



Horsforth Town Council

Planning, Licensing & Traffic Committee Minutes Thursday 21 February 2019 at 7pm.

Present: In Chair - Cllr M Holmes.

Cllr M Boyes, Cllr C Calvert, Cllr S Dowling, Cllr J Garvani, Cllr R Hardcastle, Cllr M Hughes, Cllr M Leech, Cllr I Scott

In attendance: P Fearon – Administrator

PL&T/18.161 To receive apologies for absence and to consider the reason for the absence
RESOLVED that the apologies and reasons for absence from Cllr A Radford be accepted.

PL&T/18.162 Declaration of Disclosable Pecuniary and other Interests
To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 14-19 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 20-21 of the Members' Code of Conduct.

Declaration of non – pecuniary interest:

- Item 5, ref: 18/04549/FU - Cllr C Calvert declared he is a neighbour of the applicant.
- Item 6, ref: 19/00399/FU – Cllr S Dowling declared that a close relative is employed at The Black Bull Inn.

PL&T/18.163 To consider questions and comments from members of the public at the Chairman's discretion
Members of the public are reminded that this is their opportunity to speak to the meeting on any topic relevant to the work of the Committee. However they may not speak during the remainder of the meeting unless specifically invited to do so by the Chairman.

No members of the public present.

PL&T/18.164 Minutes of the previous meetings
The Committee was asked to approve the minutes of the meeting held on Thursday 24 January 2019.
RESOLVED that the minutes of the meeting held on Thursday 24 January 2019 are a true record.

PL&T/18.165 Leeds City Council Planning Decisions
To report on planning decisions granted by Leeds City Council.
Noted.

Signed Dated

PL&T/18.166 Comment on Planning Applications since the last meeting of this Committee

- 18.166.1.** - To consider and comment on planning applications from LCC.
Comments attached.
- Ref: 19/00399/FU - Black Bull Inn. A letter was received by local residents from Pickard Properties concerning this property. A copy of the letter was distributed to members at the meeting.
Noted by members. See attached letter.
 - Ref: 19/00196/FU – 21 Victoria Walk. Not considered due to the deadline expiry date.
No comments to note.
- 18.166.2.** To consider the latest information received from YLCA in regards to late planning applications.
Noted.
- 18.166.3.** To note the new development on the Horsforth Campus site, Calverley. Members commented that they would like to meet representatives from Stonewater to discuss these proposals. **Clerk to ACTION.**

PL&T/18.167 Planning Appeals & Planning Appeal Decisions

- 18.167.1.** To consider planning appeals received.
None received.
- 18.167.2.** To note planning appeal decisions.
None received.
- 18.167.3.** To note planning appeal against a decision.
None received.

PL&T/18.168 Licensing Applications

To consider applications received since last meeting.
Noted.

PL&T/18.169 Traffic

- 18.169.1.** To consider traffic complaints.
Written report received from Cllr C Calvert and distributed to members at the meeting regarding traffic complaints made by residents on Sussex Avenue and Chaddlewood Close at the Council Surgery on 30 January 2019.
Noted, see attached. Cllr C Calvert was thanked for his detailed report.
- 18.169.2.** To consider new and updated traffic schemes and to agree any necessary action.
Members were asked to consider the possible purchase of a speed gun, as proposed by the Full Council meeting held on 30 January 2019, minute ref: HTC/18.87.
ACTION: Clerk to investigate the cost of a speed gun and report back to members at the next PL&T meeting.
- 18.169.3. Speed Indicator Devise (SID).**
To receive updates and consider data.
Late data was received and presented to members at the meeting.
Noted.
Members would like to meet representatives from Leeds City Council to attend a future meeting to help interpret the data available. **Clerk to ACTION.**

Signed Dated

18.169.4. To note email sent by the Clerk to Cllr Dawn Collins regarding data from the SID's belonging to Leeds City Council.

Noted. No reply has yet been received.

PL&T/18.170 Kirkstall Forge Liaison Group

To receive and note updates.

None received.

PL&T/18.171 Woodside Quarries Development

To receive and note updates.

None received.

PL&T/18.172 Leeds Bradford Airport LBA)

18.172.1. To receive and note updates from the LBA Consultative Committee.

None received.

18.172.2. To receive and note updates regarding the LBA Link Road.

Email received regarding the Consultation on the Leeds Bradford Airport Transport Links, including:

- 'Airport Access' leaflet.

- Leeds Bradford Airport Link Route & LBA Parkway Station: February 2019 Update.

Noted.

PL&T/18.173 Report from Local Residents Associations

To receive and note updates.

None received.

PL&T/18.174 Report and Recommendations from Neighbourhood Plan Working Group (NPWG)

18.174.1. To receive and note reports/minutes from the NPWG and to consider recommendations.

Minutes from the NPWG meeting on the 18 February 2019 were received and distributed at the meeting.

Noted, see attached.

Cllr M Hughes informed members that 173 responses were received from the public consultation and that by 25 April 2019, 105 comments will have been noted.

18.174.2. To note the next meeting dates:

25 April 2019 at 6pm.

28 May 2019 at 6pm

PL&T/18.175 Leeds City Council Core Strategy and Site Allocation Plan

To consider updates and agree any necessary action

18.175.1. SAP information received from Leeds City Council:

- Email received from Leeds City Council.

Noted.

- Site Allocations Plan - Proposed Submission Document Modifications, Statement of Representations Procedure.

Noted.

Signed Dated

18.175.2. Email from Cllr M Hughes on the Update of the Leeds City Council Forward Planning Situation – January 2019

RESOLVED: That Cllr M Hughes would make comments on behalf of the Horsforth Town Council Planning, Licensing & Traffic Committee to Leeds City Council. In particular to challenge items G1111 and HG2-43 – retaining Green Space in Horsforth.

18.175.3. Neighbourhood Planning Newsletter January 2019

Noted.

18.175.4. Email from Cllr M Hughes regarding Core Strategy Selective Review (CSSR)

Noted. Members thanked Cllr M Hughes for the report.

PL&T/18.176 Planning Enforcements.

To note the current list of key cases

None received.

PL&T/18.177 Community Infrastructure Levy.

To consider and note information on the community infrastructure levy.

None received.

PL&T/18.178 Matters for information

18.178.1. To consider other information previously circulated to members, including consultation documents.

None received.

18.178.2. Matters raised by members of the public.

None received.

PL&T/18.179 Items for future agenda

- To consider the Airport Access Reports.
- To consider the information regarding a speed gun.

PL&T/18.180 Date of the next meeting

The date of the next meeting is 21 March 2019.

Noted.

The meeting closed at 8.40pm

Distribution: Cllrs M Boyes, C Calvert, S Dowling, J Garvani, S Glover, R Hardcastle, M Holmes, M Hughes, M Leech, A Radford, I Scott

Signed Dated

**Planning applications for comment by
Planning, Licensing and Traffic Committee on
21 February 2019**

Application No.	Address/Location	Details	HTC PL&T Committee Comments
18/06525/FU	Brownberrie Farm Brownberrie Lane Horsforth Leeds LS18 5HE	Amendment to vehicular access	Horsforth Town Council neither supports nor objects to this application.
19/00109/FU	26A Hawksworth Road Horsforth Leeds LS18 4JP	Installation of twenty solar panels on roof	Horsforth Town Council neither supports nor objects to this application.
19/00180/FU	34 Southway Horsforth Leeds LS18 5RP	Single storey side and front extension to both sides; roof lights to front and rear	Horsforth Town Council neither supports nor objects to this application.
19/00196/FU	21 Victoria Walk Horsforth Leeds LS18 4PP	Deadline 19.02.19. Extension requested but no response. Single storey rear extension and infilling of porch	No Comment - deadline 19.02.19
19/00320/FU	10 Woodway Drive Horsforth Leeds LS18 4HZ	Single storey side and rear extension	Horsforth Town Council members have concerns that these proposed plans will overlook neighbouring properties.
19/00336/FU	3 Church Avenue Horsforth Leeds LS18 5LD	Part two storey and part single storey extension to side and rear	Horsforth Town Council neither supports nor objects to this application.

Signed Dated

PLT minutes 21 February 2019

19/00379/FU	63 Hall Park Avenue Horsforth Leeds LS18 5LU		Horsforth Town Council members have concerns that the proposed appearance of the property and the materials that will be used will be out of character for the area.
19/00399/FU	The Black Bull Inn The Green Horsforth Leeds LS18 4RH	Demolition of existing extension and construction of single storey extension with terrace area and balustrade above to rear	Horsforth Town Council neither supports nor objects to this application.
19/00418/FU	84 Southway Horsforth Leeds LS18 5RS	Enlargement of existing porch to front and alterations to car port to side	Horsforth Town Council neither supports nor objects to this application.
19/00495/FU	186 Low Lane Horsforth Leeds LS18 5QW	Dropped kerb, widened access and new hardstanding to front	Horsforth Town Council neither supports nor objects to this application.
19/00569/FU	44 Southway Horsforth Leeds LS18 5RS	Two storey side extension	Horsforth Town Council neither supports nor objects to this application.
19/00579/FU	21 Brownberrie Avenue Horsforth Leeds LS18 5PW	Part two storey part single storey rear extension	Horsforth Town Council neither supports nor objects to this application.
19/00601/FU	8 West Pasture Close Horsforth Leeds LS18 5PB	Retrospective application for a single storey rear extension and increase in size to Basement and Patio	Horsforth Town Council neither supports nor objects to this application.
19/00632/FU	33 West End Drive Horsforth Leeds LS18 5JR	Part two storey part single storey rear extension; new roof over garage and forming porch over front	Horsforth Town Council neither supports nor objects to this application.

Signed Dated



Wednesday 13th February 2019

Re: Alterations & New Dwellings Associated with The Black Bull Public House, Horsforth

The Black Bull Development has progressed through design and has arrived at the point where development can now begin and Dobson Construction have formally been instructed by Pickard Properties to carry out the new alteration works to the apartment areas above the existing public house.

This will create five 1 & 2 bedroom apartments for rental and development at the rear of the property will include the construction of three new townhouses on Drury Lane , also available to rent.

Pickard Properties have nearly 20 years experience in the professional market across West Yorkshire and have recently been awarded for Best Development at the acclaimed Yorkshire Residential Property Awards for their prestigious development Spinning Acres, Far Headingley.

The Black Bull Public House will remain open and trading throughout the redevelopment.

This week we will be taking possession of the site and also the full car parking area to the rear of the public house, which we will be utilising for a period of 44 weeks. So therefore, this parking area will not be accessible for public parking during our construction period. We appreciate that this may not be welcome news for those utilising this car park but we are confident that Dobson Construction will manage the build in their usual professional manner. Dobson Construction's planned delivery traffic route for materials will be accessing via New St, which we aim to keep the vehicle sizes down to no more than a 7.5T vehicle, where reasonably practicable.

The works will involve some demolition and deep excavation works to the front & rear of the property, which will be in the constraints of the building site. With the aforementioned works some element of noise and vibration will be inevitable, but these will be within the set industry guidelines and parameters, with added assurance that the works will also be under our strict procedures. Constant noise and vibration monitoring will be carried out throughout the process, which we estimate that these works will be sporadic.

We also understand that the works may be of some interest to the public and draw them closer to the building site, but we would ask that you keep a significant distance away from the project due to the increased levels of activity.

The contact details for queries regarding the site are to be received by email to info@blackbullddevelopment.co.uk

Pickard Properties

SMART LIVING

Horsforth Traffic Report: February 2019

Report by Councillor Chris Calvert

Recent Parking and Traffic Issues:

Chaddlewood Close

One of the residents of this street came to see Councillor Peter Mallott and I at the Horsforth Town Council Surgery on 30th January 2019. The resident who attended the surgery explained to us a problem encountered by their neighbours and themselves. Whereby, parents picking up their children from Broadgate School were constantly parking on the double yellow lines at the entrance of the street at 8.30am on a morning when they drop off their children at school and again at around 2.50pm when picking up their children.

There is a resident parking only sign at the entrance to Chaddlewood Close, along with the double yellow lines, both of which appear to be disregarded by parents at the times mentioned above. When residents have asked the parents not to park their cars there, they have been subjected to verbal abuse and one resident received damage to their garden wall when a parent reversed into it. Residents have also found themselves often blocked in by cars when attempting to leave their own driveways.

As a result of the residents attending the surgery, Councillor Mallott attended the site to take a look at the situation and did find examples of illegal parking on double yellow lines in this area. He has since sent a report in relation to this to Outer Northwest Police, who are now aware of the situation and Highways, who have yet to respond to him.

Sussex Avenue

A group of four residents from Sussex Avenue attended the 30th January surgery. Leeds City Council Highways department are currently implementing a Permit Parking scheme on lower Brownberries and St Margarets Estate. As new schemes around town centres and shops now have a time limit attached, such as, parking permit schemes or four-hour parking without permits, Leeds City Council took the decision to relax the strict resident only parking scheme on Sussex Avenue to be replaced by the four hour no permit scheme, to bring them in line with the new proposals. The proposals then went out to residents for consultation.

The residents attending the surgery outlined to me and Councillor Mallott that they were not happy about the proposed scheme and that they had previously sent a petition against it to Leeds City Council to air their objections and taken a copy to the office of Stuart Andrew. However, the LCC petition was never received as was sent to the wrong email address. The residents brought this petition with them to the surgery.

Again, Councillor Mallott made a visit to the area to take a look at the traffic and parking situation, I also made a representation on behalf of the residents to our Leeds City Councillors for Horsforth Ward. As a result of this Councillor Jonathon Taylor arranged to meet with the residents behind the petition and took his findings to Highways and with pressure by all three City Councillors, Leeds City Council scrapped the proposals for Sussex Avenue. The rest of the scheme is going ahead.



**Minutes of HTC Neighbourhood Planning Working Group 18:00 hrs
18/02/2019 at HTC Office**



Present: - Cllrs. M. Hughes (Minutes), M. Holmes, R. Hardcastle

Mrs. K. Arbuckle, Mr. J. Arbuckle

Mike Dando (Directions Planning)

1). Apologies – Cllrs. S. Dowling, and I Scott.

2). Minutes of last meeting and matters arising - Already reviewed by PLT.

3). Response Summary Grid - Updates to the Response Summary Grid were approved, after discussion of a few items. The tree planting area identified on page 35 of the draft needs better identification. Action: MGH. Friends of Hunger Hills have agreed to provide information about the mines for inclusion in BE1 (following assessment). Action: MGH. BE1 views that are not in the Conservation Areas would be strengthened by images. Google 3D could be a good source. Action: MGH. Update Statement of Consultation with final grid.

4). Plan

PRE-SUBMISSION

Analyse/follow-up on Reg 14 consultation results (2.5 months) – Dec 2018-Feb 2019
Amend plan/check evidence following Reg 14 consultation (2 months) – Mar/Apr 2019
Sustainability assessment of draft plan (1 month) – Apr 2019
Finalise plan for submission (3 weeks) – May 2019
Consultation Statement (2 months) – May/June 2019
Basic Conditions Statement (2 months) – May/June 2019
Initiate examiner appointment process with LPA – June 2019
Submit plan to LPA – June 2019

POST-SUBMISSION

Regulation 16 Publication/consultation - LPA (6 weeks) – July/Aug 2019
Agree/appoint examiner – LPA/TC – Aug 2019
Examination – EXAMINER - Sept 2019
Examiners Report –EXAMINER - Oct 2019
Modifications- LPA/TC – Nov 2019
Publication of modifications (6 weeks) - LPA – Dec 2019/Jan 2020
Publicise referendum - LPA (28 days) – Feb 2020
Campaigning (6 weeks) – TC – Feb/Mar 2020
The Referendum – LPA - Mar 2020
Making the plan – LPA –Apr 2020

5). Next meetings

Thursday 25th April 2019; 6 pm, HTC Office and Tuesday 28th May 2019: 6 pm, HTC Office. Agenda items – Final Summary Grid, Statement of Consultation, Basic Conditions Statement, Project Plan, tasks to complete.

10). Recommendations to HTC Planning.

To note the NPWG minutes. To note the date of next two meetings.

Meeting closed at 19:00 hours.

Working Group members: -

Cllrs. R. Hardcastle, I. Scott, M. Hughes, S. Dowling, M. Holmes, A. Radford

Community members: - K. Arbuckle, J. Arbuckle, P. Quarmby

Consultant: - Mike Dando (Directions Planning).