



Horsforth Town Council

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To Members of the Council

You are summonsed to attend a meeting of Horsforth Town Council at St Margaret's Parish Centre, Church Lane, Horsforth on **Wednesday 27 September 2017 at 7:15pm** for the purpose of transacting the following business.

Members of the public are welcome to attend the meeting.

J Sou
Acting Clerk
22 September 2017

Agenda

- 1. To receive apologies for absence and to consider the reason for the absence**
- 2. Declaration of Disclosable Pecuniary and other Interests**
To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 14-19 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 20-21 of the Members' Code of Conduct.
- 3. To consider questions and comments from members of the public at the Chairman's discretion**
Members of the Public are reminded that this is their opportunity to speak to the meeting on any topic relevant to the work of the Council. However they may not speak during the remainder of the meeting unless specifically invited to do so by the Chairman.
- 4. Minutes of the previous meetings**
Council is asked to approve the minutes of the following meetings:
 - Council meeting of 19 July 2017
 - Extraordinary Council meeting of 24 August 2017**Minutes of the above meetings previously circulated and in agenda pack.**

5. Horsforth Policing Update.

To receive reports from and to consider any further action in relation to:

- West Yorkshire Police and Police Community Support Officers;
- An update on the use of speed indicator devices (SID).

6. To submit the minutes of Committee meetings as listed under for Council's approval.

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| 6.1. Planning, Licensing and Traffic Committee | 13 July 2017 |
| 6.2. Planning, Licensing and Traffic Committee | 17 August 2017 |
| 6.3. Staffing & Employment Sub-Committee (draft) | 24 August 2017 |
| 6.4. Community and Environment Committee (draft) | 7 September 2017 |
| 6.5. Finance and General Purposes Committee (draft) | 14 September 2017 |

See agenda pack.

7. Accounts and List of Payments to 15 August 2017

Finance and General Purposes Committee (F&GP) recommends that Council approve the accounts and list of payments to 15 August 2017. **See agenda pack**

8. Annual Return 2016/17

To note the outcome of the external audit. **See agenda pack.**

9. Data Protection

To note and consider reform of data protection legislation and introduction of the General Data Protection Regulations (GDPR).

To consider action required by Council.

See agenda pack.

10. Public Bodies (Admission to Meetings) Act 1960

Council is asked that in view of the confidential nature of the business about to be transacted at agenda item 11 and 12 to temporarily exclude the press and public and that they are asked to withdraw from the meeting.

11. Staffing and Employment Committee

Clerk's return to work - to receive and consider an update.

12. Assets of Community Value

To receive and consider an update.

13. Review of Terms of Reference, Policies and Procedures

To receive an update from the Working Group and to consider any action.

14. Committee Memberships

To consider the appointment of Cllrs C Calvert and M Leech to committees and working groups.

15. Annual Event 2018

To receive an update and to consider any action.

16. Young People's Champion

To consider the appointment of a Young People's Champion.

17. Chain of Office and Badges for Council members

To receive an update and to consider any action.

**18. Horsforth School - invitation to Ceremony of Remembrance for the 89
Monday 9 October 2017 at 7:45pm**

To note (invitations previously circulated to members).

19. Council Surgery 22 November 2017

Two councillors are requested to provide their names for attendance at the Council Surgery from 6.45pm to 7.15pm on the 22 November 2017.

20. Items for future agenda

21. Date of next meeting

Members are asked to note that the next meeting of the Council is on 22 November 2017.

*Distribution: Cllrs M Boyes, C Calvert, D Collins, C Cordingley, S Dowling, J Garvani, S Glover, R Hardcastle,
J Hardy, M Holmes, M Hughes, R Jacques, M Leech, P Mallott, R O'Callaghan, D Prater,
J Pritlove, A Radford, I Scott, N Tinsley, M Wharton, V Wood-Robinson*