



Horsforth Town Council

**Planning, Licensing & Traffic Committee Minutes
Thursday 21 March 2019 at 7pm.**

Present: In Chair - Cllr A Radford.

Cllr M Boyes, Cllr C Calvert, Cllr J Garvani, Cllr R Hardcastle, Cllr M Holmes, Cllr M Hughes, Cllr M Leech, Cllr I Scott

In attendance: P Fearon – Admin, Cllr D Collins.

**PL&T/18.181 To receive apologies for absence and to consider the reason for the absence
No apologies received.**

PL&T/18.182 Declaration of Disclosable Pecuniary and other Interests
To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 14-19 of the Members’ Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 20-21 of the Members’ Code of Conduct.

Declaration of non – pecuniary interest:

- Item 6, ref: 19/01032/FU - Cllr I Scott knows the applicant.
- Item 6, ref: 19/01202/FU - Cllr I Scott knows the applicant.
- Item 6, ref: 19/01034/FU - Cllr I Scott knows the applicant.
- Item 6, ref: 19/01278/II - The construction work is close to Cllr M Hughes’ property.

PL&T/18.183 To consider questions and comments from members of the public at the Chairman’s discretion
Members of the public are reminded that this is their opportunity to speak to the meeting on any topic relevant to the work of the Committee. However they may not speak during the remainder of the meeting unless specifically invited to do so by the Chairman.

No members of the public present.

**NOTE: Members agreed to bring forward Item 9.3. of the agenda to this point of the meeting.
See PL&T/18.189.3.**

PL&T/18.184 Minutes of the previous meetings
The Committee was asked to approve the minutes of the meeting held on Thursday 21 February 2019.
RESOLVED that the minutes of the meeting held on Thursday 21 February 2019 are a true record.

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- PL&T/18.185 Leeds City Council Planning Decisions**
To report on planning decisions granted by Leeds City Council.
Noted.
- PL&T/18.186 Comment on Planning Applications since the last meeting of this Committee**
To consider and comment on planning applications from Leeds City Council.
Noted. See comments attached.
- PL&T/18.187 Planning Appeals & Planning Appeal Decisions**
- 18.187.1.** To consider planning appeals received.
None received.
 - 18.187.2.** To note planning appeal decisions.
Ref: APP/N4720/C/18/3198195 - Land at Broadway Service Station, Broadway, Horsforth, Leeds, LS18 4DY.
Noted.
 - 18.187.3.** To note planning appeal against a decision.
None received.
- PL&T/18.188 Licensing Applications**
- 18.188.1.** To consider Temporary Event Notice applications received since the last meeting.
Noted.
 - 18.188.2.** To consider new Premises Licence Applications.
Noted.
- PL&T/18.189 Traffic**
- 18.189.1.** To consider traffic complaints.
None received.
 - 18.189.2.** To consider traffic schemes and to agree any necessary action.
The clerk has researched the possibility of purchasing a speed gun with the police. They are now in the process of pricing the purchase and the calibration. The clerk will report back to members when this information is received.
Noted.
 - 18.189.3.** Speed Indicator devise (SID).
To consider available updates and consider data.
Noted.
Mr Andrew Richardson from Leeds City Council Highways Department kindly attended the meeting to explain how the data from the SID on Low Lane could be analysed and monitored by members.
Noted.
- PL&T/18.190 Kirkstall Forge Liaison Group**
To receive and note updates.
To consider feedback from the meeting of the Kirkstall Forge Liaison Group on Monday 18 March 2019.
A written report was received from Cllr M Hughes who attended the meeting on 18 March 2019. Cllr M Hughes also gave a detailed verbal account of the meeting.
Noted.

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PL&T/18.191 Woodside Quarries Development

To receive and note updates.

None received.

PL&T/18.192 Horsforth Campus Development

To receive and note updates.

The clerk has invited a representative from Stonewater Developments to attend a PL&T meeting. Awaiting a response.

Noted.

Members have received an official invitation from Stonewater Developments to attend a Public Exhibition on Tuesday 2 April 2019 in regards to the Horsforth Campus site. Invite distributed at the meeting and also emailed to all Council members.

Noted.

PL&T/18.193 Leeds Bradford Airport (LBA)

18.193.1. To receive and note updates from the Leeds Bradford Airport.

Late document received on the Proposal for Revised Airspace and Instrument Flight Procedures.

Document tabled at the meeting.

Noted.

18.193.2. To receive and note updates regarding the Leeds Bradford Airport Link Road.

- Email received from LBA - Improving access to Leeds Bradford Airport. The clerk has invited a representative from LBA and Leeds City Council to attend a PL&T meeting. Awaiting a response.

Noted.

- Members **noted** comments from Cllr D Collins who in her capacity as Leeds City Councillor spoke up against the proposed LBA road links.

- After consideration members agreed to **recommend** to Full Council that this Committee consider the following: **(Clerk to Action)**.

- That none of the 3 proposed options for the new link road are necessary or acceptable.
- That members would approve and support the car parking for the rail link; however, they do have concerns regarding the proposed location.
- That members consider the financial resources would be better spent on improving the ring road.

PL&T/18.194 Report from Local Residents Associations

To receive and note updates.

No updates received.

PL&T/18.195 Report and Recommendations from Neighbourhood Plan Working Group (NPWG)

18.195.1. To receive and note reports/minutes from the NPWG and to consider recommendations

Cllr Hughes gave a verbal report regarding the updating process of the Neighbourhood Plan which is almost finalised. The updated draft document

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will be presented to the PL&T Committee on the 18 April 2019 for noting. Members will then recommend to Full Council on 16 May 2019 that the draft Neighbourhood Plan be approved and then forwarded to Leeds City Council.
Noted.

18.195.2. To approve the latest invoice from Directions Planning Consultancy Ltd.
Approved.

18.195.3. To note the next meeting date:
25 April 2019, 6pm.
Noted.

PL&T/18.196 Site Allocations

To consider the site allocations in the LS18 postcode area.
No updates received.

PL&T/18.197 To note the current list of key planning enforcement cases

Noted.

PL&T/18.198 Community Infrastructure Levy

To consider and note information on the community infrastructure levy.
None received.

PL&T/18.199 Matters for information

To note the following, including:

18.199.1. To consider information previously circulated to members, including consultation documents.

- Reminder email sent to all Councillors re; Airport Link Road Drop in sessions. Sent to members 7 March 2019

Noted.

- Email from Kirkstall Forge Liaison Group - invitation to meeting 18/03/2019 at 5pm. Sent to members 8 March 2019.

Noted.

18.199.2. Matters raised by members of the public.
None received.

PL&T/18.200 Items for future agenda

To chase the information from the police in regards to the purchase of a Speed Gun.
Clerk to action.

PL&T/18.201 Date of the next meeting

Next meeting of the Committee: 18 April 2019

Deadline for agenda items: 4 April 2019

Noted.

The meeting closed at 8.15pm.

Distribution: Cllrs M Boyes, C Calvert, S Dowling, J Garvani, S Glover, R Hardcastle, M Holmes, M Hughes, M Leech, A Radford, I Scott

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Planning Applications considered at the PL&T meeting 21 March 2019

Application No.	Address/Location	Details	HTC PL&T Committee Comments
<u>19/01032/FU</u>	34 St Margarets Avenue Horsforth Leeds LS18 5RY	Alterations to existing conservatory to rear	Horsforth Town Council neither supports nor objects to this application.
<u>19/01034/FU</u>	26 Brownberrie Avenue Horsforth Leeds LS18 5PN	Single storey extension with steps to rear	Horsforth Town Council neither supports nor objects to this application.
<u>19/01108/FU</u>	28 Brownberrie Drive Horsforth Leeds LS18 5PP	Alterations including gable roof extension to form habitable rooms in attic; single storey front/side extension, dormer window with juliet balcony to rear	Horsforth Town Council neither supports nor objects to this application.
<u>19/01131/FU</u>	95 Outwood Lane Horsforth Leeds LS18 4HU	Gable extension and dormer window to rear	Horsforth Town Council neither supports nor objects to this application.
<u>19/01174/FU</u>	Leeds Trinity University College Brownberrie Lane Horsforth Leeds LS18 5HD	Insertion of 4 windows to rear wall of existing squash courts	Horsforth Town Council neither supports nor objects to this application.
<u>19/01202/FU</u>	35 Scotland Way Horsforth Leeds LS18 5SQ	Alterations to existing porch to front	Horsforth Town Council neither supports nor objects to this application.
<u>19/01352/FU</u>	6 Holly Park Horsforth Leeds LS18 5US	Single storey rear extension	Horsforth Town Council neither supports nor objects to this application.
<u>19/01278/LI</u>	Newlay Bridge Connecting Pollard Lane And Newlay Lane	Construction of a 200mm thick reinforced concrete flood defence wall clad in stone into Newlay Bridge	Horsforth Town Council neither supports nor objects to this application.

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