



## Horsforth Town Council

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# Prior to the meeting there is a Councillor Surgery at 6:45pm to 7:15pm

## Meeting Notice

The next meeting of the **Town Council** is to be held at St Margaret's Parish Centre, Church Lane, Horsforth on **Wednesday 31 January 2018 at 7:15pm** for the purpose of transacting the following business.

Members of the public are welcome to attend.

J Sou  
Acting Clerk  
26 January 2018

### Agenda

- 1. To receive apologies for absence and to consider the reason for the absence**
- 2. Declaration of Disclosable Pecuniary and other Interests**  
To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 14-19 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 20-21 of the Members' Code of Conduct.
- 3. To consider questions and comments from members of the public at the Chairman's discretion**  
Members of the Public are reminded that this is their opportunity to speak to the meeting on any topic relevant to the work of the Council. However they may not speak during the remainder of the meeting unless specifically invited to do so by the Chairman.
- 4. Minutes of the previous meeting**  
Council is asked to approve the minutes of the meeting held on 22 November 2017 **(previously circulated and in agenda pack).**

**5. Horsforth Policing Update**

To receive reports from and to consider any further action in relation to:

- 5.1. West Yorkshire Police and Police Community Support Officers;
- 5.2. An update on the use of speed indicator devices (SID).

**6. To submit the minutes of Committee meetings as listed under for Council to note**

- |     |  |                  |
|-----|--|------------------|
| 6.1 | Planning, Licensing and Traffic Committee      | 16 November 2017 |
| 6.2 | Community and Environment Committee (draft)    | 7 December 2017  |
| 6.3 | Planning, Licensing and Traffic Committee      | 14 December 2017 |
| 6.4 | Finance and General Purposes Committee (draft) | 18 January 2018  |

**7. Public Bodies (Admission to Meetings) Act 1960**

To consider passing a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude members of the press and public from the meeting during items 8 and 9 of the agenda on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

**8. Assets of Community Value**

To receive a report on assets of community value and to consider recommendations and action.

**9. Employment Matters**

To receive a report on staff recruitment.

**10. Accounts and List of Payments to 9 January 2018**

Finance and General Purposes Committee (F&GP) recommends that Council approves the accounts and list of payments to 9 January 2018. **See agenda pack.**

**11. Otley Citizens Advice Bureau**

To consider funding request from Otley Town Council.  
**See agenda pack.**

**12. Community grants**

To consider a recommendation from Committee and Environment Committee to increase the maximum community grant that can be awarded by the Committee to £500.

**13. Council Budget and Precept Demand 2018-19**

The Council is asked to consider the Finance and General Purposes Committee recommendations for the 2018-19 budget and precept demand.

<b>Recommended budget</b>	<b>£116,500</b>
<b>Recommended precept</b>	<b>£114,710</b>

**Council tax support grant for 2018-19 will be £4,958.**

Budget papers will be provided at the meeting.

2017-18 accounts to date and past budget figures and precept requests will be provided at the meeting.

A provisional decision has been made by the Government to defer the setting of the referendum principles for town and parish councils for three years.

**Information from YLCA in agenda pack.**

**14. Review of Terms of Reference, Policies and Procedures**

To receive an update from the Working Group and to consider any action.

**15. To consider which Committee has responsibility for the following:**

- Cold calling control zones
- Provision of grit bins/gritting

**16. Council Surgery**

Two councillors are requested to provide their names for attendance at the next Council Surgery – 6:45pm to 7:15pm, 14 March 2018.

**17. Items for future agenda**

**18. Date of next meeting**

Members are asked to note the date of the next meeting: 14 March 2018.

*Distribution: Cllrs M Boyes, C Calvert, D Collins, C Cordingley, S Dowling, J Garvani, S Glover, R Hardcastle, J Hardy, M Holmes, M Hughes, R Jacques, M Leech, P Mallott, R O'Callaghan, D Prater, J Pritlove, A Radford, I Scott, N Tinsley, M Wharton, V Wood-Robinson*