



Horsforth Town Council

Planning, Licensing & Traffic Committee Minutes Thursday 13 July 2017 at 7pm.

Present: In Chair - Cllr M Holmes.

Cllr M Boyes, Cllr J Garvani, Cllr S Glover and Cllr R Hardcastle.

In attendance: J Sou – Acting Clerk

PL&T/17.22–17.30 These minute numbers have been left blank intentionally.

PL&T/17.31 To receive apologies for absence and to consider the reason for the absence

It was proposed by Cllr R Hardcastle, seconded by Cllr S Glover and **resolved that the apologies and reasons for absence from Cllrs M Hughes, A Radford and I Scott be accepted.**

PL&T/17.32 Declaration of Disclosable Pecuniary and other Interests

To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 14-19 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 20-21 of the Members' Code of Conduct.

None declared.

PL&T/17.33 To consider questions and comments from members of the public at the Chairman's discretion

Members of the public are reminded that this is their opportunity to speak to the meeting on any topic relevant to the work of the Committee. However they may not speak during the remainder of the meeting unless specifically invited to do so by the Chairman.

No members of the public present.

PL&T/17.34 Minutes of the previous meetings

The Committee was asked to approve the minutes of the meeting held on Thursday 15 June 2017.

It was proposed by Cllr S Glover, seconded by Cllr R Hardcastle and **resolved that the minutes of the meeting held on Thursday 15 June 2017 are a true record.**

Signed Dated

PL&T/17.35 Leeds City Council Planning Decisions

To report on planning decisions granted by Leeds City Council.
List attached. **Noted.**

PL&T/17.36 Comment on Planning Applications since the last meeting of this Committee

17.36.1. To consider and comment on planning applications from Leeds City Council.

Comments attached.

17.36.2. To note the following application was referred to Leeds City Council Plans Panel on 6 July 2017:

- Ref: 17/02099/FU 38A Newlay Lane, Horsforth, Leeds
Detached house to garden

The invitation to the Plans Panel had been circulated to members.
Noted.

PL&T/17.37 Planning Appeals & Planning Appeal Decisions

17.37.1. To consider planning appeals received.
None received.

17.37.2. To note planning appeal decisions.
No planning appeal decisions to report.

PL&T/17.38 Licensing Applications

To consider applications received since last meeting.
List attached. **Noted.**

PL&T/17.39 Public Space Protection Order (PSPO) Consultation

Anti-Social Behaviour, Crime and Policing Act 2014.

To consider replacement of Designated Public Place Order (DPPO) for Horsforth with new Public Space Protection Order (PSPO) for Horsforth. Details in agenda pack.

Members agreed a response to the Leeds City Council consultation on the draft Horsforth Public Space Protection Order as follows:

Question: How are you connected to this area?

Response: I represent a group of people that are connected to the area shown on the map.

Question: Have you noticed any anti-social behaviour in this area?

Response: Yes.

Question: Do you support this Public Space Protection Order (PSPO)?

Response: Yes.

Question: Please use the space below if you would like to make a comment about anti-social behaviour in this area, or any aspect of this PSPO.

Response: Extend extent of the PSPO to incorporate Hall Park and the Hall Park residential area and all of Broadgate Lane to its junction with Low Lane.

Action: Acting Clerk to complete and submit the response to Leeds City Council.

Signed Dated

PL&T/17.40 Traffic

17.40.1. To consider traffic complaints

None received.

17.40.2. To consider traffic schemes and to agree any necessary action:

17.40.2.1. Phoenix Development Traffic Scheme – update. Details in agenda pack.

Noted. No further comments.

17.40.2.2. Proposed Stopping Up of Highway at Part of No1 Southway, Horsforth, Leeds LS18 5RP. Details in agenda pack.

Noted.

PL&T/17.41 Kirkstall Forge Liaison Group

To receive and note updates.

There had been no meeting of the group.

PL&T/17.42 Leeds Bradford Airport LBA)

17.42.1. To receive and note updates from the LBA Consultative Committee (LBACC).

There had been no meeting of the LBACC. The next meeting was expected to take place at the end of July.

17.42.2. To receive and note updates regarding the LBA Link Road.

No updates received.

PL&T/17.43 Report from Local Residents Associations

To receive and note updates.

No updates received.

PL&T/17.44 Report and Recommendations from Neighbourhood Plan Working Group (NPWG)

17.44.1. To receive and note reports/minutes from the NPWG and to consider recommendations.

There had been no meeting of the NPWG.

Noted.

17.44.2. To note the next meeting date: To be advised.

PL&T/17.45 Leeds City Council Core Strategy and Site Allocation Plan

17.45.1. Leeds Core Strategy Selective Review (LCSSR) Consultation - to consider and to agree any action. Details in agenda pack.

Members agreed responses to the LCSSR Consultation (see attached response form).

Action: Acting Clerk to complete and submit the response to Leeds City Council.

17.45.2. To consider any other updates and to agree any action.

No other updates received.

Signed Dated

PL&T/17.46 To note the current list of key planning enforcement cases

No updates received.

PL&T/17.47 Community Infrastructure Levy

No further information received.

PL&T/17.48 Horsforth Hall Park Skate Park

No updates received.

The planning application was still pending with Leeds City Council.

It was **agreed** to remove this item as a standing item from future agendas.

PL&T/17.49 Budget and expenditure

To consider Committee budget and expenditure.

There had been no spending to date by the Committee.

To consider future projects.

A permanent speed indication device on Low Lane was proposed as a future project.

Action: Cllr D Collins to be asked to make enquiries with Leeds City Council.

PL&T/17.50 Items for future agenda

Speed indication device on Low Lane.

PL&T/17.51 Date of the next meeting

The date of the next meeting is 17 August 2017.

Noted.

The meeting closed at 8:50pm

Distribution: Cllrs M Boyes, J Garvani, S Glover, R Hardcastle, J Hardy, M Holmes, M Hughes, A Radford, I Scott

Signed Dated

Minute PL&T/17.35

Leeds City Council Planning Decisions

LCC Planning Decisions: 9 June 2017 – 7 July 2017

Detached dwelling with associated parking

Land To Rear Of 1 Bridge Wood Close Horsforth Leeds LS18 5TR

Ref. No: 17/00639/FU | Received: Wed 01 Feb 2017 | Validated: Mon 24 Apr 2017 | Status: Application Withdrawn

Variation of condition 2 (opening hours) of previous approval 08/01626/FU to allow opening hours of 0700 hours to 2300 hours Monday to Sunday

92 New Road Side Horsforth Leeds LS18 4QB

Ref. No: 17/01509/FU | Received: Wed 08 Mar 2017 | Validated: Wed 08 Mar 2017 | Status: Application Approved

Single storey rear extension; hip to gable garage extension and part conversion of garage into habitable room

47 Lee Lane West Horsforth Leeds LS18 5RJ

Ref. No: 17/02046/FU | Received: Wed 29 Mar 2017 | Validated: Thu 20 Apr 2017 | Status: Application Approved

Part two storey, part first floor side/rear extension

4 Hall Park Garth Horsforth Leeds LS18 5LT

Ref. No: 17/02128/FU | Received: Mon 03 Apr 2017 | Validated: Tue 18 Apr 2017 | Status: Application Approved

Single storey side and rear extensions; dormer window to rear; alterations to vehicular access

24 Charles Street Horsforth Leeds LS18 4QH

Ref. No: 17/02227/FU | Received: Thu 06 Apr 2017 | Validated: Fri 28 Apr 2017 | Status: Application Approved

Removal of entrance canopy. new lobby extension, with existing decking cut back to suit new design.

Woodside Tavern 299 Low Lane Horsforth Leeds LS18 4DD

Ref. No: 17/02385/FU | Received: Wed 12 Apr 2017 | Validated: Wed 26 Apr 2017 | Status: Application Approved

Demolition of existing dwelling and outbuilding and construction of new detached dwelling and carport with associated landscaping and access gates

Brownberrie Farm Brownberrie Lane Horsforth Leeds LS18 5HE

Ref. No: 17/02481/FU | Received: Tue 18 Apr 2017 | Validated: Tue 02 May 2017 | Status: Application Approved

Dormer to rear

107 Outwood Lane Horsforth Leeds LS18 4HU

Ref. No: 17/02555/FU | Received: Fri 21 Apr 2017 | Validated: Fri 21 Apr 2017 | Status: Application Approved

Single storey rear extension Garage to habitable room and Annexe to rear.

11 Newlay Wood Fold Horsforth Leeds LS18 4HJ

Ref. No: 17/02592/FU | Received: Mon 24 Apr 2017 | Validated: Fri 28 Apr 2017 | Status: Application Approved

Minute PL&T/17.35
Leeds City Council Planning Decisions

Dormer window to side and rear

26 Regent Avenue Horsforth Leeds LS18 4NJ

Ref. No: 17/02814/FU | Received: Wed 03 May 2017 | Validated: Wed 03 May 2017 | Status: Application
Refused

Four Illuminated signs

Woodside Tavern 299 Low Lane Horsforth Leeds LS18 4DD

Ref. No: 17/02824/ADV | Received: Thu 04 May 2017 | Validated: Thu 04 May 2017 | Status: Application
Approved

Single storey rear extension forming attachment to existing garage

12 Woodway Horsforth Leeds LS18 4HY

Ref. No: 17/02900/FU | Received: Mon 08 May 2017 | Validated: Tue 09 May 2017 | Status: Application
Approved

Updated: 7 July 2017 8:12am

Minute PL&T/17.36.1

Comments on planning applications since the last meeting of the Committee

Application No.	Address/Location	Details	HTC Planning & Licensing Committee Decision
17/02067/FU	Former Site The Manor Calverley Lane Horsforth Leeds LS13 1NP	Eight houses Re-notification. Revised site layout dated 22/06/2017.	Not considered as approval had already been given by LCC.
17/03342/FU	3 Newlay Lane Horsforth Leeds LS18 4LE	Conservatory to side	Horsforth Town Council neither supports nor objects to this application.
17/03373/FU	142 Hall Lane Horsforth Leeds LS18 5EG	Conversion of garage to habitable room	Horsforth Town Council neither supports nor objects to this application.
17/03606/FU	15 Rose Avenue Horsforth Leeds LS18 4QE	Dormer window to front	Horsforth Town Council neither supports nor objects to this application.
17/03663/FU	8 St Margarets Drive Horsforth Leeds LS18 5BQ	Two storey side extension, single storey and first floor extension to other side, single storey front extension, new pitched roofs to existing extension	Horsforth Town Council neither supports nor objects to this application.
17/03692/FU	Clarence Road Horsforth Leeds LS18 4LB	Demolish extensions, shed and garages at Low Wood and Four Gables; erection of eight dwellings with associated landscaping and parking	Horsforth Town Council neither supports nor objects to this application.
17/03713/FU	92 Town Street Horsforth Leeds LS18 4AP	Retrospective planning permission for flue	Horsforth Town Council neither supports nor objects to this application.
17/03762/FU	29 Park Copse Horsforth Leeds LS18 5UN	Front porch extension	Horsforth Town Council neither supports nor objects to this application.
17/03820/FU	Springfield Farm 69 West End Lane Horsforth Leeds LS18 5ER	Detached Stable block to site	Horsforth Town Council neither supports nor objects to this application.
17/03916/FU	56 Fink Hill Horsforth Leeds LS18 4DH	Single storey rear extension	Horsforth Town Council neither supports nor objects to this application.
17/04002/FU	15 Lee Lane East Horsforth Leeds LS18 5RF	Conversion of attached garage to a habitable room	Horsforth Town Council neither supports nor objects to this application.
17/04068/FU	15 Lee Lane East Horsforth Leeds LS18 5RF	Single storey rear extension	Horsforth Town Council neither supports nor objects to this application.
17/04022/FU	71 Victoria Gardens Horsforth Leeds LS18 4PJ	Part single storey part two storey rear extension and dormer window to front	Horsforth Town Council neither supports nor objects to this application.
17/04179/ADV	Tesco 15 Station Road Horsforth Leeds LS18 5PA	3 Illuminated and 8 Non illuminated signs	Horsforth Town Council neither supports nor objects to this application.

**Minute PL&T/17.38.1
Licensing Applications**

Temporary Event Notices

From 13 June 2017 to 7 July 2017							
Reference	Address	Notifier	Start date and time	End date and time	Activities	Last date for representations	Notice Type
TEN/01619/17	West End Primary School, West End Lane, Horsforth, Leeds, LS18 5JP,	Mrs Samantha Lowe	23/06/2017 17:00	23/06/2017 19:00	Sale by Retail of Alcohol	13/06/2017	Normal TEN - Accepted as applied for
TEN/02289/17	Broadgate Primary School, North Broadgate Lane, Horsforth, Leeds, LS18 5AF	Elaine McLellan	30/06/2017 17:00	30/06/2017 19:30	Sale by Retail of Alcohol	20/06/2017	Late TEN - Accepted as applied for
TEN/00285/17	Featherbank Primary School, Featherbank Avenue, Horsforth, Leeds, LS18 4QR	Lynsey Harrison	21/06/2017 18:00	21/06/2017 19:30	Provision of Regulated Entertainment Sale by Retail of Alcohol	20/06/2017	Late TEN - Out of time with both
TEN/02671/17	Forget Me Knott Fields - Wedding Teepee, Knott Lane, Rawdon, Leeds, LS19 6JW,	Mr Daniel Lakin	29/06/2017 13:00	30/06/2017 01:00	Provision of Regulated Entertainment Sale by Retail of Alcohol	23/06/2017	Late TEN - Accepted as applied for
TEN/01619/17	West End Primary School, West End Lane, Horsforth, Leeds, LS18 5JP	Mrs Samantha Lowe	07/07/2017 17:00	07/07/2017 18:30	Sale by Retail of Alcohol	27/06/2017	Normal TEN - Accepted as applied for
TEN/01675/17	St Mary's Voluntary Academy, Broadgate Lane, Horsforth, Leeds, LS18 5AB	Gail Partington	15/07/2017 12:00	15/07/2017 15:00	Sale by Retail of Alcohol	05/07/2017	Normal TEN - Accepted as applied for
TEN/00285/17	Featherbank Primary School, Featherbank Avenue, Horsforth, Leeds, LS18 4QR	Lynsey Harrison	14/07/2017 18:00	14/07/2017 21:00	Sale by Retail of Alcohol Provision of Regulated Entertainment	07/07/2017	Late TEN - Accepted as applied for
TEN/00130/17	Horsforth Secondary School, Lee Lane East, Horsforth, Leeds, LS18 5RF,	Mr Philip James Neary	13/07/2017 17:30	13/07/2017 20:30	Sale by Retail of Alcohol	07/07/2017	Late TEN - Accepted as applied for

List updated 7 July 2017 8:01am



Response Form

Ref No.

Leeds Local Development Framework Core Strategy Selective Review

Please use this response form to provide your views on the proposed scope of the Core Strategy Review:

- Reviewing the housing requirement in Policy SP6 and extending the plan period to 2033.
- Incorporating National Housing Space and Accessibility Standards for new housing.
- Updating policy on affordable housing set out in H5.
- Reviewing the requirement for greenspace in new housing developments by amending Policy G4.
- Incorporating new national policy regarding Code for Sustainable Homes by updating the wording of Policies EN1 and EN2.

The proposed Core Strategy Selective Review documents are available for inspection at the Development Enquiry Centre, Development Department, Leonardo Building, 2 Rossington Street, Leeds, LS2 8HD (Mon – Thu 08:30–17:00, Fri 08:30–16:30), Libraries and One Stop Centres/Community Hubs, (please see Leeds City Council website for opening times).

The documents are also published on the Council's website. To download the proposals please visit www.leeds.gov.uk/csr

Consultation forms must include a name and address otherwise your comments will not be taken into account.

<p>Your details</p> <p>Title Acting Clerk Name Julie Sou Organisation Horsforth Town Council Address Mechanics Institute Town Street Horsforth Leeds</p> <p>Postcode LS18 5BL Telephone/Mobile 0113 258 0988 Email admin@horsforthtowncouncil.gov.uk</p>	<p>If the details opposite are for an agent, enter the client's details here</p> <p>Title Name Organisation Address</p> <p>Postcode Telephone/Mobile Email</p>
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You can return completed response forms to: corestrategyreview@leeds.gov.uk or via post

Core Strategy Review, Policy and Plans, The Leonardo Building, 2 Rossington Street, Leeds, LS2 8HD

We need to receive your comments by 5pm, 28th July 2017

Data Protection

The council is required by law to publish the comments you send us about the Plans, including your name and postal address. Your comments will be made available for the public to read in council offices and online. Your telephone number, email address, and signature will not be published. In addition, the council is required to provide all information submitted to us, including all personal information, to the Planning Inspectorate and their designated Programme Officer as part of the public examination of the Core Strategy Review. The Planning Inspectorate may use your personal information to contact you during the public examination process. All data provided to the Planning Inspectorate and their programme officer will be shared in accordance with the Data Protection Act 1998. Please note that we cannot provide anonymity or accept comments marked 'private' or 'confidential'. Comments that include offensive, racist, discriminatory, threatening and other non-relevant statements will be destroyed.

Leeds Core Strategy Selective Review Consultation – response form

<p>1. Any parts of the review you think are unnecessary and your reasons? Do you feel the following areas of the review are appropriate?</p>
<p>1.1. Reviewing the housing requirement and plan period Yes, this is appropriate as evidence shows there is a reduction in the housing requirement. The reduction in the housing requirement may negate the need to build on green belt land.</p>
<p>1.2. Incorporating national housing standards for size and accessibility of new dwellings</p>
<p>1.3. Updating affordable housing policy Yes, this is appropriate. The Town Council supports the review of the affordable housing policy. The proposed change is a good starting point but the Town Council would like to see a higher percentage of "affordable" housing.</p>
<p>1.4. Reviewing the requirement for greenspace in new housing developments Yes, this is appropriate. The Town Council deplores any move to build on existing green belt as this provides useful green space for all the existing community.</p>
<p>1.5. Incorporating new national policy on sustainable homes</p>

<p>2. Any additional parts of the adopted Core Strategy you feel should be reviewed and why?</p>
<p><i>Quote policy/para/ page number where relevant</i></p>

The evidence currently being prepared for the Core Strategy Review includes:

- Strategic Housing Market Assessment – to assess housing need
- Evidence to justify introduction of National Housing Standards
- Evidence of Greenspace under-delivery

<p>3. Any comments on this evidence or additional evidence you feel should be undertaken?</p>
<p><i>Please provide clear references for the evidence you are commenting on.</i></p>
<p>4. Any other comments</p>