



## Horsforth Town Council

### Planning, Licensing & Traffic Committee Minutes Thursday 14 June 2018 at 7pm.

**Present: In Chair** - Cllr A Radford.

Cllr M Boyes, Cllr C Calvert, Cllr S Dowling, Cllr M Holmes, Cllr M Leech, Cllr I Scott

**In attendance:** P Fearon –Clerk

**PL&T/18.1 To receive apologies for absence and to consider the reason for the absence**  
**RESOLVED** that the apologies and reasons for absence from Cllrs J Garvani, S Glover, R Hardcastle and M Hughes be accepted.

**PL&T/18.2 Declaration of Disclosable Pecuniary and other Interests**  
To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 14-19 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 20-21 of the Members' Code of Conduct.

Cllr Dowling declared an interest. Spouse employed by Leeds City Council Planning Department.

**PL&T/18.3 To consider questions and comments from members of the public at the Chairman's discretion**  
Members of the public are reminded that this is their opportunity to speak to the meeting on any topic relevant to the work of the Committee. However they may not speak during the remainder of the meeting unless specifically invited to do so by the Chairman.

No members of the public were present.

**PL&T/18.4 Minutes of the previous meetings**  
The Committee was asked to approve the minutes of the meeting held on Thursday 17 May 2018.  
**RESOLVED** that the minutes of the meeting held on Thursday 17 May 2018 are a true record.

**NOTE: Members agreed to bring forward Item 10 of the agenda to this point of the meeting.**  
**See PL&T/18.10**

**PL&T/18.5 Leeds City Council Planning Decisions**  
To report on planning decisions granted by Leeds City Council.  
**Noted – see agenda pack.**

Signed ..... Dated .....

- PL&T/18.6 Comment on Planning Applications since the last meeting of this Committee**  
To consider and comment on planning applications from Leeds City Council.  
**Comments attached.**
- PL&T/18.7 Planning Appeals & Planning Appeal Decisions**  
**18.7.1.** Planning Appeal for 14 & 16 Church Mount. **Noted.**  
**18.7.2.** Planning Appeal decision for 14 West End Lane. Appeal is allowed. **Noted.**
- PL&T/18.8 Licensing Applications**  
**18.8.1.** Applications since last meeting. **Noted – see agenda pack.**  
**18.8.2.** Response from Richard Stirk. **Noted – see agenda pack.**  
**18.8.3.** Licensing Guidance. **Noted – see agenda pack.**
- PL&T/18.9 Traffic**  
**18.9.1.** To consider traffic complaints. **None received.**  
**18.9.2.** To consider new and updated traffic schemes and to agree any necessary action. **None received.**
- PL&T/18.10 Kirkstall Forge Liaison Group**  
Lucinda Yeadon, Community Liaison Manager for CEG attended the meeting to discuss progress regarding Kirkstall Forge.  
Members were shown slides of future plans for development, including residential plans, community areas, parking and riverside development – including flood provision.  
During discussion with Ms Yeadon members considered the following points:
- General housing provision
  - Affordable housing provision
  - School places, allocation of places and access of new proposed school
  - Parking provision for commuters and Kirkstall Forge office staff
  - CCTV provision
  - Old buildings and how they will be protected
- Ms Yeadon offered to accommodate Councillors on a future visit to the site to observe progress on works already started. Councillors are keen to visit. **ACTION P Fearon to arrange.**
- PL&T/18.11 Leeds Bradford Airport LBA)**  
**18.11.1.** To receive and note updates from the LBA Consultative Committee.  
Cllr I Scott informed members that there is a meeting of this committee on 21 June 2018.  
**18.11.2** To receive and note updates regarding the LBA Link Road. **None received.**
- PL&T/18.12 Report from Local Residents Associations**  
No updates received.
- PL&T/18.13 Report and Recommendations from Neighbourhood Plan Working Group (NPWG)**  
**18.13.1.** Information email received from Cllr M Hughes following his meeting with Kathryn Jukes on the latest NPWG progress. **Noted.**  
**18.13.2.** To be advised of the next meeting date.  
**Noted.**

Signed ..... Dated .....

**PL&T/18.14 Site Allocations**

**18.14.1** Email received from Cllr M Hughes to the SAP Programme Officer confirming attendance. **Noted.**

**18.14.2** Written representation previously made by Cllr M Hughes on behalf of HTC, re Matters 7. **Noted.**

**PL&T/18.15 To note the current list of key planning enforcement cases**

Latest planning enforcements. **Noted – see agenda pack.**

**PL&T/18.16 Community Infrastructure Levy**

No further information received.

**PL&T/18.17 Items for future agenda**

To discuss the Gambling Policy Consultation Document– Statement of Licensing Policy Gambling Act 2005. **(Previously circulated to Councillors 12 June 2018)**

**PL&T/18.18 Date of the next meeting**

The date of the next meeting is 12 July 2018.

**Noted.**

The meeting closed at 8.50pm

*Distribution: Cllrs M Boyes, C Calvert, S Dowling, J Garvani, S Glover, R Hardcastle, M Holmes, M Hughes, M Leech, A Radford, I Scott*

Signed ..... Dated .....



**Planning applications for comment by  
Planning, Licensing and Traffic Committee on  
14 June 2018**

<b>Application No.</b>	<b>Address/Location</b>	<b>Details</b>	<b>HTC PL&amp;T Committee Comments</b>
<a href="#">18/02124/FU</a>	111 Broadgate Walk Horsforth Leeds LS18 4EZ	Two storey and single storey side and rear extension	Members of Horsforth Town Council felt that these plans overlooked the neighbouring property
<a href="#">18/02732/FU</a>	166 Hall Lane Horsforth Leeds LS18 5EG	Variation of condition number 3 (materials to match the existing) of approval 18/00044/FU to allow for render and roof material	Horsforth Town Council neither supports nor objects to this application.
<a href="#">18/02746/FU</a>	Fence End Calverley Lane Horsforth Leeds LS18 4ED	Single storey front extension to form garage and outbuildings, single storey rear extension, dormer windows to rear and external alterations	Horsforth Town Council neither supports nor objects to this application.
<a href="#">18/02830/FU</a>	Brownlee Arms Long Row Horsforth Leeds LS18 5AA	Single storey detached garden room and seating area to rear and porch to side	Horsforth Town Council neither supports nor objects to this application.
<a href="#">18/02837/FU</a>	42 Burley Lane Horsforth Leeds LS18 4NR	Dormer window to rear	Horsforth Town Council neither supports nor objects to this application.
<a href="#">18/02905/FU</a>	Thorndale 3 Church Road Horsforth Leeds LS18 5LQ	Single storey side extension including raised patio area with balustrade above to side and rear	Horsforth Town Council neither supports nor objects to this application.
<a href="#">18/02933/FU</a>	14 Newlaithes Road Horsforth Leeds LS18 4LG	Single storey rear extension	Horsforth Town Council neither supports nor objects to this application.

Signed ..... Dated .....

<a href="#">18/03049/FU</a>	St James Church Low Lane Horsforth Leeds LS18 5QW	Change of use and external alterations to scout hall to form community workshop and social meeting room	Horsforth Town Council neither supports nor objects to this application.
<a href="#">18/03056/FU</a>	31 West End Grove Horsforth Leeds LS18 5JJ	Single storey rear elevation hipped to gable extension with dormer to rear.	Horsforth Town Council neither supports nor objects to this application.
<a href="#">18/03101/FU</a>	29 Greenbanks Drive Horsforth Leeds LS18 5BH	Alterations involving single storey rear and side extension and open canopy and carport to front and side	Members of Horsforth Town Council felt that these plans overlooked the neighbouring property & are in too close proximity
<a href="#">18/03125/FU</a>	53 Hunger Hills Drive Horsforth Leeds LS18 5JU	Two storey side extension; single storey front extension	Members of Horsforth Town Council felt that these plans are not in keeping with the area and are concerned about the lack of parking
<a href="#">18/03163/FU</a>	73 King Edward Avenue Horsforth Leeds LS18 4BG	Single storey side/rear elevation	Horsforth Town Council neither supports nor objects to this application.
<a href="#">18/03199/FU</a>	18 Victoria Drive Horsforth Leeds LS18 4PW	Single storey side/rear extension including raised patio area with steps and balustrade above to rear; gable wall side extension with dormer window to rear and roof lights to front	Horsforth Town Council neither supports nor objects to this application.
<a href="#">18/03256/FU</a>	42 St Margarets Road Horsforth Leeds LS18 5BG	Two storey side extension, and single storey rear extension.	Horsforth Town Council neither supports nor objects to this application.
<a href="#">18/03274/FU</a>	26 Brownberrie Drive Horsforth Leeds LS18 5PP	Single storey side/rear extension; raising of roof ridge, eaves and chimney, new dormer windows to both sides and insertion of rooflight	Members of Horsforth Town Council felt that these plans overlooked the neighbouring property
<a href="#">18/03331/FU</a>	11 Park Copse Horsforth Leeds LS18 5UN	Two storey rear extension; alterations and conversion of existing garage to habitable room	Horsforth Town Council neither supports nor objects to this application.

Signed ..... Dated .....

<a href="#">18/03367/FU</a>	The Black Bull Inn The Green Horsforth Leeds LS18 4RH	Retrospective application for pay and display machine and associated signage to private car park	Horsforth Town Council neither supports nor objects to this application.
<a href="#">18/03369/FU</a>	28 Park Copse Horsforth Leeds LS18 5UN	First floor side extension and porch to front	Horsforth Town Council neither supports nor objects to this application.
<a href="#">18/03404/FU</a>	3 Lee Lane West Horsforth Leeds LS18 5RT	Single storey rear extension	Horsforth Town Council neither supports nor objects to this application.
<a href="#">18/03405/FU</a>	85 Southway Horsforth Leeds LS18 5RW	Part first floor part two storey side extension; conversion of garage to an ancillary room with new pitched roof	Horsforth Town Council neither supports nor objects to this application.

Signed ..... Dated .....