



Horsforth Town Council

Mechanics Institute
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To Members of the Finance and General Purposes Committee:

You are hereby summonsed to attend a meeting of the **Finance and General Purposes Committee** on Thursday 9 November 2017 at 7pm to be held at the Town Council Office, Mechanics Institute, Town Street, Horsforth for the purpose of transacting the following business.

Members of the public are welcome to attend the meeting.

J Sou
Acting Clerk
3 November 2017

Agenda

1. To consider apologies and the reason for absence

2. Declaration of Disclosable Pecuniary and other Interests

To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 14-19 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 20-21 of the Members Code of Conduct.

3. To consider questions and comments from members of the public at the Chairman's discretion.

Members of the Public are reminded that this is their opportunity to speak to the Meeting on any topic relevant to the work of the Committee. However they may not speak during the remainder of the meeting unless specifically invited to do so by the Chairman.

4. Minutes of the previous meeting

To confirm and accept the minutes of the Finance and General Purposes Committee held on 14 September 2017. **See agenda pack.**

5. Accounts and Reserves

5.1. To consider recommending that Council approves the latest accounts and list of payment.

To be provided.

5.2. To consider reserves. **Details to be provided.**

6. Internal Audit

To consider internal audit. **Details to be provided.**

7. Badges of office/ID badges for members and Chain of Office

7.1.To consider providing badges of office and/or ID badges for members

7.2.To receive an update on the Horsforth Urban District Council Chain of Office and to agree any action

8. Website and domain name www.horsforthtowncouncil.co.uk

To receive an update and to agree any action.

9. Website and Social Media

To consider the Town Council website and Facebook page and to agree any action.

10. Document management software for the Council office

To receive an update.

11. Application for Wellbeing grant

To consider applying for a Wellbeing grant from Outer North West Community Committee for Christmas Lights Switch-On 2017.

12. Precept

12.1.To note Leeds City Council proposed precept and council tax timetable for 2018/19. **See agenda pack.**

12.2.To note information on council tax referendum principles for town and parish councils. **See agenda pack.**

13. Police Community Support Officers (PCSO) - pedal bicycles

Request for assistance to fund replacement pedal bicycles for PCSOs. To consider. **See agenda pack.**

14. YLCA membership subscription fees 2018/19

To note an increase for 2018/19. **See agenda pack.**

15. CILCA Training

To approve payment of £250 fee to Yorkshire & The Humber Regional Training Partnership for CILCA training. **See agenda pack.**

16. Items for future agenda

17. Date of the next meeting

11 January 2018.

*Distribution: Cllrs D Collins, S Dowling, J Garvani, R Hardcastle, J Hardy, M Holmes,
M Hughes, J Pritlove, I Scott, M Wharton, V Wood-Robinson*