



Horsforth Town Council

Planning, Licensing & Traffic Committee Minutes Thursday 21 September 2017 at 7pm.

Present: In Chair - Cllr A Radford.

Cllr M Boyes, Cllr J Garvani, Cllr R Hardcastle (arrived 7:20pm) and Cllr M Holmes

In attendance: J Sou – Acting Clerk, Cllr M Leech

PL&T/17.81 To receive apologies for absence and to consider the reason for the absence

It was proposed by Cllr J Garvani, seconded by Cllr M Holmes and **resolved that the apologies and reasons for absence from Cllrs S Glover, M Hughes and I Scott be accepted.**

Note: Cllr R Hardcastle had tendered apologies and reasons for absence which were accepted but was able to attend later in the meeting.

PL&T/17.82 Declaration of Disclosable Pecuniary and other Interests

To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 14-19 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 20-21 of the Members' Code of Conduct.

Declarations of non-pecuniary interests:

Cllr M Boyes – item 6, ref: 17/03692/FU Clarence Road – knows an objector.

Cllr M Boyes – Item 6, ref: 17/05043/FU 28 North Broadgate Lane – knows an objector.

Cllr J Garvani – item 6, ref: 17/05045/FU 20 Wood Lane – knows the applicant.

PL&T/17.83 To consider questions and comments from members of the public at the Chairman's discretion

Members of the public are reminded that this is their opportunity to speak to the meeting on any topic relevant to the work of the Committee. However they may not speak during the remainder of the meeting unless specifically invited to do so by the Chairman.

No members of the public present.

PL&T/17.84 Minutes of the previous meetings

The Committee was asked to approve the minutes of the meeting held on Thursday 17 August 2017. Previously circulated and in agenda pack.

Signed Dated

It was proposed by Cllr M Boyes, seconded by Cllr M Holmes and **resolved that the minutes of the meeting held on Thursday 17 August 2017 are a true record.**

PL&T/17.85 Leeds City Council Planning Decisions

To report on planning decisions granted by Leeds City Council (LCC).
List attached. **Noted.**

PL&T/17.86 Comment on Planning Applications since the last meeting of this Committee

To consider and comment on planning applications from LCC.
Comments attached.

Note: Cllr R Hardcastle arrived during this item.

PL&T/17.87 Planning Appeals & Planning Appeal Decisions

- 17.87.1.** To consider planning appeals received.
None received.
- 17.87.2.** To note planning appeal decisions.
No planning appeal decisions to report.

PL&T/17.88 Licensing Applications

To consider applications received since last meeting.
List attached. **Noted.**

PL&T/17.89 Traffic

- 17.89.1.** To consider traffic complaints.
Members **noted** two complaints received – details in agenda pack.
The complaints had been referred to LCC Highways and Traffic.
- 17.89.2.** To consider new and updated traffic schemes and to agree any necessary action.
Members **noted** the revisions to the Phoenix Developer Scheme (details in agenda pack) and the deferral of elements of the scheme due to funding issues.

PL&T/17.90 Kirkstall Forge Liaison Group

To receive and note updates.
There had been no meeting of the group.

PL&T/17.91 Leeds Bradford Airport LBA)

- 17.91.1.** To receive and note updates from the LBA Consultative Committee.
No updates received.

Members **noted** that LBA had launched a public consultation on changes to departure and arrival procedures and airspace volume. Consultation documents were available on the LBA website but comment was made that these were “baffling”.

Signed Dated

It was **agreed** to invite a representative from LBA to the next meeting of the Committee to explain the proposed changes.

Action: Acting Clerk to issue the invitation.

- 17.91.2.** To receive and note updates regarding the LBA Link Road.
No updates received.

PL&T/17.92 Report from Local Residents Associations

To receive and note updates.

No updates received.

PL&T/17.93 Report and Recommendations from Neighbourhood Plan Working Group (NPWG)

- 17.93.1.** There had been no meeting of the NPWG.

Cllr R Hardcastle reported there had been no further activity in relation to the Neighbourhood Plan.

Noted.

- 17.93.2.** To note the next meeting date: No date has been fixed.

Noted.

PL&T/17.94 Site Allocations

To consider updates and agree any necessary action.

Members **noted** the further representations prepared and submitted by Cllr M Hughes to the Leeds Site Allocations Plan (SAP) Programme Officer on the matters and issues in respect of which the Council had registered an interest (copy in agenda pack).

Cllr Hughes is to represent the Council at the Leeds SAP hearing sessions on 24 October 2017.

Members gave thanks to Cllr M Hughes.

PL&T/17.95 To note the current list of key planning enforcement cases

No updates received.

PL&T/17.96 Community Infrastructure Levy

No further information received.

PL&T/17.97 Proposed speed indicator device – Low Lane

Members considered costs provided by LCC for a speed indicator device (details in agenda pack).

It was proposed by Cllr R Hardcastle, seconded by Cllr M Holmes and **resolved to defer the matter of a speed indicator device on Low Lane until the Council's financial position in the coming months had been ascertained.**

Signed Dated

PL&T/17.98 Horsforth Hall Park Skate Park

It was **agreed** to remove Horsforth Hall Park Skate Park as a standing agenda item.

PL&T/17.99 Items for future agenda

None.

PL&T/17.100 Date of the next meeting

The date of the next meeting is 19 October 2017.

Noted.

The meeting closed at 8:50pm

*Distribution: Cllrs M Boyes, C Calvert, J Garvani, S Glover, R Hardcastle, J Hardy, M Holmes, M Hughes, M Leech,
PLT mins A Radford, I Scott*

Signed Dated

Minute PL&T/17.85
Leeds City Council Planning Decisions

LCC Planning Decisions: 10 August 2017 – 15 September 2017

New artificial grass sports pitch with perimeter pitch barrier, new hard standing areas, new floodlights and maintenance equipment store

Yarnbury R U F C Brownberrie Lane Horsforth Leeds LS18 5HB

Ref. No: 17/01908/FU | Received: Thu 23 Mar 2017 | Validated: Thu 23 Mar 2017 | Status: Application Approved

Conversion of garage to habitable room

142 Hall Lane Horsforth Leeds LS18 5EG

Ref. No: 17/03373/FU | Received: Wed 24 May 2017 | Validated: Tue 20 Jun 2017 | Status: Application Approved

Detached Stable block to site

Springfield Farm West End Lane Horsforth Leeds LS18 5ER

Ref. No: 17/03820/FU | Received: Mon 12 Jun 2017 | Validated: Fri 23 Jun 2017 | Status: Application Approved

Single storey rear extension

56 Fink Hill Horsforth Leeds LS18 4DH

Ref. No: 17/03916/FU | Received: Thu 15 Jun 2017 | Validated: Thu 22 Jun 2017 | Status: Application Approved

Conversion of attached garage to a habitable room

15 Lee Lane East Horsforth Leeds LS18 5RF

Ref. No: 17/04002/FU | Received: Mon 19 Jun 2017 | Validated: Wed 28 Jun 2017 | Status: Application Approved

Single storey rear extension

15 Lee Lane East Horsforth Leeds LS18 5RF

Ref. No: 17/04068/FU | Received: Wed 21 Jun 2017 | Validated: Wed 28 Jun 2017 | Status: Application Approved

3 Illuminated and 8 Non illuminated signs

Tesco 15 Station Road Horsforth Leeds LS18 5PA

Ref. No: 17/04179/ADV | Received: Tue 27 Jun 2017 | Validated: Tue 27 Jun 2017 | Status: Application Approved

Construction of new first floor to existing detached bungalow; canopies to front and rear

22 West End Rise Horsforth Leeds LS18 5JL

Ref. No: 17/04192/FU | Received: Tue 27 Jun 2017 | Validated: Wed 12 Jul 2017 | Status: Application Approved

Two storey side extension with bay window to front; extend existing driveway to front

20 Clarence Mews Horsforth Leeds LS18 4EP

Ref. No: 17/04215/FU | Received: Tue 27 Jun 2017 | Validated: Tue 27 Jun 2017 | Status: Application Approved

Enlargement of dormer window to front

20 New Street Horsforth Leeds LS18 4BH

Ref. No: 17/04256/FU | Received: Thu 29 Jun 2017 | Validated: Thu 29 Jun 2017 | Status: Application Approved

Minute PL&T/17.85
Leeds City Council Planning Decisions

Two storey and first floor side extension, single storey front extension, alterations and extensions to roof including dormer windows to front and side, balcony to rear
49 Southway Horsforth Leeds LS18 5RN
Ref. No: 17/04283/FU | Received: Fri 30 Jun 2017 | Validated: Fri 30 Jun 2017 | Status: Application Approved

Single storey rear extension; single storey side extension; two storey and first floor front and side extension: new canopy to front:conversion of part of integral garage into habitable room
1 Park Copse Horsforth Leeds LS18 5UN
Ref. No: 17/04285/FU | Received: Fri 30 Jun 2017 | Validated: Fri 30 Jun 2017 | Status: Application Approved

HTC PL&T Committee comments:

Objection.

Horsforth Town Council objects to the application on the following grounds:

Loss of parking amenity

Loss of amenity for the neighbours

[Link](#) to LCC Planning Officer's report.

Two storey side/rear extension; new roof to existing rear extension
43 Victoria Walk Horsforth Leeds LS18 4PP
Ref. No: 17/04319/FU | Received: Mon 03 Jul 2017 | Validated: Wed 12 Jul 2017 | Status: Application Approved

Alterations to shopfront to form disabled access; relocation of two ATMs and associated works
32 Town Street Horsforth Leeds LS18 4RJ
Ref. No: 17/04333/FU | Received: Mon 03 Jul 2017 | Validated: Mon 03 Jul 2017 | Status: Application Approved

Alterations including single storey side/rear extension attached to existing outbuilding and dormer window to rear
19 Park Drive Horsforth Leeds LS18 5EB
Ref. No: 17/04349/FU | Received: Mon 03 Jul 2017 | Validated: Wed 19 Jul 2017 | Status: Application Approved

Two storey and single storey extensions to rear, side and front incorporating conversion of existing garage into a habitable room
109 Southway Horsforth Leeds LS18 5RW
Ref. No: 17/04417/FU | Received: Wed 05 Jul 2017 | Validated: Wed 05 Jul 2017 | Status: Application Approved

Single storey side/rear extension
16 Montfort Close Horsforth Leeds LS18 5SX
Ref. No: 17/04435/FU | Received: Thu 06 Jul 2017 | Validated: Thu 06 Jul 2017 | Status: Application Approved

Updated: 15 September 2017 8:34am

Minute PL&T/17.86

Comments on planning applications since the last meeting of the Committee

Application No.	Address/Location	Details	HTC Planning & Licensing Committee Decision
17/03692/FU	Clarence Road Horsforth Leeds LS18 4LB	Demolish extensions, shed and garages at Low Wood and Four Gables; erection of eight dwellings with associated landscaping and parking Note: revised plans received 09/08/17	Horsforth Town Council neither supports nor objects to this application. DOI: Cllr M Boyes knows an objector
Note: Cllr R Hardcastle arrived and was present at the meeting from this point forward.			
17/04512/FU	12 Scotland Way Horsforth Leeds LS18 5SL	Two storey and single storey front/side extension including new pitched roof over existing porch/garage; dormer windows to front and rear	Horsforth Town Council neither supports nor objects to this application.
17/04678/FU	13 Newlay Wood Crescent Horsforth Leeds LS18 4LW	Log cabin with raised decking area, steps and balustrade above to rear	Objection. Horsforth Town Council objects on the following grounds: Overdevelopment of the site Possible loss of neighbour's amenity
17/04803/FU	38 Rawdon Road Horsforth Leeds LS18 5EW	Two storey, single storey side/rear extension; balcony with balustrading to side	Horsforth Town Council neither supports nor objects to this application.
17/05043/FU	28 North Broadgate Lane Horsforth Leeds LS18 4AB	Single storey front extension	Objection. The materials are not in keeping with the conservation area. DOI: Cllr M Boyes knows an objector
17/05045/FU	20 Wood Lane Horsforth Leeds LS18 4HH	Two storey single storey side and rear extensions	Horsforth Town Council neither supports nor objects to this application. DOI: Cllr J Garvani knows the applicant.
17/05132/FU	122 New Road Side Horsforth Leeds LS18 4QB	Construction of access ramp to front and additional entrance door	Horsforth Town Council neither supports nor objects to this application.
17/05169/FU	64A Town Street Horsforth Leeds LS18 4AP	Retrospective application for replacement shopfront	Horsforth Town Council neither supports nor objects to this application.
17/05199/FU	4 Bridge Wood View Horsforth Leeds LS18 5PE	Single storey side and rear extension	Horsforth Town Council neither supports nor objects to this application.
17/05209/FU	9 - 11 Town Street Horsforth Leeds LS18 5LJ	Single storey rear extension	Horsforth Town Council neither supports nor objects to this application.

Minute PL&T/17.86

Comments on planning applications since the last meeting of the Committee

Application No.	Address/Location	Details	HTC Planning & Licensing Committee Decision
17/05264/FU	17 Craggwood Road Horsforth Leeds LS18 4RW	Dormer to rear and replacement velux window to front	Horsforth Town Council neither supports nor objects to this application.
17/05359/FU	32 Burley Lane Horsforth Leeds LS18 4NR	Dormer window to rear	Horsforth Town Council neither supports nor objects to this application.
17/05374/FU	39 West End Lane Horsforth Leeds LS18 5JP	Single storey side and rear extension dormer to rear with juliet balcony	Horsforth Town Council neither supports nor objects to this application.
17/05392/FU	75 Broadgate Lane Horsforth Leeds LS18 5AB	Two storey and single storey side/rear extension	Horsforth Town Council neither supports nor objects to this application.
17/05466/FU	Broadway Service Station Broadway Horsforth Leeds LS18 4DY	Retrospective application for demolition of existing service station and redevelopment to provide a new petrol filling station, comprising of canopy/forecourt, sales building with ATM and car parking	Horsforth Town Council neither supports nor objects to this application.
17/05541/FU	48 Jackman Drive Horsforth Leeds LS18 4HS	Alterations including two new bay windows to front	Horsforth Town Council neither supports nor objects to this application.
17/05637/LA	Broadgate Primary School North Broadgate Lane Horsforth Leeds LS18 5AF	New modular building with link extension to school	Horsforth Town Council neither supports nor objects to this application.
17/05640/ADV	Tesco Express 75 New Road Side Horsforth Leeds LS18 4QD	Three illuminated signs, two non-illuminated signs	Horsforth Town Council neither supports nor objects to this application.
17/05650/FU	2 Poplar Drive Horsforth Leeds LS18 5EL	Two storey side extension and dormer window to rear	Horsforth Town Council neither supports nor objects to this application.
17/05714/FU	5 Manor Gate Horsforth Leeds LS18 4JD	Single storey rear extension	Horsforth Town Council neither supports nor objects to this application.
17/05737/FU	16 Church Road Horsforth Leeds LS18 5LG	Single storey side and rear extension	Horsforth Town Council neither supports nor objects to this application.
17/05760/FU	Eastfield Scotland Lane Horsforth Leeds LS18 5SE	Single storey link rear extension and new window to first floor at side	Horsforth Town Council neither supports nor objects to this application.
17/05821/FU	100 Hawksworth Road Horsforth Leeds LS18 4JJ	Two storey side extension	Horsforth Town Council neither supports nor objects to this application.
17/05901/FU	16 St Margarets Avenue Horsforth Leeds LS18 5RY	First floor side extension and single storey rear extension	Objection. Horsforth Town Council has concerns with regards to the loss of parking.

Minute PL&T/17.86

Comments on planning applications since the last meeting of the Committee

Application No.	Address/Location	Details	HTC Planning & Licensing Committee Decision
17/05938/FU	62 Town Street Horsforth Leeds LS18 4AP	Alterations to existing window and door openings to front elevation with internal alteration and refurbishment works.	Horsforth Town Council neither supports nor objects to this application.

Minute PL&T/17.88
Licensing applications

Temporary Event Notices

To 15 September 2017							
Reference	Address	Notifier	Start date and time	End date and time	Activities	Last date for representations	Notice Type
TEN/02754/17	Main Teaching Block, Leeds Trinity University College, Brownberrie Lane, Horsforth, Leeds, LS18 5HD,	Mr Jonathan Martin	18/09/2017 00:00	18/09/2017 02:00	Sale by Retail of Alcohol Provision of Late Night Refreshment	22/08/2017	Normal TEN - Accepted as applied for
TEN/02754/17	Main Teaching Block, Leeds Trinity University College, Brownberrie Lane, Horsforth, Leeds, LS18 5HD,	Mr Jonathan Martin	23/09/2017 01:00	23/09/2017 02:00	Sale by Retail of Alcohol Provision of Late Night Refreshment	22/08/2017	Normal TEN - Accepted as applied for

List updated 14 September 2017 at 12:43pm

Premises Licences

Ref	Premises Name And Address	Licence Holder	Application Type	Description of Application	Last date for representations	Case Officer
PREM/04069/001	The Vale, 28 Bletchley Avenue, Horsforth Vale, Horsforth, Leeds, LS18 4FA,	Bridge-It Enterprises Ltd	New application	This is an application for a new premises licence trading as an off licence. They have applied for sale by retail of alcohol Mon-Fri 07:00 - 21:00, Sat 07:00 - 22:00 Sun 07:00 - 20:00.	11/10/2017	Miss Charlotte Deighton (tel:0113 247 4095)

List updated 14 September 11:34am