



## Horsforth Town Council

### Planning & Licensing Committee Minutes Thursday 14 July 2016 at 7pm.

**Present: In Chair** - Cllr R Hardcastle.

Cllr M Boyes, Cllr S Glover and Cllr M Holmes.

**In attendance:** J. Sou – Administration Assistant & Responsible Financial Officer.

**PL/16.20 To receive apologies for absence and to consider the reason for the absence.** It was proposed by Cllr S Glover, seconded by Cllr M Boyes and **resolved that the apologies and reason for absence from Cllr J Garvani, Cllr M Hughes, Cllr A Radford and Cllr I Scott be accepted.**

**PL/16.21 Declaration of Disclosable Pecuniary and other Interests.**  
To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 14-19 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 20-21 of the Members' Code of Conduct.  
**None.**

**PL/16.22 To consider questions and comments from members of the public at the Chairman's discretion.** Members of the public are reminded that this is their opportunity to speak to the meeting on any topic relevant to the work of the Committee. However they may not speak during the remainder of the meeting unless specifically invited to do so by the Chairman.  
**A member of the public made representations opposing proposals by Leeds City Council to extend the site of HG2-41 Strawberry Fields in the Site Allocations Plan.**

Note: the member of the public then left the meeting.

**PL/16.23 Minutes of the previous meetings.**  
The Committee is asked to approve the minutes of the meeting held on Thursday 16 June 2016.  
It was proposed by Cllr S Glover, seconded by Cllr M Holmes and **resolved that the minutes of the meeting held on Thursday 16 June 2016 are a true record.**

**PL/16.24 Leeds City Council Planning Decisions.**  
To report on planning decisions granted by Leeds City Council.  
**List attached. Noted.**

Signed ..... Dated .....

- PL/16.25 Comment on Planning Applications since the last meeting of this Committee.**  
**16.25.1.** To consider and comment on planning applications on the Leeds City Council Public Access Portal.  
**Comments attached.**  
**16.25.2.** To consider a comment from a member of the public.  
Attached.  
**Noted. A response is to be sent to the member of the public.**
- PL/16.26 Planning Appeals & Planning Appeal Decisions.**  
To consider planning appeals received and to note planning appeal decisions.  
**None received.**
- PL/16.27 Licensing Applications.**  
To consider applications received since last meeting.  
**List attached. Noted.**
- PL/16.28 Kirkstall Forge Liaison Group.**  
To receive and note updates.  
**None received.**
- PL/16.29 Leeds Bradford Airport.**  
**16.29.1** To receive and note updates from the Leeds Bradford Airport Consultative Committee.  
**Attached. Noted.**  
**16.29.2** To receive and note updates regarding the Leeds Bradford Airport Link Road.  
**Noted under minute PL/16.29.1**
- PL/16.30 Report from Local Residents Associations.**  
To receive and note updates.  
**No updates.**
- PL/16.31 Report from the WARD Group.**  
To receive and note updates.  
**No updates.**
- PL/16.32 Report and Recommendations from Neighbourhood Plan Working Group.**  
**16.32.1** To consider the recommendation from the Neighbourhood Plan Working Group meeting of 8 June 2016.  
The Group recommends retaining confidentiality of Neighbourhood Plan texts where they are site allocation specific (see explanation within minutes of the meeting held on 8 June 2016).  
It was resolved by Cllr S Glover, seconded by Cllr M Boyes and **resolved to retain confidentiality of Neighbourhood Plan texts where they are site allocation specific.**

Signed ..... Dated .....

**16.32.2** To note the dates of the Neighbourhood Plan Working Group meetings:  
Thursday 28 July 2016 and Thursday 25 August 2016.

**Noted.**

**PL/16.33**

**Site Allocation.**

To consider the Site Allocations in the LS18 postcode area.  
HG2-41 Strawberry picking fields.

**This item was brought forward to Item 4 on the agenda.**

Leeds City Council Development Plans Panel was to consider further a proposal to extend the area of site HG2-41 at its meeting on 19 July 2016. If approved, the extended site would be put before Leeds City Council Executive Board for including in the final Site Allocations Plan.

**Members noted the comments made by the member of the public during the public session.**

It was resolved by Cllr S Glover, seconded by Cllr M Boyes, and **resolved that the Council write to Leeds City Council objecting to the inclusion of HG2-41 in the Site Allocations Plan and to the proposal that the site be extended.**

**PL/16.34**

**To note the current list of key planning enforcement cases.**

No further reports.

**PL/16.35**

**Community Infrastructure Levy.**

To consider and note information on the Community Infrastructure Levy.

**No information received.**

**PL/16.36**

**Footpath known as the "Roman Road"**

To consider upgrade works to and possible plans for the footpath by Leeds City Council.

Work has been done to the footpath and it is believed that there may be plans to upgrade the footpath to a cycle way. Concerns were expressed that any upgrade would destroy the existing historical paving.

It was proposed by Cllr M Boyes, seconded by Cllr S Glover and **resolved that the Council resist any alteration that would destroy or detract from the heritage value of the footpath.**

**PL/16.37**

**Horsforth Hall Park Skate Park**

To consider reports from members who attended the Skate Park consultation event on the 30 June 2016 – 6pm.

Verbal report received:

- The main aim of the event had been to discuss the facilities to be provided at the skate park.

Signed ..... Dated .....

- Attendees to the event had however expressed concern regarding the location of the proposed new skate park and whether there had been adequate consultation with local residents.
- The event organisers appeared surprised that there was not wholesale support for the skate park.

**Noted. It was hoped that consideration would be given to the concerns expressed.**

**PL/16.38**      **Items for future agenda.**  
**Hall Park Skate Park.**  
**Footpath known as the “Roman Road”.**  
**Development of St Joseph’s site, Outwood Lane.**

**PL/16.39**      **Date of the next meeting.**  
The date of the next meeting is 18 August 2016.  
**Noted.**

*Distribution:*  
*Cllr M Boyes, Cllr J Garvani, Cllr S Glover, Cllr R Hardcastle,*  
*Cllr M Holmes, Cllr M Hughes, Cllr A Radford, Cllr I Scott*

Signed ..... Dated .....