



## Horsforth Town Council

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### To Members of the Community and Environment Committee:

You are hereby summonsed to attend a meeting of the **Community and Environment Committee** on **Thursday 7 September 2017 at 7pm** to be held at the Town Council Office, Mechanics Institute, Town Street, Horsforth for the purpose of transacting the following business.

Members of the public are welcome to attend the meeting.

J Sou  
Acting Clerk  
1 September 2017

### Agenda

**1. To accept apologies and the reason for absence**

**2. Declaration of Disclosable Pecuniary and other Interests**

To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 14-19 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 20-21 of the Members Code of Conduct.

**3. To consider questions and comments from members of the public at the Chairman's discretion**

Members of the Public are reminded that this is their opportunity to speak to the Meeting on any topic relevant to the work of the Council. However they may not speak during the remainder of the meeting unless specifically invited to do so by the Chairman.

**4. Minutes of the previous meeting**

To approve the minutes of the Community and Environment Committee meeting held on 22 June 2017. **Previously circulated to members.**

**5. Grant/Sponsorship feedback**

None.

**6. Remembrance Service & Armistice Day**

**6.1.** To consider the following for the Remembrance Service 2017 and subsequent years:

**6.1.1.** Organising and paying for the PA system – **see agenda pack**

6.1.2. Producing or contributing to the cost of the service sheets.

6.2. To consider arrangements for the Remembrance Service & Armistice Day. **See agenda pack.**

7. **Sponsorship Applications**

7.1. Royal British Legion, Horsforth Branch – **see agenda pack.**

**Note: see item 6.1 above**

8. **Grant Applications**

8.1. Friends of Hunger Hills Woods

8.2. Refill Horsforth

8.3. Horsforth WW1 100 Years

**See agenda pack for applications.**

9. **Christmas Lights and Switch-on Event 2017**

To receive updates from the Christmas Lights Working Group and to agree any necessary action.

10. **Jubilee Garden**

10.1. To consider report from Cllr P Mallott regarding repair/replacement of sleeper beams in Jubilee Garden. **See agenda pack.**

10.2. To consider maintenance contract for Jubilee Garden.

Current agreement with Horsforth in Bloom expires 1 December 2017.

11. **Floral displays**

To receive an update and agree any necessary action.

12. **Footpaths**

To receive an update and agree any necessary action.

13. **Annual Event 2018**

13.1. To note the decision of Council that the Annual Event 2018 will be to commemorate the ending of WW1 and Armistice Day.

13.2. To note the members appointed to the Annual Event 2018 Working Group by Council and to consider any other appointments. **See agenda pack.**

13.3. To receive any other updates and to agree any necessary action.

14. **Horsforth Matters**

To receive an update and to agree any necessary action.

15. **Hall Park**

15.1. To consider updates on the proposed Skate Park in Hall Park and agree any necessary action;

15.2. To consider Hall Park toilets and to agree any necessary action.

16. **Horsforth Fairtrade**

16.1. To receive and consider an update from Cllr J Pritlove on Horsforth Fairtrade. **See agenda pack.**

16.2. Horsforth Fairtrade signs – to receive and consider an update. **See agenda pack.**

17. **Young People's Champion**

17.1. To note the vacancy for Young People's Champion and to request a volunteer;

17.2. To receive and consider any updates

- 18. Hall Park Band Concerts**  
To receive and consider an update.  
Banners for bandstand – to consider replacement. **See agenda pack.**
- 19. Dementia Friendly**  
To receive and consider an update from Cllr V Wood-Robinson on Dementia Friendly
- 20. Litter**  
To receive and consider an update from Cllr P Mallott.
- 21. Wreath at Menin Gate – Last Post Ceremony, 26 July 2017**  
To receive a report. **See agenda pack.**
- 22. Proposed bench at Church Road/Church Lane**  
To receive and consider a report. **See agenda pack.**
- 23. Red Telephone Box – Town Street**  
To receive a report. **See agenda pack**
- 24. Items for future agenda**
- 25. Date of the next Meeting**  
7 December 2017

*Distribution: Cllrs M Boyes, C Cordingley, S Dowling, S Glover, R Hardcastle, M Hughes, R Jacques, P Mallott, D Prater, J Pritlove, A Radford, I Scott, N Tinsley, V Wood-Robinson*