



Horsforth Town Council

Mechanics Institute
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To Members of the Community and Environment Committee:

You are summonsed to attend a meeting of the **Community and Environment Committee** on **Thursday 6 September 2018 at 7pm** to be held at the Town Council Office, Mechanics Institute, Town Street, Horsforth for the purpose of transacting the following business.

Members of the public are welcome to attend the meeting.

J Sou
Clerk
30 August 2018

Agenda

1. **To accept apologies and the reason for absence**
2. **Declaration of Disclosable Pecuniary and other Interests**
To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 14-19 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 20-21 of the Members Code of Conduct.
3. **To consider questions and comments from members of the public at the Chairman's discretion**
Members of the Public are reminded that this is their opportunity to speak to the Meeting on any topic relevant to the work of the Council. However they may not speak during the remainder of the meeting unless specifically invited to do so by the Chairman.
4. **Minutes of the previous meeting**
To approve the minutes of the Community and Environment Committee meeting held on 7 June 2018.
5. **Grant/Sponsorship feedback**
None.
6. **Sponsorship Applications**
None received
7. **Grant Applications**
 - 7.1. 7th Airedale Scouts
 - 7.2. Horsforth Women's Institute
 - 7.3. Yarnbury Rugby Football Club**Applications in agenda pack.**

Note: copies of constitutions and insurance information submitted by applicants will be circulated separately to members and are available in the office.

8. Jubilee Garden

To consider and agree any action, including the following:

- To consider condition of timber staging – survey and repair
- To consider garden maintenance for 2019-20 onwards and waiving the need to obtain three quotes.

9. Floral displays

To consider and agree any action.

To include considering supply of floral displays and watering for 2019-20 and waiving the need to obtain three quotes.

10. Street furniture

To consider and agree any action

To include considering completed risk assessments and any action required.

Completed risk assessments in agenda pack.

11. Horsforth Town Council Christmas Lights and Switch-On Event 2018

To receive an update and consider any action, including the following:

11.1. Waiver of financial regulations requiring three quotes

11.2. Setting the next meeting date for the Christmas Lights and Switch-On Event Working Group

12. Annual Event – Peace Event 2018

To receive an update and consider any action

Event list and budget in agenda pack.

13. Horsforth Gala 2018

To receive a report on the Council stall at the Gala and feedback received.

Feedback report in agenda pack.

14. Horsforth Matters

To receive an update and to consider any action.

15. Summer Band Concerts

To consider and agree any action, including the following:

- Update on summer band concerts:
 - 17 June 2018 Guiseley Brass Band
 - 22 July 2018 – Stroke of Genius Big Band
 - 2 September 2018 – West Yorkshire Brass (replacing disbanded Horsforth Leeds City Band)
- To consider increasing the number of band concerts (Cllr P Mallott)

16. Hall Park

To receive an update and consider any action.

17. Horsforth Fairtrade Steering Group

To receive and consider an update from Cllr J Pritlove on Horsforth Fairtrade and to consider any action.

Report in agenda pack.

18. Young People's Champion

To receive an update from Cllr C Calvert and to consider any action. **Report in agenda pack.**

19. Dementia Friendly Horsforth

To receive and consider an update from Cllr V Wood-Robinson and to consider any action.

Report in agenda pack.

- 20. Litter**
To consider and agree any action.
- 21. Little Free Library in Horsforth**
To consider and agree any action.
See agenda pack for information.
- 22. Items for future agenda**
- 23. Date of the next Meeting**
6 December 2018.

*Distribution: Cllrs M Boyes, C Calvert, C Cordingley, S Dowling, S Glover, R Hardcastle, M Hughes,
R Jacques, M Leech, P Mallott, D Prater, J Pritlove, A Radford, N Tinsley, V Wood-Robinson*