



Horsforth Town Council

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Prior to the meeting there is a Councillor Surgery at 6:45pm to 7:15pm

To Members of the Council

You are summonsed to attend a meeting of Horsforth Town Council at St Margaret's Parish Centre, Church Lane, Horsforth on **Wednesday 22 November 2017 at 7:15pm** for the purpose of transacting the following business.

Members of the public are welcome to attend the meeting.

J Sou
Acting Clerk
17 November 2017

Agenda

- 1. To receive apologies for absence and to consider the reason for the absence**
- 2. Declaration of Disclosable Pecuniary and other Interests**
To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 14-19 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 20-21 of the Members' Code of Conduct.
- 3. To consider questions and comments from members of the public at the Chairman's discretion**
Members of the Public are reminded that this is their opportunity to speak to the meeting on any topic relevant to the work of the Council. However they may not speak during the remainder of the meeting unless specifically invited to do so by the Chairman.
- 4. Minutes of the previous meeting**
Council is asked to approve the minutes of the meeting held on 27 September 2017 (previously circulated and in agenda pack).

5. Horsforth Policing Update

To receive reports from and to consider any further action in relation to:

5.1. West Yorkshire Police and Police Community Support Officers;

5.2. An update on the use of speed indicator devices (SID).

6. Employment Matters

To receive an update.

7. To submit the minutes of Committee meetings as listed under for Council to note

7.1 Planning, Licensing and Traffic Committee 21 September 2017

7.2.1 Staffing and Employment Committee 27 September 2017

7.2.2 Staffing and Employment Committee 13 October 2017

7.3 Planning, Licensing and Traffic Committee 19 October 2017

7.4 Staffing and Employment Committee 30 October 2017

7.5 Finance and General Purposes Committee (draft) 9 November 2017

8. Accounts and List of Payments to 7 November 2017

Finance and General Purposes Committee (F&GP) recommends that Council approves the accounts and list of payments to 7 November 2017 (in agenda pack).

9. Data Protection reforms

To receive an update and agree any action.

10. Public Bodies (Admission to Meetings) Act 1960

To consider passing a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude members of the press and public from the meeting during items 11 to 12 of the agenda on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

11. Employment Matters

To receive an update and to consider recommendations from the Staffing and Employment Committee in relation to the following:

11.1. Town Clerk

11.2. Appointment of additional member of staff

Details to be provided at the meeting.

12. Assets of Community Value

To receive a report from the Assets of Community Value Working Group (ACVWG) and to consider recommendations and action.

13. Review of Terms of Reference, Policies and Procedures

To receive an update from the Working Group and to consider any action.

14. Annual Event 2018

To consider the Annual Event 2018 and agree any action.

15. Chain of Office and badges of office/ID badges for members

To receive an update and agree any action.

16. Public Space Protection Orders: dog control and other issues – consultation

To consider and agree any action. See agenda pack.

17. Speed indicator device – Low Lane

To consider the following recommendation from Planning, Licensing and Traffic Committee:
To purchase a speed indicator device for Low Lane.
See agenda pack.

18. Meeting dates

Council is asked to consider moving the dates of the following meetings:

Meeting	Move From:	To:
Finance and General Purposes Committee	11 January 2018	18 January 2018
Planning, Licensing and Traffic Committee	18 January 2018	25 January 2018
Council	24 January 2018	31 January 2018
Planning, Licensing and Traffic Committee	8 February 2018	22 February 2018

Proposed revised meeting calendar in agenda pack.

19. Council Surgery

Two councillors are requested to provide their names for attendance at the next Council Surgery – 6:45pm to 7:15pm, date to be confirmed.

20. Items for future agenda

21. Date of next meeting

Members are asked to note the date of the next meeting: to be confirmed .

Distribution: Cllrs M Boyes, C Calvert, D Collins, C Cordingley, S Dowling, J Garvani, S Glover, R Hardcastle, J Hardy, M Holmes, M Hughes, R Jacques, M Leech, P Mallott, R O'Callaghan, D Prater, J Pritlove, A Radford, I Scott, N Tinsley, M Wharton, V Wood-Robinson