



Horsforth Town Council

Mechanics Institute
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LS18 5BL

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Prior to the Meeting there is a Councillor Surgery at 6.45pm to 7.15pm

Horsforth Town Council Meeting 22 March 2017 at 7.15pm

To Members of the Council

You are summonsed to attend a meeting of Horsforth Town Council at St Margaret's Parish Centre, Church Lane, Horsforth on **22 March 2017 at 7.15pm** for the purpose of transacting the following business.

Members of the public are welcome to attend the meeting.

J Sou
Acting Clerk
17 March 2017

Agenda

- 1. To receive apologies for absence and to consider the reason for the absence**
- 2. Declaration of Disclosable Pecuniary and other Interests**
To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 14-19 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 20-21 of the Members' Code of Conduct.
- 3. To consider questions and comments from members of the public at the Chairman's discretion**
Members of the Public are reminded that this is their opportunity to speak to the meeting on any topic relevant to the work of the committee. However they may not speak during the remainder of the meeting unless specifically invited to do so by the Chairman.

4. Minutes of the previous meeting

Council is asked to approve the minutes of the meeting held on 25 January 2017.

5. To submit the minutes of Committee meetings as listed under for Council's approval.

5.1. Planning and Licensing Committee 19 January 2017

5.2. Planning and Licensing Committee 23 February 2017

5.3. Community Committee 2 March 2017

Council is asked to further consider the Young Achievers Award at minute COM/16.68.1

5.4. Public Safety and Traffic Committee 9 March 2017

5.5. Finance and General Purposes Committee 9 March 2017

6. Accounts and List of Payments

The Finance and General Purposes Committee has recommended that Council approve the accounts and list of payments to 2 March 2017 (attached).

7. Horsforth Town Council lease

To consider updates and agree any necessary action.

8. Council and Committee Diary 2017-18

To consider setting the dates and venues for Council and Committee meetings 2017-18. A proposed diary is attached.

9. Annual Town Meeting

To consider the date and venue for the Annual Town Meeting.

10. Recommendation for Leeds Trinity University Honorary Award

To consider an update from Cllr M Hughes and agree any necessary action.

11. 20mph Zones

To consider purchasing 20mph drawstring bags for distribution to local schoolchildren. Report attached.

12. Hanging baskets and floral displays 2017

To note the withdrawal of the appointed contractor.

To appoint an alternative contractor and to approve any necessary budget increases.

Details and report attached.

13. Annual Event 2017 – Dementia Awareness Week 14-20 May 2017

To receive an update from Cllr V Wood-Robinson and to agree any necessary action.

14. Electoral Review of Leeds

To note the final recommendations of the Local Government Boundary Commission (“the Commission”) for Horsforth:

No change to the ward boundary

Number of councillors: three

Attached:

Email from the Commission

Extract from the Commission's Draft Recommendations, November 2016

Extract from the Commission's Final Recommendations, March 2017

Summary report from the Commission attached with links to full report and detailed maps, March 2017

15. Parish Precepts – Request to Demonstrate Restraint

To note correspondence from YLCA and Cllr Sue Baxter, Chairman of the National Association of Local Councils.
Attached.

16. Council Laptop

To note information relating to a Council laptop.

17. Horsforth Gala

To consider having a pitch at the Horsforth Gala on 24 June 2017 – single pitch £28, double pitch £53.

To agree any necessary action and expenditure.

Booking form attached with requirements.

18. Civic Service

To note the Civic Service is to be held on Sunday 11th June, 6pm at Woodside Methodist Church Outwood Lane, Horsforth, LS18 4HP.

To agree any necessary action.

19. Council Surgery

Two councillors are requested to provide their names for attendance at the next Council Surgery from 6.45pm to 7.15pm. Date as agreed under Item 8.

20. Items for future agenda

21. Date of next meeting

As agreed under Item 8.

Distribution: Cllrs M Boyes, D Collins, C Cordingley, S Dowling, J Garvani, S Glover, T Hanley, R Hardcastle, J Hardy, M Holmes, M Hughes, R Jacques, P Mallott, R O'Callaghan, D Prater, J Pritlove, A Radford, I Scott, N Tinsley, M Wharton, R Wilkinson, V Wood-Robinson