11 Summer Band Concerts - Horsforth Hall Park

Members **noted** the confirmed dates: 16 June 2019, 21 July 2019 and 4 August 2019. Posters had been received from Leeds City Council and amended by the office to show sponsorship by the Council.
Members took posters to distribute.

CE/19.12 Horsforth Matters

Editorial Working Group meeting – scheduled for 13 June 2019 at 7pm.
Cllr SM Dowling to be added to the Editorial Working Group.
ACTION: Administration officer to seek quotes for printing and delivery of 10,000 copies and report to the Editorial Working Group.

CE/19.13 Hall Park

Toilet facilities

Members **noted** an update from Cllr P Mallot. The toilets at the park were “clean” and in working order but “unpleasant”.

Water refill station

RESOLVED: That Council start to investigate the potential of putting a water refill station in Hall Park.

ACTION: Cllr SM Dowling to investigate and report to the next meeting of the Committee.

Cycling

There was a brief discussion regarding Leeds City Council allowing cycling in some city parks as an experiment and whether Council should ask for this to be extended to Hall Park.

ACTION: Cllr D Collins to find out further information from Leeds City Council.

CE/19.14 Horsforth Fairtrade Steering Group

Deferred to next meeting of the Committee.

ACTION: Office to obtain more information about what town council representation at the steering group involves.

Signed Dated

CE/19.15 Young People’s Champion

ACTION: Cllr R Shaw to contact Leeds City Council to secure safeguarding training.

CE/19.16 Dementia Friendly Horsforth

Members **noted** that the new Dementia Champion for the Council was Cllr J Arbuckle who is not a member of this Committee.

RESOLVED: That Dementia Friendly Horsforth as an agenda item will be moved to full Council.

CE/19.17 Litter/Dog Fouling

Members **noted** an update from Cllr P Mallot. There was now a dedicated Horsforth Litter Picking Group.

Cllrs C Calvert and P Mallott had taken part in a successful litter picking session at the Bridge public house.

CE/19.18 Items for future agenda

Children’s play area

Climate change emergency and the environment.

CE/19.19 Date of the next Meeting

29 August 2019

Deadline for agenda items: 15 August 2019.

The meeting closed at 8.05pm.

Distribution: Cllrs B Batchelor, C Calvert, R Capitano, D Collins, SL Dowling, SM Dowling, R Hardcastle, R Harris, E Hyndes, R Jacques, R Jones, P Mallott, D Prater, C Sellers, R Shaw, T Stones

Signed Dated