



## Horsforth Town Council

### Planning & Licensing Committee Minutes Thursday 16 March 2017 at 7pm.

**Present: In Chair** - Cllr R Hardcastle.

Cllr M Boyes, Cllr J Garvani, Cllr M Holmes, Cllr M Hughes, Cllr A Radford, Cllr I Scott

**In attendance:** J Sou – Acting Clerk

**PL/16.190** These minute numbers have been left blank intentionally.

**PL/16.191** **To receive apologies for absence and to consider the reason for the absence**  
It was proposed by Cllr M Hughes, seconded by Cllr J Garvani and **resolved that the apologies and reasons for absence from Cllr S Glover be accepted.**

**PL/16.192** **Declaration of Disclosable Pecuniary and other Interests**  
To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 14-19 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 20-21 of the Members' Code of Conduct.

None declared.

**PL/16.193** **To consider questions and comments from members of the public at the Chairman's discretion**  
Members of the public are reminded that this is their opportunity to speak to the meeting on any topic relevant to the work of the Committee. However they may not speak during the remainder of the meeting unless specifically invited to do so by the Chairman.

No members of the public present.

**PL/16.194** **Minutes of the previous meetings**  
The Committee was asked to approve the minutes of the meeting held on Thursday 23 February 2017.  
It was proposed by Cllr M Hughes, seconded by Cllr J Garvani and **resolved that the minutes of the meeting held on Thursday 23 February 2017 are a true record.**

**PL/16.195** **Leeds City Council Planning Decisions**  
To report on planning decisions granted by Leeds City Council.  
List attached. **Noted.**

Signed ..... Dated .....

**PL/16.196 Comment on Planning Applications since the last meeting of this Committee**  
To consider and comment on planning applications from Leeds City Council.  
**Comments attached.**

**PL/16.197 Planning Appeals & Planning Appeal Decisions**  
**16.197.1.** To consider planning appeals received.  
None received.  
**16.197.2.** To note planning appeal decisions.  
No planning appeal decisions to report.

**PL/16.198 Licensing Applications**  
To consider applications received since last meeting.  
List attached.  
**Noted.**

**PL/16.199 Kirkstall Forge Liaison Group**  
To receive and note updates.  
There had been no meeting of the group.

**PL/16.200 Leeds Bradford Airport LBA)**  
**16.200.1.** To receive and note updates from the LBA Consultative Committee.  
There had been no meeting of the LBA Consultative Committee. The next meeting is on 23 March 2017.  
**Noted.**  
**16.200.2.** To receive and note updates regarding the LBA Link Road.  
No updates received.

**PL/16.201 Report from Local Residents Associations**  
To receive and note updates.  
No updates received.

**PL/16.202 Report from the WARD Group**  
To receive and note updates.  
No updates received.

**PL/16.203 Report and Recommendations from Neighbourhood Plan Working Group (NPWG)**  
**16.203.1.** There had been no meeting of the NPWG.  
Cllr M Hughes reported on the response from statutory consultees to the pre-submission draft neighbourhood plan. Cllr M Hughes and the planning consultant are to meet with Ian MacKay of Leeds City Council regarding his feedback and with Leeds Trinity University regarding concerns raised by the university.

Signed ..... Dated .....

In view of the work required arising from statutory consultees' responses, it is now unlikely that the Horsforth wide consultation of the pre-submission draft neighbourhood plan will take place in mid-May.  
**Noted.**

**16.203.2.** To note the next meeting date: 23 March 2017, 7pm.  
**Noted.**

**PL/16.204 Site Allocations**

To consider the site allocations in the LS18 postcode area.

To consider the Town Council's response to Leeds City Council pre-submission changes to the Leeds Site Allocations Plan (deferred from the last meeting of the Committee).

Draft comments had been prepared by Cllr M Hughes and circulated to all members.

It was proposed by Cllr M Hughes, seconded by Cllr I Scott and **resolved that Cllr M Hughes prepare final comments on behalf of the Town Council on the pre-submission changes to the Leeds Site Allocations Plan, the final comments to be approved by the Chair of the Planning and Licensing Committee before submission to Leeds City Council by the Acting Clerk.**

Members thanked Cllr M Hughes for preparing the draft comments.

There was a discussion regarding the extent of the publicity relating to the consultation on the Site Allocations Plan by Leeds City Council; whether it was the role or responsibility of the Town Council to publish it more widely and how wider publicity could be achieved.

**PL/16.205 To note the current list of key planning enforcement cases**  
No updates received.

**PL/16.206 Community Infrastructure Levy**  
To consider and note information on the Community Infrastructure Levy.  
No further information received.

**PL/16.207 Horsforth Hall Park Skate Park**  
To receive and consider updates.  
No updates received.

**PL/16.208 Items for future agenda**  
None.

Signed ..... Dated .....

**PL/16.209 Date of the next meeting**

The date of the next meeting is 6 April 2017.

**Noted.**

The meeting closed at 7.20pm

*Distribution: Cllrs M Boyes, J Garvani, S Glover, R Hardcastle, M Holmes, M Hughes, A Radford, I Scott*

DRAFT

Signed ..... Dated .....