



## Horsforth Town Council

### Planning & Licensing Committee Minutes Thursday 23 February 2017 at 7pm.

**Present: In Chair** - Cllr A Radford.

Cllr J Garvani, Cllr S Glover, Cllr M Holmes, Cllr M Hughes and Cllr I Scott

**In attendance:** J Sou – Acting Clerk

**PL/16.170** These minute numbers have been left blank deliberately.

**PL/16.171** **To receive apologies for absence and to consider the reason for the absence**  
It was proposed by Cllr M Hughes, seconded by Cllr J Garvani and **resolved that the apologies and reasons for absence from Cllr M Boyes and Cllr R Hardcastle be accepted.**

**PL/16.172** **Declaration of Disclosable Pecuniary and other Interests**  
To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 14-19 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 20-21 of the Members' Code of Conduct.

Cllr Hughes declared a non-pecuniary interest in the following planning applications as chair of the Horsforth Civic Society that had already considered and commented on the applications:

17/00302/OT – land adjacent to 7 Woodland Croft

17/00396/FU – 30 Newlay Grove

17/00623/FU – 30 Town Street

Cllr S Glover declared a non-pecuniary interest in the following planning application as her children had attended the same school as the applicant's:

17/00303/FU – 12 Woodside Park Drive

**PL/16.173** **To consider questions and comments from members of the public at the Chairman's discretion**

Members of the public are reminded that this is their opportunity to speak to the meeting on any topic relevant to the work of the Committee. However they may not speak during the remainder of the meeting unless specifically invited to do so by the Chairman.

Signed ..... Dated .....

**No members of the public present.**

**PL/16.174 Minutes of the previous meetings**

The Committee was asked to approve the minutes of the meeting held on Thursday 19 January 2017.

It was proposed by Cllr M Hughes, seconded by Cllr S Glover and **resolved that the minutes of the meeting held on Thursday 19 January 2017 are a true record.**

**PL/16.175 Leeds City Council Planning Decisions**

To report on planning decisions granted by Leeds City Council.

List attached. **Noted.**

**PL/16.176 Comment on Planning Applications since the last meeting of this Committee**

To consider and comment on planning applications from Leeds City Council.

**Comments attached.**

**PL/16.177 Planning Appeals & Planning Appeal Decisions**

**16.177.1.** To consider planning appeals received.

**None received.**

**16.177.2.** To note planning appeal decisions.

**No planning appeal decisions to report.**

**PL/16.178 Licensing Applications**

To consider applications received since last meeting.

List attached. **Noted.**

**PL/16.179 Kirkstall Forge Liaison Group**

To receive and note updates.

There had been no meeting of the group. **No updates.**

**PL/16.180 Leeds Bradford Airport LBA)**

**16.180.1.** To receive and note updates from the LBA Consultative Committee.

No meeting had taken place. **No updates.**

**16.180.2.** To receive and note updates regarding the LBA Link Road.

**No updates.**

**PL/16.181 Report from Local Residents Associations**

To receive and note updates.

No updates received.

**PL/16.182 Report from the WARD Group**

To receive and note updates.

No updates received.

**PL/16.183 Report and Recommendations from Neighbourhood Plan Working Group (NPWG)**

**16.183.1.** To receive and note reports/minutes from the NPWG and to consider recommendations.

Signed ..... Dated .....

The attached minutes of the NPWG meeting of 26 January 2017 were **noted.**

The following recommendations and updates were considered:

To write to the LCC GIS Mapping operator to give thanks for time, effort and accuracy of mapping provision. Cllr M Hughes to write draft of letter for Acting Clerk to send. **Noted.**

To note that HTC must forward as soon as possible a copy of the Neighbourhood Plan Suite of documents, namely the pre-submission draft Neighbourhood Plan, Basic Conditions statement and Statement of Community Consultation to statutory consultees (eg. English Heritage). **Noted.**

Cllr Hughes gave background information and explained the content of the documents, including the policies in the pre-submission draft Neighbourhood Plan.

Cllr M Hughes had drafted the covering letter and the documents had been forwarded as required to the statutory consultees. Ian MacKay of Leeds City Council had replied with an 8 page document of informal comments. The NPWG would be considering the responses from Ian MacKay and all statutory consultees and would make changes as required to the draft Neighbourhood Plan. Some responses would require referral to the Planning Consultant.

**Noted.**

To note that the next Horsforth wide consultation of the pre-submission draft Neighbourhood Plan will need to take place from approximately mid-May 2017 and will have slightly higher costs (due to printing) than the previous Policy and Intentions Document consultation. **Noted.**

To note the budget and remaining Neighbourhood Plan funds available, which should deliver the final Neighbourhood Plan. Budget attached.

**Noted.**

**Members gave thanks to Cllr Hughes and to all members of the NPWG.**

**16.183.2.** To note the next meeting date: 23 March 2017, 7pm.

**Noted.**

**PL/16.184 Site Allocations**

To consider the site allocations in the LS18 postcode area.

Signed ..... Dated .....

**16.184.1.** To consider pre-submission changes to the Leeds Site Allocations Plan.

**Attached:**

- Email from Leeds City Council with links to the online documents.
- Leeds City Council advertisement of pre-submission changes.
- Leeds City Council newsletter.

The deadline for comments to Leeds City Council is 27 March 2017.

It was noted that the Strawberry Fields site had increased.

**Cllr M Hughes offered and it was agreed that he would prepare draft comments to circulate to members prior to and for consideration at the next meeting of the Committee on 16 March 2017.**

**16.184.2.** To consider an email from a member of the public regarding the pre-submission changes to the Leeds Site Allocations Plan. **Email attached.**

**Noted.** The member of public to be advised that the Committee will consider the matter at its next meeting and that comments will be made to Leeds City Council thereafter.

**PL/16.185** To note the current list of key planning enforcement cases

No updates received.

**PL/16.186** Community Infrastructure Levy

No further information received.

**PL/16.187** Horsforth Hall Park Skate Park

No updates received.

**PL/16.188** Items for future agenda

None.

**PL/16.189** Date of the next meeting

The date of the next meeting is 16 March 2017.

**Noted.**

The meeting closed at 8.50pm

*Cllr M Boyes, Cllr J Garvani, Cllr S Glover, Cllr R Hardcastle,  
Cllr M Holmes, Cllr M Hughes, Cllr A Radford, Cllr I Scott*

Signed ..... Dated .....