



Horsforth Town Council

Planning, Licensing & Traffic Committee Minutes Thursday 16 November 2017 at 7pm.

Present: In Chair - Cllr A Radford.

Cllr M Boyes, Cllr C Calvert, Cllr J Garvani (arrived 7:29pm), Cllr S Glover, Cllr R Hardcastle (arrived 7:39pm), Cllr J Hardy, Cllr M Holmes, Cllr M Hughes, Cllr M Leech, Cllr I Scott (arrived 7:29pm)

In attendance: J Sou – Acting Clerk

PL&T/17.121 To receive apologies for absence and to consider the reason for the absence
No apologies received.

PL&T/17.122 Declaration of Disclosable Pecuniary and other Interests

To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 14-19 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 20-21 of the Members' Code of Conduct.

Declarations of non-pecuniary interests:

Cllr C Calvert – Item 6, ref: 17/06829/FU – knows the applicant.

PL&T/17.123 To consider questions and comments from members of the public at the Chairman's discretion

Members of the public are reminded that this is their opportunity to speak to the meeting on any topic relevant to the work of the Committee. However they may not speak during the remainder of the meeting unless specifically invited to do so by the Chairman.

No members of the public present.

PL&T/17.124 Minutes of the previous meetings

The Committee was asked to approve the minutes of the meeting held on Thursday 19 October 2017.

RESOLVED that the minutes of the meeting held on Thursday 19 October 2017 are a true record.

PL&T/17.125 Leeds City Council Planning Decisions

To report on planning decisions granted by Leeds City Council.
List attached. **Noted.**

Signed Dated

PL&T/17.126 Comment on Planning Applications since the last meeting of this Committee
To consider and comment on planning applications from Leeds City Council.
Comments attached.

PL&T/17.127 Planning Appeals & Planning Appeal Decisions

17.127.1. To consider planning appeals received.

None received.

17.127.2. To note planning appeal decisions.

No planning appeal decisions to report.

PL&T/17.128 Licensing Applications

To consider applications received since last meeting.

List attached. **Noted.**

PL&T/17.129 Traffic

17.129.1. To consider traffic complaints.

Details of one traffic complaint from a resident in Broadgate Lane and the response from Leeds City Council Highways & Transportation were in the agenda pack. **Noted.**

17.129.2. To consider new and updated traffic schemes and to agree any necessary action.

No new or updated traffic schemes to report.

PL&T/17.130 Kirkstall Forge Liaison Group

To receive and note updates.

There had been no meeting of the group.

It was **noted** that there was activity on site and it was expected that further plans in relation to the Kirkstall Forge site were to be submitted to Leeds City Council.

It was agreed to ask a representative for the developer to attend a future meeting of the Planning, Licensing and Traffic Committee to present information on plans for the site. **ACTION:** Acting Clerk.

PL&T/17.131 Leeds Bradford Airport (LBA)

17.131.1. To receive and note updates from the LBA Consultative Committee (LBACC).

No meeting of the LBA Consultative Committee had taken place. The next meeting was on 14 December 2017 at 10:30am.

17.131.2. To receive and note updates regarding the LBA Link Road.

No updates received.

PL&T/17.132 Report from Local Residents Associations

To receive and note updates.

No updates received.

Signed Dated

PL&T/17.133 Report and Recommendations from Neighbourhood Plan Working Group (NPWG)

17.133.1. To receive and note reports/recommendations from the NPWG and to consider recommendations.

There had been no meeting of the NPWG.

Members **noted** an update from Cllr M Hughes on the ongoing work in relation to the neighbourhood plan. It was required to consult with landowners in relation to a number of policies and to send the consultation letters by recorded delivery as proof of postage. Searches at the Land Registry were also required to establish ownership and boundaries of the relevant land.

RESOLVED to approve the payment of expenses to Cllr M Hughes for the postage costs in connection with the consultation letters and for the Land Registry search fees.

17.133.2. To note the next meeting date – not yet arranged.

PL&T/17.134 Site Allocations

To consider updates and agree any necessary action.

Leeds Site Allocations Plans Hearing Sessions

Cllr Hughes reported that Stage 1 of the hearing sessions, which had taken place on 24 – 26 October 2017, had dealt with limited areas and had not included housing or green spaces.

Stage 2, dealing with housing and the allocation of green spaces, re-scheduled to commence in February or March 2018, would now probably not take place until after the Leeds City Council elections in May 2018.

By this time, it should be known whether the 70,000 housing allocation in the Core Strategy Review would remain, and the effect this would have on green spaces.

PL&T/17.135 To note the current list of key planning enforcement cases

No updates received.

PL&T/17.136 Community Infrastructure Levy

No further information received.

PL&T/17.137 Speed indicator device – Low Lane

To consider and agree any action.

RESOLVED to recommend to Council to proceed with a speed indicator device for Low Lane subject to costs of insurance and maintenance.

Signed Dated

PL&T/17.138 Committee budget and expenditure

To consider Committee budget and expenditure.

There had been no expenditure from the budget this financial year.

RESOLVED to recommend to Finance and General Purposes Committee that the Planning, Licensing and Traffic Committee budget for 2018-19 be set at £1000.

PL&T/17.139 Items for future agenda

Kirkstall Forge – representative to speak on plans.

PL&T/17.140 Date of the next meeting

The date of the next meeting is 14 December 2017.

Noted.

The meeting closed at 8:10pm

*Distribution: Cllrs M Boyes, C Calvert, J Garvani, S Glover, R Hardcastle, J Hardy,
M Holmes, M Hughes, M Leech, A Radford, I Scott*

Signed Dated

Minute PL&T/17.125

Leeds City Council Planning Decisions

LCC Planning Decisions: 13 October 2017 – 10 November 2017

Two storey and single storey front/side extension including new pitched roof over existing porch/garage; dormer window to rear

12 Scotland Way Horsforth Leeds LS18 5SL

Ref. No: 17/04512/FU | Received: Mon 10 Jul 2017 | Validated: Mon 14 Aug 2017 | Status: Application Approved

Log cabin with raised decking area, steps and balustrade above to rear

13 Newlay Wood Crescent Horsforth Leeds LS18 4LW

Ref. No: 17/04678/FU | Received: Mon 17 Jul 2017 | Validated: Fri 25 Aug 2017 | Status: Application Refused

Single storey front and side extension, including dormer windows forming rooms in roofspace

Atlas House Quarry Terrace Horsforth Leeds LS18 4EH

Ref. No: 17/04859/FU | Received: Mon 24 Jul 2017 | Validated: Mon 24 Jul 2017 | Status: Application Approved

Construction of access ramp to front and additional entrance door

122 New Road Side Horsforth Leeds LS18 4QB

Ref. No: 17/05132/FU | Received: Tue 01 Aug 2017 | Validated: Fri 08 Sep 2017 | Status: Application Approved

Dormer window to rear

32 Burley Lane Horsforth Leeds LS18 4NR

Ref. No: 17/05359/FU | Received: Thu 10 Aug 2017 | Validated: Tue 29 Aug 2017 | Status: Application Refused

HTC PL&T: Objection.

Horsforth Town Council objects on the following grounds:

Overdevelopment of the site

Possible loss of neighbour's amenity

LCC Planning Decision:

Planning permission refused in accordance with the plans and specifications for the reason(s) set out below:-

1) The Local Planning Authority consider that the proposed decking will have a detrimental impact on numbers 11 and 15 Newlay Wood Crescent in terms of overlooking and privacy and furthermore the new fence will have an overdominating effect on number 11 and therefore does not comply with policy HDG2 of the Householder Design Guide (2012) and GP5 of the Unitary Development Plan (2006)

Two storey and single storey side/rear extension

75 Broadgate Lane Horsforth Leeds LS18 5AB

Ref. No: 17/05392/FU | Received: Fri 11 Aug 2017 | Validated: Wed 06 Sep 2017 | Status: Application Approved

Alterations including two new bay windows to front

48 Jackman Drive Horsforth Leeds LS18 4HS

Ref. No: 17/05541/FU | Received: Fri 18 Aug 2017 | Validated: Wed 23 Aug 2017 | Status: Application Approved

Minute PL&T/17.125
Leeds City Council Planning Decisions

New modular building with link extension to school

Broadgate Primary School North Broadgate Lane Horsforth Leeds LS18 5AF

Ref. No: 17/05637/LA | Received: Thu 24 Aug 2017 | Validated: Thu 24 Aug 2017 | Status: Application Approved

Three illuminated signs, two non-illuminated signs

Tesco Express 75 New Road Side Horsforth Leeds LS18 4QD

Ref. No: 17/05640/ADV | Received: Thu 24 Aug 2017 | Validated: Thu 24 Aug 2017 | Status: Application Approved

Two storey side extension and dormer window to rear

2 Poplar Drive Horsforth Leeds LS18 5EL

Ref. No: 17/05650/FU | Received: Thu 24 Aug 2017 | Validated: Thu 24 Aug 2017 | Status: Application Approved

Single storey rear extension

5 Manor Gate Horsforth Leeds LS18 4JD

Ref. No: 17/05714/FU | Received: Tue 29 Aug 2017 | Validated: Tue 29 Aug 2017 | Status: Application Approved

Single storey side and rear extension

16 Church Road Horsforth Leeds LS18 5LG

Ref. No: 17/05737/FU | Received: Wed 30 Aug 2017 | Validated: Wed 30 Aug 2017 | Status: Application Withdrawn

Single storey link rear extension and new window to first floor at side

Eastfield Scotland Lane Horsforth Leeds LS18 5SE

Ref. No: 17/05760/FU | Received: Thu 31 Aug 2017 | Validated: Mon 04 Sep 2017 | Status: Application Approved

Two storey side extension

100 Hawsworth Road Horsforth Leeds LS18 4JJ

Ref. No: 17/05821/FU | Received: Fri 01 Sep 2017 | Validated: Mon 11 Sep 2017 | Status: Application Approved

Two storey and single storey side and rear extension

16 St Margarets Avenue Horsforth Leeds LS18 5RY

Ref. No: 17/05901/FU | Received: Thu 07 Sep 2017 | Validated: Tue 12 Sep 2017 | Status: Application Approved

Alterations to existing window openings to front elevation with internal alteration and refurbishment works.

62 Town Street Horsforth Leeds LS18 4AP

Ref. No: 17/05938/FU | Received: Fri 08 Sep 2017 | Validated: Fri 08 Sep 2017 | Status: Application Approved

Single storey side/rear extension

25 Brownberrie Crescent Horsforth Leeds LS18 5PT

Ref. No: 17/06044/FU | Received: Tue 12 Sep 2017 | Validated: Tue 12 Sep 2017 | Status: Application Approved

Updated: 10 November 2017 9:12am

Minute PL&T/17.126

Comments on planning applications since the last meeting of the Committee

Application No.	Address/Location	Details	HTC Planning & Licensing Committee Decision
17/05879/FU	The Sycamores Brownberrie Lane Horsforth Leeds LS18 5SD	Addition of first floor to bungalow; two storey/single storey front and rear extensions and porch to front Note: previously considered by PLT on 19/10/2017. Revised and additional plans now submitted	Horsforth Town Council neither supports nor objects to this application.
17/06618/FU	73 West End Drive Horsforth Leeds LS18 5JR	Single storey side extension	Horsforth Town Council neither supports nor objects to this application.
17/06783/FU	Yarnbury R U F C Brownberrie Lane Horsforth Leeds LS18 5HB	Variation of condition 2 (approved plans) on previously approved application 17/01908/FU for the installation of a smaller pitch	Horsforth Town Council neither supports nor objects to this application.
17/06829/ADV	Sarah Louise Hair Salon 198 Low Lane Horsforth Leeds LS18 5QW	Retrospective application for two illuminated signs.	Horsforth Town Council neither supports nor objects to this application. DOI: Cllr C Calvert knows the applicant
17/06855/FU	14 Arran Drive Horsforth Leeds LS18 5SW	Two storey and single storey side/rear extension incorporating extension to lower ground floor level and balcony to rear; widen existing driveway to front	Horsforth Town Council neither supports nor objects to this application.
17/06901/FU	21 Bank Gardens Horsforth Leeds LS18 4QT	Gable wall extension to side including dormer window with Juliet balcony to rear; porch to front; single storey extension including alterations to existing extensions to rear	Horsforth Town Council neither supports nor objects to this application. Note: Cllrs J Garvani and I Scott arrived during consideration of this item.
17/07086/FU	Unit 9 Lister Hill Horsforth Leeds LS18 5AZ	Change of use from Assembly and Leisure (D2) to Storage or Distribution (B8) with internal and external alterations	Objection. Horsforth Town Council has concerns with regards to HGV movements onto a busy, narrow road with vehicles parked on the road. The Town Council would welcome the views of the Highways Section. Note: Cllr R Hardcastle arrived during consideration of this item.

Minute PL&T/17.126

Comments on planning applications since the last meeting of the Committee

Application No.	Address/Location	Details	HTC Planning & Licensing Committee Decision
17/07160/FU	131 West End Drive Horsforth Leeds LS18 5JX	Orangery to rear	Horsforth Town Council neither supports nor objects to this application.
LIST CLOSED 10 November 2017 1:37pm			

**Minute PL&T/17.128
Licensing Applications**

Temporary Event Notices

From 14 October 2017 to 10 November 2017							
Reference	Address	Notifier	Start date and time	End date and time	Activities	Last date for representations	Notice Type
TEN/00130/17	Horsforth Secondary School, Lee Lane East, Horsforth, Leeds, LS18 5RF,	Mr Philip James Neary	10/11/2017 19:00	10/11/2017 22:30	Sale by Retail of Alcohol	26/10/2017	Normal TEN - Accepted as applied for
TEN/00184/17	St Margarets Church Of England , Town Street, Horsforth, Leeds, LS18 5LB,	Sara Caine	18/11/2017 19:30	18/11/2017 22:30	Sale by Retail of Alcohol Supply of Alcohol	30/10/2017	Normal TEN - Accepted as applied for
TEN/01619/17	West End Primary School, West End Lane, Horsforth, Leeds, LS18 5JP	Mrs Samantha Lowe	10/11/2017 17:00	10/11/2017 18:30	Sale by Retail of Alcohol	31/10/2017	Normal TEN - Accepted as applied for
TEN/00332/17	St Margarets C Of E Primary School, Town Street, Horsforth, Leeds, LS18 5LB	Jennifer Lewis	24/11/2017 17:30	24/11/2017 21:30	Sale by Retail of Alcohol	09/11/2017	Normal TEN - Accepted as applied for
List updated 10 November 2017 at 1:42pm							

Premises Licences

Premises Licence - DPS Change

Pooky And Grumps Delicatessen 92 New Road Side Horsforth Leeds LS18 4QD

Ref. No: PREM/02643/003 | Applicant Name: Salt & Smoke Ltd

Premises Licence - Transfer

Pooky And Grumps Delicatessen 92 New Road Side Horsforth Leeds LS18 4QD

Ref. No: PREM/02643/002 | Applicant Name: Salt & Smoke Ltd