



Horsforth Town Council
Community and Environment Committee Minutes
22 June 2017 at 7pm

Present:

In the Chair: Cllr J Pritlove

Cllr M Boyes, Cllr R Hardcastle, Cllr M Hughes, Cllr N Tinsley, Cllr V Wood-Robinson.

In attendance: J Sou, Acting Clerk.

C&E/17.1 To accept apologies and the reason for absence.

It was proposed by Cllr M Hughes, seconded by Cllr R Hardcastle and **resolved to accept the apologies and reasons for absence from Cllrs S Dowling, S Glover, P Mallott and D Prater.**

C&E/17.2 Declaration of Disclosable Pecuniary and other Interests.

To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 14-19 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 20-21 of the Members Code of Conduct.

The following pecuniary interests were declared:

Cllr V Wood-Robinson - Item 7.1 as a member of Friends of Hunger Hills.

Cllr M Hughes – Item 7.2 as chair of the Yorkshire Greenspace Alliance.

The following non-pecuniary interests were declared:

Cllr R Hardcastle – item 7.2, has made a donation to Yorkshire Greenspace Alliance.

C&E/17.3 To consider questions and comments from members of the public at the Chairman's discretion.

Members of the Public are reminded that this is their opportunity to speak to the Meeting on any topic relevant to the work of the Council. However they may not speak during the remainder of the meeting unless specifically invited to do so by the Chairman.

Mr Peter Gillions of Horsforth Farmers' Market thanked the Committee for the financial assistance and support given to the Farmers' Market by the Council over the years. He advised the Committee that, having been a finalist for three years, this year Horsforth Farmers' Market had been the winner of the Farm Shop & Deli Awards Market of the Year Category.

Members **noted** the report from Mr Gillions and gave thanks to Horsforth Farmers' Market.

C&E/17.4 Minutes of the previous meetings

17.4.1. To approve the minutes of the Community Committee meeting held on 2 March 2017.

It was proposed by Cllr M Hughes, seconded by Cllr V Wood-Robinson and **resolved that the minutes of the Community Committee meeting held on 2 March 2017 are a true record.**

17.4.2. To approve the minutes of the Environment Committee meeting held on 30 March 2017.

It was proposed by Cllr R Hardcastle, seconded by Cllr V Wood-Robinson and **resolved that the minutes of the Environment Committee meeting held on 30 March 2017 are a true record.**

C&E/17.5 Grant/Sponsorship feedback

Horsforth Churches Together – Good Friday Walk, 14 April 2017.

Members **noted** the letter of thanks and report (**in agenda pack**) from Mr Duncan Stow, Horsforth Churches Together Community Outreach Facilitator.

C&E/17.6 Sponsorship Applications

There were no sponsorship applications.

C&E/17.7 Grant Applications.

Members considered the following applications, details of which were in the agenda pack.

17.7.1. Friends of Hunger Hills Woods – application for £300 for costs of new guide to Hunger Hills Woods.

A representative from Friends of Hunger Hills Woods had confirmed he would be attending the meeting but there was nobody present from the organisation.

It was **agreed** to defer the application to a future meeting and to issue a further invitation to a representative from Friends of Hunger Hills Woods to attend that meeting to answer questions regarding funding.

17.7.2. Yorkshire Greenspace Alliance – application for £300 towards barrister's fees for challenging inclusion of green belt land in Leeds Site Allocations Plan (SAP).

Cllr M Hughes, as chair of Yorkshire Greenspace Alliance, gave further information regarding the organisation's objectives and the purpose of the grant application – to have legal advice and representation from a barrister to challenge the SAP at the scheduled October 2017 hearing, and how this would benefit Horsforth in relation in particular to SAP site HG2-41 Strawberry Fields.

Cllr M Hughes left the room during the discussion and vote.

It was proposed by Cllr N Tinsley, seconded by Cllr M Boyes and **resolved to grant £300 to Yorkshire Greenspace Alliance towards barrister's fees to challenge the inclusion of green belt land in the Leeds SAP.**

- 17.7.3.** Royal British Legion, Horsforth branch – application for £154.80 for cost of new coin counting machine needed since the introduction of the new £1 coin.

Mr John Huck of the Royal British Legion, Horsforth branch, was in attendance. Mr Huck explained that all funds raised by the Horsforth branch went towards welfare and there were no funds for expenses of this nature.

It was proposed by Cllr R Hardcastle, seconded by Cllr M Hughes and **resolved to grant £154.80 to the Royal British Legion, Horsforth branch for the new coin counting machine.**

Members **noted** that this was the second grant to be awarded to the Royal British Legion, Horsforth branch in two years so the organisation would not be eligible for a further grant.

C&E/17.8 Horsforth Town Council Christmas Lights

- 17.8.1.** To consider refund offer from Plantscape re Christmas lights 2016. The Acting Clerk reported that Plantscape had offered £1572 by way of compensation for the failure of a large number of the Christmas lights 2016. This sum represented 25% of the total price paid (including VAT) for the lights and was an improvement on the 10% credit note that had first been offered. A cheque for this sum had already been received from Plantscape and was held and had not been deposited pending a decision from the Committee as to whether it was accepted in settlement.

It was proposed by Cllr M Hughes, seconded by Cllr R Hardcastle and **resolved to accept the sum of £1572 from Plantscape.**

Members **noted** that the sum will go into the Council's general reserves.

- 17.8.2.** To appoint members to the Christmas Lights/Switch-on Event Working Group

The following members were appointed to the Christmas Lights/Switch-on Event Working Group:

Cllrs S Dowling, M Hughes, P Mallott, J Pritlove and N Tinsley.
Other members to be invited.

It was proposed by Cllr R Hardcastle, seconded by Cllr M Hughes and **resolved that the Christmas Lights/Switch-on Event Working Group has authority to act within its allocated budget.**

17.8.3. To consider Christmas lights 2017

It was **agreed** to refer Christmas lights 2017 to the Christmas Lights/Switch-on Event Working Group.

C&E/17.9 Floral displays

To receive an update and agree any necessary action.

The Acting Clerk reported that Leeds City Council (LCC) had issued an invoice for the floral displays 2017. The Acting Clerk was seeking confirmation that the floral displays were in place before payment of the invoice.

Action: Cllr N Tinsley to inspect Town Street and to report to the Office whether the hanging baskets and floral displays have been installed.

C&E/17.10 Footpaths

17.10.1. To note a cut carried out by Aire Valley Tree Services in May 2017 and invoice received for £2150.

Noted.

It was reported that Footpaths 47 and 48 did not appear to have been cleared. This may be because of the nature of the surface.

17.10.2. To receive and consider footpath inspection reports and agree any necessary action.

Reports of footpath inspections carried out in June were circulated to members (**see attached**).

Members **noted** the following:

- Footpath 48 – Cllr M Hughes had reported directly to LCC Public Rights of Way (PROW) regarding whether the designation of this footpath should be extended;
- Footpath 41 – a report from Cllr P Mallott in his absence that access/egress to this path was obstructed at one end.
- A further grant of £2150 for the financial year 2017-18 had been received from LCC PROW under the Paths Partnership Agreement. It was **noted** that the Council had agreed that the Paths Partnership Agreement should be terminated in this financial year.

Action:

Members to advise the Office of any matters relating to footpaths and public rights of way that they consider require attention

The Office to report any such matters and the matters raised at the meeting to LCC PROW.

A further cut to be booked with Aire Valley Tree Services for later in the year.

The £2150 grant for 2017-18 to be referred to Finance and General Purposes Committee for consideration.

C&E/17.11 Annual Event 2018

To consider the Annual Event 2018 and agree any necessary action.

A number of options were considered including the following:

- the ending of World War 1 and Armistice Day, but with any event to be held on a date suitable for an outdoor event in Horsforth Hall Park;
- the 70th birthday of the National Health Service.

Action: To refer the question of the Annual Event 2018 to Full Council.

C&E/17.12 Horsforth Matters

17.12.1. To appoint members to the Editorial Working Group (EWG).
Cllrs R Hardcastle and V Wood-Robinson had attended editorial meetings, to which all members had been invited, pending formal appointment of the EWG.

The following members were appointed to the EWG:

Cllrs R Hardcastle and V Wood-Robinson.

17.12.2. To receive an update and agree any necessary action.
A report from the Clerk was circulated (**attached**) and a further update given from Cllrs R Hardcastle and V Wood-Robinson.

Members **noted** that it was to be a double issue as it will have been 2 years since the last issue was published, and that it was to be solo delivery rather than delivery with any other publications.

The next meeting of the EWG was on 29 June 2017.

C&E/17.13 Hall Park

17.13.1. To consider updates on the proposed Skate Park in Hall Park and agree any necessary action

- Planning application received, ref: 17/02557/FU – installation of new skate park
Members **noted** that the planning application had been considered by the Planning, Licensing and Traffic Committee which had supported the application but expressed concerns regarding parking.

17.13.2. To consider Hall Park toilets and agree any necessary action.
Members **noted** a report from Cllr P Mallott, in his absence.
Cllr P Mallott continued to pursue the repair of the toilets. He had today received an email from LCC Parks and Countryside stating:
“We are still awaiting the replacement of one of the toilets that was vandalised in the ladies toilet. This means that water is cascading across the floor making it unsafe for us to open. This was reported in March and we await a response from our Property Management Section.”

It was proposed by Cllr M Hughes, seconded by Cllr V Wood-Robinson and **resolved that the Council contact LCC politely expressing concern and requesting that the toilet be repaired.**

C&E/17.14 Horsforth Fairtrade

17.14.1. To receive and consider an update from Cllr J Pritlove on Horsforth Fairtrade.

Members **noted** the written report received from Cllr J Pritlove (**attached**).

17.14.2. To consider any updates on Fairtrade town signs and to agree any necessary action.

Members **noted** a report from Cllr M Hughes. One sign is in place and others are due. Cllrs M Hughes and P Mallott are continuing to pursue the matter.

C&E/17.15 Young People's Champion

To note the vacancy on the Council and to appoint a Young People's Champion. The appointment involves attendance at daytime meetings with local young people's organisations.

Action: To refer back to Full Council.

C&E/17.16 Dementia Friendly

17.16.1. To appoint members to the Dementia Friendly Working Group (DFWG)
The following members were appointed to the DFWG:

Cllrs M Boyes, D Prater, J Pritlove, N Tinsley and V Wood-Robinson.

17.16.2. To receive and consider a report from Cllr V Wood-Robinson on Dementia Friendly Week 2017 and other Dementia Friendly activities.

Members **noted** the written report received from Cllr V Wood-Robinson (**attached**).

Members gave a vote of thanks to Cllr V Wood-Robinson for arranging such a successful event.

C&E/17.17 Defibrillator

To receive and consider an update from Cllr R Hardcastle regarding the installation of defibrillators in Horsforth.

Members **noted** that the maintenance budget was in place for the defibrillators and there was nothing further to report.

Action: To remove Defibrillators as a standing item from the agenda.

C&E/17.18 Litter

To receive and consider an update from Cllr P Mallott.

Members **noted** a report from Cllr P Mallott in his absence.

Cllr P Mallott had been in communication with “Keep Britain Tidy” in an effort to establish the possibilities of posters or other items that could be used in Horsforth but the response had been slow. Cllr P Mallott to continue to pursue the matter.

C&E/17.19 Wreath at Menin Gate

To consider an offer from Horsforth School to lay a wreath on behalf of the Town Council at the Last Post Ceremony at the Menin Gate on 26 July 2017.

As part of the school’s Battlefields trip in summer 2017, Ethan Wright would be laying a wreath for Horsforth School. The School had made an offer that, as one of the Council’s Young Achievers for 2017, Ethan could also lay a wreath on behalf of the Council.

It was proposed by Cllr M Hughes, seconded by Cllr R Hardcastle and **resolved as follows:**

- a. To accept the offer from Horsforth School that Ethan Wright lay a wreath on behalf of the Council at the Last Post Ceremony at the Menin Gate on 26 July 2017;**
- b. That the Council should pay for the Council’s wreath.**

C&E/17.20 Other projects

To consider other projects for the Committee.

It was **agreed** to consider the following:

- Provision of a bench at Church Road/Church Lane near St Margarets where there was formerly a bench.

Action: Cllrs M Hughes and N Tinsley to progress and report back to the Committee in September.

C&E/17.21 Items for future agenda

C&E/17.22 Date of the next Meeting

7 September 2017

The meeting closed at 8.57pm.

Distribution: Cllrs M Boyes, C Cordingley, S Dowling, S Glover, R Hardcastle, M Hughes, R Jacques, P Mallott, D Prater, J Pritlove, A Radford, I Scott, N Tinsley, V Wood-Robinson

Minute C&E/17.10.2 Footpath inspections

**Paths Partnership Agreement
27 Footpaths & Ginnels Maintained by HTC**

Date of inspection:

**June 2017
Updated 21 June 2017**

| Path No | Description of route | | Nature of surface | Approx length (miles) | Approx length (metres) | Approx width (Feet) | Approx width (metres) | General information | |
|------------|--|--|---|--|---|--|-----------------------|----------------------|--------------------|
| | 17 | Footpath from Troy Road proceeding in a southwesterly direction to Long Row. | | Ashed Concrete & setts Tarmac | 0.12 0.04 0.04 | 193 64 64 | 3 3 3 | 0.09 0.09 0.09 | 2 kissing gates |
| Sign posts | | Litter | Lighting | Vegetation | Surface | Gradient/ steps | Local nick name | Inspected by | Date of inspection |
| | | | | | | | | | |
| | | | | | | | | | |
| 18 | Description of route | | Nature of surface | Approx length (miles) | Approx length (metres) | Approx width (Feet) | Approx width (metres) | General information | |
| | Bridleway from Long Row proceeds in a northeasterly direction to Bachelor Lane. | | Rubble | 0.10 | 161 | 12 | 3.7 | | |
| | Sign posts | Litter | Lighting | Vegetation | Surface | Gradient/ steps | Local nick name | Inspected by | Date of inspection |
| | Well signposted at both ends of Bridleway. | None | None | Garden flowers at Bachelor Lane end. | Rubble | 2 steps at Bachelor Lane end. | None known | Janice Pritlove | 14.06.17 |
| 19 | Description of route | | Nature of surface | Approx length (miles) | Approx length (metres) | Approx width (Feet) | Approx width (metres) | General information | |
| | Footpath from Batchelor Lane runs in a northeasterly direction to Low lane and continues to the Leeds boundary at Oil Mill Beck. | | Tarmac | 0.09 0.08 | 145 129 | 4 12 | 1.2 3.7 | 1 cart bridge | |
| | Sign posts | Litter | Lighting | Vegetation | Surface | Gradient/ steps | Local nick name | Inspected by | Date of inspection |
| | Sign posts intact | Old bike frame broken in 2 parts lying at the side of the path on Bachelor Lane to Low Lane section nearer to Low Lane. Hazard to pedestrians and should be removed. | Lamp halfway along at site of 6 steps on Bachelor Lane to Low Lane stretch. | Ground level weeds at each side of path. | Tarmac Cartbridge over Oil Mill Beck with metal rail on downstream side. | Steps at top, midway and at Low Lane end. No problems. | None known | Janice Pritlove | 14.06.17 |

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|--------------------|---|--|--|--|---------------------|---------------------------------------|--|-----------------|--------------------|
| Path No 20 | Footpath from junction of The Orchard and Kerry Hill in the south easterly direction thence north easterly to its junction with North Broadgate Lane. | Rubble Tarred stone | 0.28 0.07 | 451 113 | 12 3 | 3.7 0.9 | | | |
| | Sign posts | Litter | Lighting | Vegetation | Surface | Gradient/ steps | Local nick name | Inspected by | Date of inspection |
| | | | | | | | | | |
| | | | | | | | | | |
| Path No 21 | Footpath between Town Street and Church Road. | Tarmac | 0.03 | 48 | 3 | 0.9 | A busy path/ginnel used by pedestrians | | |
| | Sign posts | Litter | Lighting | Vegetation | Surface | Gradient/ steps | Local nick name | Inspected by | Date of inspection |
| | Nil | Some cigarette ends and small amount of broken glass | Street light at entrance on Church Road + in middle of path halfway up | Pathway edges slightly high | Tarmac | Slight upgradient towards Town Street | Not known | P Mallott | 20/06/17 |
| | | | | | | | | | |
| Path No 22 | Footpath commencing off Broadway and proceeding north and northwest to Broadgate Lane. Thence northwesterly along Mount Pleasant to Springfield Rise. | Earth | 0.07 | 113 | 8 | 2.4 | | | |
| | Sign posts | Litter | Lighting | Vegetation | Surface | Gradient/ steps | Local nick name | Inspected by | Date of inspection |
| | Signpost at both ends of footpath. | Very little | 1lamp | none | earth | | None known | Janice Pritlove | 14.06.17 |
| | | | | | | | | | |
| Path No 22A | Footpath from Back Low Lane to Breary Walk. | No detail | ? | ? | ? | ? | | | |
| | Sign posts | Litter | Lighting | Vegetation | Surface | Gradient/ steps | Local nick name | Inspected by | Date of inspection |
| | None | None | None | None (previous bowed wall at Breary Walk end now repaired and looks safe. | Tarmac | Steps up from Low Lane | None known | Janice Pritlove | 14.06.17 |
| | | | | | | | | | |

Minute C&E/17.10.2 Footpath inspections

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| Path No | Description of route | | Nature of surface | Approx length (miles) | Approx length (metres) | Approx width (Feet) | Approx width (metres) | General information | |
|------------|--|---|---|-----------------------|------------------------|---|-----------------------|---------------------------|--------------------|
| | 23 | Footpath from Low Lane in a northerly direction to Leeds City boundary at Moseley Beck. | | Flags | 0.05 | 81 | 4 | 1.2 | |
| Sign posts | | Litter | Lighting | Vegetation | Surface | Gradient/ steps | Local nick name | Inspected by | Date of inspection |
| | | | | | | | | | |
| 24 | Description of route | | Nature of surface | Approx length (miles) | Approx length (metres) | Approx width (Feet) | Approx width (metres) | General information | |
| | Footpath from Wood Lane proceeding in a south easterly direction thence easterly at the northern side of Broadway A6120 to join Knoll Wood park. | | Stone flags Grassed over tarmac | 0.13 0.04 | 209 64 | 3 3 | 0.9 0.9 | | |
| | Sign posts | Litter | Lighting | Vegetation | Surface | Gradient/ steps | Local nick name | Inspected by | Date of inspection |
| | Signposts at Wood Lane end and at Broadway. The signpost on Broadway is pointing erroneously towards Woodside roundabout. | None significant | | | Grassed over Tarmac. | Moderately steep slope with metal and concrete constructed handrail. Concrete posts are substantially deteriorated in places. | None known | Janice Pritlove | 14.06.17 |
| 26 | Description of route | | Nature of surface | Approx length (miles) | Approx length (metres) | Approx width (Feet) | Approx width (metres) | General information | |
| | Footpath from Outwood Lane proceeds in a south easterly direction to its junction with Path No. 27 | | Earth & stone | 0.04 | 64 | 3 | 0.9 | | |
| | Sign posts | Litter | Lighting | Vegetation | Surface | Gradient/ steps | Local nick name | Inspected by | Date of inspection |
| | | | | | | | | | |
| 27 | Description of route | | Nature of surface | Approx length (miles) | Approx length (metres) | Approx width (Feet) | Approx width (metres) | General information | |
| | Footpath from Wood Lane (junction with Path no.29) proceeding in an easterly direction to Hawksworth Road. | | Arable earth & natural stone Stone Tarmac | 0.05 0.25 0.14 | 81 403 225 | 3 3 6 | 0.9 0.9 1.8 | 1 noticeboard 2 stiles | |
| | Sign posts | Litter | Lighting | Vegetation | Surface | Gradient/ steps | Local nick name | Inspected by | Date of inspection |
| | | | | | | | | | |

Minute C&E/17.10.2 Footpath inspections

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**June 2017
Updated 21 June 2017**

| Path No | Description of route | | Nature of surface | Approx length (miles) | Approx length (metres) | Approx width (Feet) | Approx width (metres) | General information | |
|------------|--|--------|--|-----------------------|------------------------|---------------------|-----------------------|---|--------------------|
| Path No 29 | Footpath from Broadway proceeding in a southwesterly direction to Cragg Hill. | | Tarmac | 0.42 | 675 | 10 | 3.0 | | |
| | Sign posts | Litter | Lighting | Vegetation | Surface | Gradient/steps | Local nick name | Inspected by | Date of inspection |
| | | | | | | | | | |
| Path No 30 | Footpath from its junction with Path No. 29 (Wood Lane) proceeding in a southwesterly direction until it rejoins Path No. 29 south of Cragg Hill Quarry. | | Earth & stone | 0.18 | 290 | 3 | 0.9 | | |
| | Sign posts | Litter | Lighting | Vegetation | Surface | Gradient/steps | Local nick name | Inspected by | Date of inspection |
| | | | | | | | | | |
| Path No 31 | Footpath from Stanhope Drive proceeding in a northwesterly direction to Drury Lane. Ends at Drury Ave. | | Tarmac generally with concrete in places | 0.06 | 97 | 6 | 1.8 | Upper part maintained and overseen by residents: pick litter, trim vegetation, and contact LCC. | |
| | Sign posts | Litter | Lighting | Vegetation | Surface | Gradient/steps | Local nick name | Inspected by | Date of inspection |
| | Wobbly post previously reported has been stabilised | none | As previously. Not checked at night | good | As previously | As previously | see previous | V Wood-Robinson | 19/06/17 |
| | | | | | | | | | |
| Path No 32 | Footpath from Burley Lane proceeding in a southeasterly direction to Regent Avenue. | | Ashed | 0.08 | 129 | 4 | 1.2 | | |
| | Sign posts | Litter | Lighting | Vegetation | Surface | Gradient/steps | Local nick name | Inspected by | Date of inspection |
| | Same comment as previously | slight | As previously. Not checked at night | well controled | O.K. | As previously | | V Wood-Robinson | 19/06/17 |

**Minute C&E/17.10.2
Footpath inspections**

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Updated 21 June 2017**

| Path No | Description of route | Nature of surface | Approx length (miles) | Approx length (metres) | Approx width (Feet) | Approx width (metres) | General information | | |
|-----------|---|-------------------|-------------------------------------|-----------------------------|---------------------|-----------------------|--|-----------------|--------------------|
| 33 | Footpath connecting Outwood Lane and Outwood Walk. | Earth | 0.03 | 48 | 4 | 1.2 | | | |
| | Sign posts | Litter | Lighting | Vegetation | Surface | Gradient/steps | Local nick name | Inspected by | Date of inspection |
| | | | | | | | | | |
| | | | | | | | | | |
| 34 | Description of route | Nature of surface | Approx length (miles) | Approx length (metres) | Approx width (Feet) | Approx width (metres) | General information | | |
| | Footpath from Outwood Lane proceeds in a southerly direction to Oliver Hill. | Tarmac | 0.04 | 64 | 4 | 1.2 | 19/06/17 - Threat to wall of gateway into new development. CHW Residents monitor this path | | |
| | Sign posts | Litter | Lighting | Vegetation | Surface | Gradient/steps | Local nick name | Inspected by | Date of inspection |
| | As previously. | slight | As previously. not checked at night | clear | As previously | | | V Wood-Robinson | 19/06/17 |
| 38 | Description of route | Nature of surface | Approx length (miles) | Approx length (metres) | Approx width (Feet) | Approx width (metres) | General information | | |
| | Footpath commencing off Victoria Drive at Horsforth and proceeding in a southeasterly direction to Abbey Court. Path recommences south of Grange Cottage and proceeds in an easterly direction to New Laithes Road. | Earth | 0.18 | 290 | 4 | 1.2 | Lower part at front of Newlay Manor and opposite house – maintained by householders between LCC visits | | |
| | Sign posts | Litter | Lighting | Vegetation | Surface | Gradient/steps | Local nick name | Inspected by | |
| | OK | Very little | As previously | Well cleared...looks recent | Good, dry. | As previously | | V Wood-Robinson | 19/06/17 |

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| Path No | Description of route | | Nature of surface | Approx length (miles) | Approx length (metres) | Approx width (Feet) | Approx width (metres) | General information | |
|-----------|---|---------|--|---|----------------------------------|--|-----------------------|---|----------|
| 41 | Footpath proceeding from Park Drive in a southeasterly direction to Manor Road. | | Earth Tarmac | 0.11 0.01 | 177 32 | 3 3 | 0.9 0.9 | 2 gaps 1 stile | |
| | 20/06/17 This is a complete re-classification of the footpath. It is NOT within the park but runs parallel with the park boundary – P Mallott | | | | | | | | |
| | Sign posts | Litter | Lighting | Vegetation | Surface | Gradient/ steps | Local nick name | Inspected by | |
| | Three in all. One either end of the pathway closest to the park and the third at the start of the path leading down to Manor Road. | None | No specifically other than on Park Drive and on the Ring Road. | Within a grassed meadow field then separated by Ring Rd into 2 nd section – where there is minimal vegetation. | Soil surface on both sections | A wooden Style is accessible from the Ring Road side, BUT the pathway at the end of the field at Park Drive/Fraser Avenue has a make shift wooden barrier that affords no exit or entry. | Not known | P Mallott | 20/06/17 |
| 42 | Description of route | | Nature of surface | Approx length (miles) | Approx length (metres) | Approx width (Feet) | Approx width (metres) | General information | |
| | Footpath from West End Grove proceeding in a southerly direction to junction of Rawdon Road and Hall Lane. | | Rubble & ashes | 0.13 | 209 | 41/2 | 1.3 | 1 field gate 2 stiles NON EVIDENT | |
| | Sign posts | Litter | Lighting | Vegetation | Surface | Gradient/ steps | Local nick name | Inspected by | |
| | Two at Rawdon Road and one on West End Grove | Minimal | Nil | Initial 60 yards nil, but thereafter vegetation to either side of pathway | Chippings mixed with ground soil | Medium gradient from Rawdon Road up towards West End Grove. | Not Known | P Mallott | 20/06/17 |
| 43 | Description of route | | Nature of surface | Approx length (miles) | Approx length (metres) | Approx width (Feet) | Approx width (metres) | General information | |
| | Footpath from Water Lane proceeds in a southwesterly direction to Rawdon Road. | | Rubble & ashes | 0.10 | 161 | 5 | 1.5 | * During the hours of darkness this footpath is NOT inviting due to NO LIGHTING | |
| | Sign posts | Litter | Lighting | Vegetation | Surface | Gradient/ steps | Local nick name | Inspected by | |
| | One on Rawdon Road and another on West End Grove | Minimal | Nil | To each side of the walking area but not invasive | Chippings/ashes and ground soil | Medium gradient | Not known | P Mallott | 20/06/17 |

**Minute C&E/17.10.2
Footpath inspections**

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| Path No 47 | Description of route | | Nature of surface | Approx length (miles) | Approx length (metres) | Approx width (Feet) | Approx width (metres) | General information | |
|---------------|--|--|-------------------|--|---|-------------------------------------|---|---------------------|------------|
| | | Footpath from West End Lane proceeds in a north easterly direction to its junction with Path No. 46. | | Woodland | 0.46 | 740 | 3 | 0.9 | 1 gap |
| | Sign posts | Litter | Lighting | Vegetation | Surface | Gradient/ steps | Local nick name | Inspected by | |
| | Path is part of Leeds Country Way. Signage from NE is OK, but sign at SW is broken and set aside, next to stile over stream. Met a walker who suggested signs to include that wood / timber should not be removed from the Hunger Hills Wood. Apparently, people collect firewood and I have once seen a man with a chainsaw cutting up a fallen tree. When challenged, I said I'd check on his claim by phone, and he moved off quickly. There does appear to be a problem. I'll bring this to the attention of Friends of HH Wood. | Some. Generally tolerable. | N/A | Wooded. Vegetation OK now. But could overgrow later in the season, especially to the SW of the path. | Sometimes muddy. Not wheelchair suitable. | Yes. Mostly that, as HH on a slope. | Local nickname: Leeds Country Way, Hunger Hills Wood. | M Hughes | 12/06/2017 |

**Minute C&E/17.10.2
Footpath inspections**

**Paths Partnership Agreement
27 Footpaths & Ginnels Maintained by HTC**

Date of inspection:

**June 2017
Updated 21 June 2017**

| Path No | Description of route | | Nature of surface | Approx length (miles) | Approx length (metres) | Approx width (Feet) | Approx width (metres) | General information | |
|--|----------------------|---|-------------------|---|---|--|------------------------|---------------------|------------|
| | 48 | Footpath from its junction with Path No. 47 proceeds in a south easterly direction to end of woodland from where it turns southwards to Hall Lane with short branch proceeding eastwards to Hall Park Avenue. | | Earth Rubble Grass | 0.16 0.18 0.02 | 258 290 32 | 3 8 3 | 0.9 2.4 0.9 | 4 stiles |
| Sign posts | | Litter | Lighting | Vegetation | Surface | Gradient/ steps | Local nick name | Inspected by | |
| OK | | Some, but tolerable. More to southern section off Hall Lane. | N/A | Generally OK, but 3 sycamore trees will need to be cut back as they are encroaching on the southern path section behind the houses. | Sometimes muddy. Appears to be surface run off of water across path to southern section. East projection to Hall Park Avenue is tarmacked. This also extends west from path 48 to West End Drive, but is not shown on the PROW map. I will write in and correct this. The surface of this additional path is also tarmac. It should be part of path 48. | Gentle slope up from the south. Generally flat on east-west section. | None as far as I know. | M Hughes | 12/06/2017 |
| Footpath commencing at its junction with Path No. 46 north west of Horsforth Secondary School and proceeding in a south westerly direction to its junction with Path No. 50. | | Earth | 0.11 | 177 | 4 | 1.2 | 2 stiles | | |
| 49 | Sign posts | Litter | Lighting | Vegetation | Surface | Gradient/ steps | Local nick name | Inspected by | |
| | | | | | | | | | |

**Minute C&E/17.10.2
Footpath inspections**

**Paths Partnership Agreement
27 Footpaths & Ginnels Maintained by HTC**

Date of inspection:

**June 2017
Updated 21 June 2017**

| Path No | Description of route | | Nature of surface | Approx length (miles) | Approx length (metres) | Approx width (Feet) | Approx width (metres) | General information | |
|------------|--|--|-------------------|-----------------------|------------------------|---------------------|-----------------------|---------------------|--------------------------|
| | 50 | Footpath commencing at Lee Lane and proceeding in a southerly direction to the rear of Hall park Avenue. | | Earth | 0.37 | 596 | 3 | 0.9 | 4 stiles 1 field gate |
| Sign posts | | Litter | Lighting | Vegetation | Surface | Gradient/ steps | Local nick name | Inspected by | |
| | | | | | | | | | |
| | | | | | | | | | |
| 51 | Description of route | | Nature of surface | Approx length (miles) | Approx length (metres) | Approx width (Feet) | Approx width (metres) | General information | |
| | Footpath known as Lee Lane, commencing at its junction with Lee Lane East and St Margaret's Road and proceeding in a north westerly direction to Lee Lane West at Lee Lane Farm. | | Earth & stone | 0.27 | 435 | 4 | 1.2 | | |
| | Sign posts | Litter | Lighting | Vegetation | Surface | Gradient/ steps | Local nick name | Inspected by | |
| | | | | | | | | | |
| 53 | Description of route | | Nature of surface | Approx length (miles) | Approx length (metres) | Approx width (Feet) | Approx width (metres) | General information | |
| | Footpath commencing off Town Street at Horsforth, between Path Nos. 66 and 68 and proceeding in a south easterly direction to join Path No. 20. | | Tarmac & earth | 0.07 | 105 | 4 | 1.2 | | |
| | Sign posts | Litter | Lighting | Vegetation | Surface | Gradient/ steps | Local nick name | Inspected by | |
| | | | | | | | | | |

Minute C&E/17.12.2
Horsforth Matters - report

Horsforth Matters Meeting Report

Meeting 22.06.17

Present: Cllr R Hardcastle, Cllr V Wood-Robinson, C Dodd.

This edition is to be 8 pages.

Items to be included in Horsforth Matters:

- Cold calling
- Defibrillator
- Q90 – Photo montage
- Christmas Light switch on – Photo
- Election
- Cllr T Hanley eulogy
- Hanging baskets / garden / Horsforth in Bloom – Photo
- PCSO contract termination
- WYP contact points
- Fairtrade
- Young achievers / Good Citizens
- Band concerts
- Dementia Friendly
- Grant / Sponsorship awards

Print suppliers were discussed. It was decided to accept the quote from Suburban Magazine as they are the previous suppliers. We have a good working relationship with them and have always been happy with the quality and time frames.

It was decided that this issue would be delivered solo at a cost £1392.00 which includes an 8 page a5 colour magazine, printing and delivery.

This edition will be printed and distributed by the end of July.

C. Dodd

Minute C&E/17.14.1
Horsforth Fairtrade - report

Fairtrade Report for Community and Environment Committee

Meeting Thursday June 22nd 2017

Fairtrade Fortnight 2017 was deemed a success. The steering group took a stall at the Farmers' Market in March and gave free Fairtrade drinks and snacks to a packed market. People were able to take a free ticket for a draw to win a hamper of Fairtrade goods kindly donated by Morrisons and presented by Sarah, Morrisons Community Champion, who is also a member of the Steering Group. Many people took away information about Fairtrade so raising awareness of the benefits of Fairtrade to farmers in the developing world.

Our neighbours in the library made a large display on Fairtrade and held a Fairtrade Coffee Morning.

During Fairtrade Fortnight, members of the group talked to hundreds of primary and secondary school students in assemblies specially designed to teach about Fairtrade and what it means to communities where the premium gained from selling their coffee, tea, cocoa or other products can be used to provide schools, clinics and better working conditions for the farm workers.

These activities were reported in local publications.

Horsforth Fairtrade Steering Group would like to thank Horsforth Town Council for its continuing support.

Janice Pritlove

Horsforth Town Council representative on Horsforth Fairtrade Steering Group

Minute C&E/17.16.2
Dementia Friendly - report

Report from the joint Dementia Friendly / Dementia Awareness Event Working Group

Annual Event 2017 – Dementia Awareness Week, 14-20 May 2017

Display stall at the May Farmers Market Display in the Community Hub Library .

Dementia Friends Session for shopkeepers of New Road Side, cancelled due to lack of support. Interest improved through the Week with increasing numbers of people attending Dementia Friends and Admiral Nurses information sessions.

Musical entertainment by Councillor David Prater , at Horsforth Cricket Club, in collaboration with the Walk and Talk group, enjoyed by 25 people, most living with dementia . They requested future similar sessions.

The play “Don’t Leave Me Now” was attended by 150 people, who remained after the performance for enthusiastic discussion.

70 evaluation sheets returned, not yet fully analysed, and conversational feedback. Comments all positive: *excellent, high-quality, brilliant, informative, very well done, powerful, thought-provoking, meaningful, absorbing, sensitive*. Responses to further involvement: some requests for talks to clubs, but no volunteers to join Stakeholders Group/committee

Intention was awareness raising not fund raising, but collection for Alzheimers Society raised £167.

Thanks to the following:

Leeds Trinity University providing venue and refreshments for play (19 May)

Live at Home Scheme for use of Central Methodist Church for Dementia Friends session (17 May)

Co-op Funeral Care for use of room and refreshments (15 May)

Morrisons for Vouchers for refreshments (16/17 May)

Horsforth Cricket Club for use of room (19 May)

Collaboration with Adele Wilson (Community Hub Library), Sally Metcalfe and Judith Colley (Horsforth Live at Home Scheme), Nancy de Dombal (Horsforth Museum), Rob Hodson (Horsforth Cricket Club), Laura Taggart and Bernie Howarth (Dementia Friends Champions), Damon Shaw and Hayley Cook (Leeds Trinity University), Sheila Wainwright (Admiral Nurses), Vicki Madeley (Horsforth Childrens Services) and many other colleagues and associates of these people.