



## Horsforth Town Council

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### To Members of the Community and Environment Committee:

You are summonsed to attend a meeting of the **Community and Environment Committee** on **Thursday 6 December 2018 at 7pm** to be held at the Town Council Office, Mechanics Institute, Town Street, Horsforth for the purpose of transacting the following business.

Members of the public are welcome to attend the meeting.

J Sou  
Clerk  
30 November 2018

### Agenda

1. **To accept apologies and the reason for absence**
2. **Declaration of Disclosable Pecuniary and other Interests**  
To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 14-19 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 20-21 of the Members Code of Conduct.
3. **To consider questions and comments from members of the public at the Chairman's discretion**  
Members of the Public are reminded that this is their opportunity to speak to the Meeting on any topic relevant to the work of the Council. However they may not speak during the remainder of the meeting unless specifically invited to do so by the Chairman.
4. **Minutes of the previous meeting**  
To approve the minutes of the Community and Environment Committee meeting held on 6 September 2018. **Previously circulated and in agenda pack.**
5. **Horsforth Fairtrade Group - presentation**  
Presentation from Rev. Matt Wright and John Fairburn.
6. **Grant/Sponsorship feedback**  
To note thanks received from 7<sup>th</sup> Airedale Scout Group.
7. **Sponsorship Applications**
  - 7.1. **Dementia Friendly Horsforth. See agenda pack.**

- 8. Grant Applications**  
**8.1.** St James Church  
**8.2.** Horsforth Fairtrade Town Steering Group  
**See agenda pack.**
- 9. Jubilee Garden**  
To consider and agree any action, including the following:  
**9.1.** Survey report and quote for repairs. **See agenda pack.**  
**9.2.** Quote for maintenance of Jubilee Garden from Horsforth in Bloom. **See agenda pack.**
- 10. Floral Displays 2019**  
To consider and agree any action, including the following:  
**10.1.** Quote for the supply of Council floral displays and watering  
**10.2.** Quote for watering of Horsforth in Bloom planters  
**10.3.** Quote for watering of Fairtrade Town sign planters  
**See agenda pack.**
- 11. Budget 2019-20**  
To consider. **Papers to follow.**
- 12. Horsforth Town Council Christmas Lights and Switch-On Event 2018**  
To receive an update and consider any action.
- 13. Annual Event**  
To receive an update and consider any action, including the following:  
**13.1.** Peace Event 2018 –  
  - To receive feedback on the Peace Event 2018
  - To note letter of thanks from Horsforth WI. **See agenda pack.****13.2.** To consider annual event for 2019-20
- 14. Summer Band Concerts – Horsforth Hall Park**  
To consider and agree any action, including the following:  
  - Information received from Leeds City Council regarding cost of five concerts and concert scheduling with other events in the park. **See agenda pack.**
  - Band concerts for summer 2019
- 15. Event Sub-Committee/Working Groups**  
To consider appointing an Event Sub-Committee with responsibility for all Council events.  
**Report to follow.**
- 16. Horsforth Matters**  
To receive an update and to consider any action.
- 17. Hall Park**  
To receive an update and consider any action.
- 18. Horsforth Fairtrade Group**  
To receive and consider a report from Cllr J Pritlove on Horsforth Fairtrade and to consider any action. **See agenda pack.**
- 19. Young People’s Champion**  
To receive an update from Cllr C Calvert and to consider any action.
- 20. Dementia Friendly Horsforth**  
To receive and consider a report from Cllr V Wood-Robinson and to consider any action. **See agenda pack.**

**21. Litter**

To consider and agree any action.

To include considering a report from Cllr P Mallott on litter patrols.

**22. Matters for Information**

To note.

**23. Items for future agenda**

**24. Date of the next Meeting**

Next meeting of the Committee: 7 March 2019

Deadline for agenda items: 21 February 2019

*Distribution: Cllrs M Boyes, C Calvert, C Cordingley, S Dowling, S Glover, R Hardcastle, M Hughes,  
R Jacques, M Leech, P Mallott, D Prater, J Pritlove, A Radford, N Tinsley, V Wood-Robinson*