



Horsforth Town Council
Community Committee Minutes
2 March 2017 at 7pm

Present:

In the Chair: Cllr J Pritlove

Cllr M Boyes, Cllr C Cordingley, Cllr S Dowling, Cllr S Glover, Cllr M Hughes and Cllr V Wood-Robinson

In attendance: J Sou – Acting Clerk, D Stow

COM/16.44 – COM/16.50 These minute numbers have been left blank deliberately.

COM/16.51 To accept apologies and the reason for absence.

It was proposed by Cllr M Hughes, seconded by Cllr C Cordingley and **resolved to accept the apologies and reasons for absence from Cllrs P Mallott and R Hardcastle.**

COM/16.52 Declaration of Disclosable Pecuniary and other Interests.

To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 14-19 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 20-21 of the Members Code of Conduct.

The following non-pecuniary interests were declared:

Cllr V Wood-Robinson as a sponsor for the second nominee for the Good Citizen Award.

COM/16.53 To consider questions and comments from members of the public at the Chairman's discretion.

Members of the Public are reminded that this is their opportunity to speak to the Meeting on any topic relevant to the work of the Council. However they may not speak during the remainder of the meeting unless specifically invited to do so by the Chairman.

No questions or comments.

COM/16.54 Minutes of the previous meetings

To approve the minutes of the Community Committee meetings held on 8 December 2016 and 5 January 2017.

Draft minutes had been circulated to all members and were appended to the agenda.

Signed Dated

It was proposed by Cllr M Hughes, seconded by Cllr C Cordingley and **resolved to approve the minutes of the Community Committee meetings held on 8 December 2016 and 5 January 2017.**

COM/16.55 Grant/Sponsorship feedback
None.

COM/16.56 Sponsorship Applications

Horsforth Churches Together.

Application attached to agenda – amount applied for £350.

Mr Duncan Stow spoke with regards to the application and the nature of the Good Friday Walk and its success in previous years in bringing together the churches and the community. The full cost of the road closure and licence fee would be in the region of £480. Notwithstanding the application for £350, Horsforth Churches Together would be happy to accept £240 sponsorship being one-half of the cost.

Mr Stow left the meeting before consideration by members.

Members discussed whether to award sponsorship and whether to award a different amount to that applied for.

It was proposed by Cllr M Hughes, seconded by Cllr S Dowling and **resolved to award £480 to Horsforth Churches Together to cover the full cost of the road closure.**

COM/16.57 Grant Applications.
None.

COM/16.58 Horsforth Town Council Christmas Lights

To note an update on Horsforth Town Council Christmas Lights Switch On event 2016.

Correspondence attached.

Members **noted** the correspondence with Leeds City Council (LCC) and the credit note of £480 against the invoice for lights installed and supplied by LCC.

The Acting Clerk was still in negotiations with Plantscape UK with regards to the failure of the lights provided by Plantscape UK to perform as expected.

COM/16.59 Dementia Friendly and Annual Event 2017 – Dementia Awareness Week

16.59.1. Members received and **noted** a report from Cllr V Wood-Robinson on the joint Dementia Friendly/Dementia Awareness Event Working Group on the following:

16.59.1.1. Dementia Friendly activities

16.59.1.2. Annual Event 2017 – Dementia Awareness Week

The report is attached.

Members discussed the following:

- Having collection boxes for an appropriate charity such as the Alzheimer's Society at the play – this was **agreed.**

Signed Dated

- Promotion of Dementia Awareness Week. Invitations to the play are to be sent from the Town Council Office; flyers are to be printed and distributed; Cllr S Dowling to post details of the event on Facebook and other social media outlets; all members were asked to promote the event with organisations with which they have connections; the library is to have a display.

It was **noted** that in recognition of its work towards becoming dementia friendly the Town Council had been awarded a Dementia Friendly Recognition Certificate from the Dementia Friendly Leeds Campaign.

The next meeting of the joint Working Group is on 13 March 2017.

16.59.2. To consider the recommendations of the joint Dementia Friendly/Dementia Awareness Event Working Group

Members **noted** the recommendations contained in the report:

- To use the platform of Dementia Awareness Week to promote interest in forming a Stateholders' Group, as advised in PAS1365, towards recognition as a Dementia Friendly Community;
- To feedback a questionnaire at the play and other events during Dementia Awareness Week, to collect contact details of interested people for Stakeholders' Group and other involvement.

COM/16.60 Skate Park.

To consider updates on the proposed Skate Park in Hall Park.
No update received.

COM/16.61 Horsforth Fairtrade

To receive and consider an update from Cllr J Pritlove on Horsforth Fairtrade.
Members **noted** the written report received from Cllr J Pritlove (attached).

COM/16.62 Young People's Champion

To receive and consider an update from Cllr S Dowling regarding the Young People's Champion work.

Members **noted** the written report received from Cllr S Dowling (attached).

Cllr S Dowling reported difficulties in obtaining responses from schools in relation to school councils and accepted an offer from Cllr C Cordingley to pass on email correspondence regarding school councils to his son who sits on one of the school councils.

COM/16.63 Hall Park Band Concerts

Members considered Hall Park band concerts and noted the dates for 2017:

- Sunday 18 June 2017 – Horsforth Leeds City Band
- Sunday 23 July 2017 – Guiseley Silver Band
- Sunday 3 September 2017 - Stroke of Genius Big Band

All taking place 2:30pm – 4:30pm.

Signed Dated

Cllr M Hughes volunteered himself and Cllr P Mallott to do the banners for the concerts.

Cllr M Hughes to check the banners in store at the Town Council office. There should be three banners but one was damaged and may need replacing.

COM/16.64 Defibrillator

To receive and consider an update from Cllr R Hardcastle regarding the installation of defibrillators in Horsforth.

Members **noted** the written report received from Cllr R Hardcastle (attached).

It was **noted** that the defibrillators had already been put to use.

Members gave thanks to the Defibrillator Working Group and to Cllr R Hardcastle.

COM/16.65 Brownlee Stone Mural

To receive and consider an update.

The facsimile of the mural was now displayed in Horsforth Library. Members **noted** a report from Cllrs M Boyes, M Hughes and V Wood-Robinson who had attended the unveiling event on 10 March 2017. It was hoped that the mural may be lit. Photographs of the event attached.

COM/16.66 Lighting the Horsforth Cenotaph

Members **noted** correspondence received from Mr John Huck (attached) regarding a proposed date of 20 March 2017 for a ceremony to light the Horsforth Cenotaph.

Cllr D Collins would be involved in the planning meetings for the ceremony in another capacity and had agreed to keep the Town Council informed,

COM/16.67 Public Bodies (Admission to Meetings) Act 1980

The Committee is asked that in view of the confidential nature of the business about to be transacted at agenda item 18 to temporarily exclude the press and public and that they are asked to withdraw from the meeting.

No members of the public present.

COM/16.68 Young Achiever and Good Citizen Awards

16.68.1. To consider two nominations for the Young Achiever Award.

It was proposed by Cllr M Hughes, seconded by Cllr S Dowling and **resolved to award Young Achiever Awards to Ethan Wright and to the cast of the Pals, Horsforth School.**

16.68.2. To consider two nominations for the Good Citizen Award.

It was proposed by Cllr M Hughes, seconded by Cllr M Boyes and **resolved to award Good Citizen Awards to John Hall and to Howard Carlisle.**

Cllr V Wood-Robinson did not take part in the vote.

COM/16.69 Items for future agenda

Christmas lights 2017 Working Group.

Signed Dated

COM/16.70 Date of the next Meeting

The provisional date is 8 June 2017 - to be confirmed by full Council.

The meeting closed at 7.55pm.

*Distribution: Cllrs M Boyes, C Cordingley, S Dowling, S Glover, R Hardcastle, J Hardy, M Hughes,
R Jacques, P Mallott, D Prater, J Pritlove, A Radford, R Wilkinson, V Wood-Robinson*

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Signed Dated