



**Horsforth Town Council**  
**Environment Committee Minutes**  
**1 December 2016 at 7pm**

**Present:**

**In the Chair:** Cllr M Hughes

Cllr C Cordingley, Cllr R Hardcastle, Cllr P Mallott, Cllr D Prater, Cllr J Pritlove and Cllr V Wood-Robinson

In attendance: J Sou, RFO & Administration Assistant

**ENV/16.27 To receive apologies for absence and to consider the reason for the absence**  
The apologies and the reason for absence from Cllr D Collins were **noted**.

**ENV/16.28 Declaration of Disposable Pecuniary and other Interests**  
To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 14-19 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 20-21 of the Members Code of Conduct.

**Cllr P Mallott declared a pecuniary interest in Item 7.1 as a member of Horsforth in Bloom. See minutes ENV/16.33.2.**

**ENV/16.29 To consider questions and comments from members of the public at the Chairman's discretion**  
Members of the public are reminded that this is their opportunity to speak to the meeting on any topic relevant to the work of the Committee. However they may not speak during the remainder of the meeting unless specifically invited to do so by the Chairman.  
**None.**

**ENV/16.30 Minutes of the Previous Meeting**  
The Committee is asked to approve the minutes of the meeting held on the 9 June 2016 and 8 September 2016.  
It was proposed by Cllr R Hardcastle, seconded by Cllr C Cordingley and **resolved that the minutes of the meetings of 9 June 2016 and 8 September 2016 are a true record.**

Signed ..... Dated .....

**ENV/16.31 Ginnels and Footpaths in Horsforth**

To receive and consider any updates and completed winter risk assessments to ginnels and footpaths in Horsforth.

**Members noted the part-completed winter risk assessments (attached).**

**Cllr C Cordingley volunteered to inspect Footpaths 26 – 30.**

A discussion took place regarding whether to continue the agreement with Leeds City Council to maintain footpaths.

It was proposed by Cllr R Hardcastle, seconded by Cllr J Pritlove and **resolved that the next full Council meeting be asked to consider continued maintenance of the footpaths and ginnels.**

**ENV/16.32 Risk assessment of street furniture**

To consider the completed risk assessments of street furniture owned by Horsforth Town Council.

**Members noted the completed risk assessments (attached).**

**ENV/16.33 Floral Displays.**

**16.33.1** To consider ordering the Floral Displays 2017.

Members considered four quotes.

It was proposed by Cllr C Cordingley, seconded by Cllr D Prater and

**resolved to appoint Southway Garden and Landscape to provide the floral displays for 2017 at a cost of £4535.00 (quote attached).**

**16.33.2** To consider maintenance of the Jubilee Garden.

**Cllr P Mallott left the room during the discussion and vote.**

Members considered three quotes.

It was proposed by Cllr C Cordingley, seconded by Cllr V Wood-Robinson and **resolved to appoint Horsforth in Bloom to maintain Jubilee Garden for an annual fee of £725.00 plus cost of plants and soil (quote attached).**

Cllr P Mallott returned to the room.

**ENV/16.34 Hall Park Toilets.**

To consider Hall Park toilets.

Members **noted** a report from Cllr P Mallott as follows:

He had been attempting to obtain paint From Leeds City Council to re-paint the tiles blue but Leeds City Council had stated there was no budget. Cllr P Mallott will continue to pursue the painting project.

The toilets were in a good state of repair, clean and with supplies in place.

**ENV/16.35 Fairtrade Town Sign.**

To consider the updates on the Fairtrade Town Sign.

Members **noted** a report as follows:

A meeting is taking place next week with Alan Robinson of Leeds City Council Highways Department to consider signage at entry points on the A65 and on the A6120 ring road at Weetwood and by Horsforth Golf Club.

The new sign at Rodley roundabout currently has a temporary floral bed which will be replaced by a new bed built out of railway sleepers and sponsored by Redrow.

All new signage is to be paid for by Leeds City Council.

Signed ..... Dated .....

Old signage will be donated to Horsforth Museum.

**ENV/16.36 Leeds Bradford Airport.**

To consider the environmental effects due to airport growth.  
Cllr J Pritlove to provide a report on air quality to the next meeting.

**ENV/16.37 Environment Committee budget 2017/18**

It was **agreed to recommend** the following for the budget 2017/18:

Floral displays	£4535.00
Jubilee Garden	£725.00
Ginnels and paths	£2500.00

**ENV/16.38 Items for future agendas.**

**None.**

**ENV/16.39 Date of the next Meeting.**

The date of the next meeting is 30 March 2017.

The meeting closed at 8.00pm.

*Cllr M Boyes, Cllr D Collins, Cllr C Cordingley, Cllr S Glover, Cllr R Hardcastle, Cllr M Hughes,  
Cllr P Mallott, Cllr D Prater, Cllr J Pritlove, Cllr V Wood-Robinson.*

Signed ..... Dated .....