



**Horsforth Town Council**  
**Community Committee Minutes**  
**8 December 2016 at 7pm**

**Present:**

**In the Chair:** Cllr J Pritlove

Cllr C Cordingley (arrived 7.50pm), Cllr S Glover, Cllr R Hardcastle, Cllr M Hughes, Cllr P Mallott, Cllr A Radford, Cllr V Wood-Robinson (arrived 7.05pm)

In attendance: J Sou, RFO & Administration Assistant, Avril Lewis – Horsforth Music Centre, 1 member of the public.

**COM/16.20 To accept apologies and the reason for absence.**

It was proposed by Cllr M Hughes, seconded by Cllr R Hardcastle and **resolved to accept the apologies and reasons for absence from Cllrs S Dowling, M Boyes, R Jacques, D Prater and R Wilkinson.**

**COM/16.21 Declaration of Disclosable Pecuniary and other Interests.**

To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 14-19 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 20-21 of the Members Code of Conduct.

The following pecuniary interests were declared:

Cllr M Hughes – Item 7.2 as a member of the Cragg Hill and Woodside Residents Group.

Cllr P Mallott - Item 6.1 as a member of Horsforth in Bloom.

**COM/16.22 To consider questions and comments from members of the public at the Chairman's discretion.**

Members of the Public are reminded that this is their opportunity to speak to the Meeting on any topic relevant to the work of the Council. However they may not speak during the remainder of the meeting unless specifically invited to do so by the Chairman.

Avril Lewis from Horsforth Music Centre spoke on the work of the centre. The centre catered for all age groups with 400 members who ranged from 3-83 years old. It had an open door policy and offered singing, dancing and playing instruments in groups, covering all abilities. A crèche was available. The centre was keen to

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establish community links and links with all primary schools in the area would be established by the end of the academic year. The centre had a café which would be completely Fairtrade by the New Year.

The centre held a series of concerts throughout the year and all were welcome to attend.

The centre was open to residents from all parts of Leeds. There were charges for lessons but bursaries and concessions were available and the centre would try to help those who did not qualify.

Members thanked Ms Lewis.

**COM/16.23 Minutes of the previous meetings**

To approve the minutes of the Community Committee meeting held on the 29<sup>th</sup> September 2016.

No minutes were available due to the Clerk's absence on sick leave.

**COM/16.24 Grant/Sponsorship feedback**

None.

**COM/16.25 Sponsorship Applications**

Horsforth in Bloom.

Application attached to agenda.

Cllr P Mallott left the meeting during the discussion and vote.

It was proposed by Cllr R Hardcastle, seconded by Cllr M Hughes and **resolved to award £500 sponsorship for 2016/17 to Horsforth in Bloom and to refer consideration of a retrospective award of £500 for 2015/16 to the Finance and General Purposes Committee.**

Cllr P Mallott returned to the meeting.

**COM/16.26 Grant Applications.**

**16.26.1. Horsforth Children's Centre**

Application attached to agenda.

It was proposed by Cllr M Hughes, seconded by Cllr P Mallott and **resolved to award £150 to Horsforth Children's Centre.**

**16.26.2. Cragg Hill & Woodside Residents Group**

Application attached to agenda.

Cllr M Hughes left the meeting during the discussion and vote.

It was proposed by Cllr R Hardcastle, seconded by Cllr S Glover and **resolved to award £300 to Cragg Hill and Woodside Residents Group.**

Cllr M Hughes returned to the meeting.

**COM/16.27 Networking Event**

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To consider the Networking Event 2017.

Discussion held relating to the difficulties in finding a suitable location for the event, the desirability of running it in conjunction with another event and whether there was still a need for such an event given other means of networking that were now available.

It was **agreed** that there would be no networking event in 2017.

**COM/16.28 Horsforth Town Council Christmas Light**

**16.28.1.** To review Horsforth Town Council Christmas Lights Switch On event 2016.

The event had been very well attended with estimates between 1000-2000 people present and it was felt that it had gone very well. The following issues were raised for consideration for next year's event:

- Stage should be moved back 1 metre
- There should be speakers facing Back Lane
- Whether the All for One choir should sing with the children at the start
- The lack of amplification for the choir
- There should be a path kept clear down the middle to the stage
- Lost Children Procedure required
- Disabled seating area
- Charity collections
- Communication between volunteers at the event
- The gap behind the stage requires a marshall at all times

Cllr Hughes to prepare a list for the Working Group to consider.

Members considered a letter received from Mr M Froggatt. Mr Froggatt had played the role of Santa Clause at the switch-on event for many years until this year as the Town Council believed he no longer wished to play the part. Mr Froggatt was unhappy with the handling of the situation by the Town Council.

Members acknowledged Mr Froggatt's contribution over many years. There may have been a misunderstanding by the Town Council and apologies and thanks were due to Mr Froggatt.

**It was agreed that a letter should be sent to Mr Froggatt from the Clerk's office following consultation with Cllrs J Pritlove and M Hughes.**

There was a discussion regarding the Christmas hanging basket lamppost lights from Plantscape. The lights lost their effectiveness when spaced apart and against lighting from business premises. Due to their solar power, they only had a limited lighting duration. Various other

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issues were raised including whether the displays were adequate in number and effectiveness, the location of the lights, their sparse distribution on Town Street and the late installation which had resulted in no time to check or remedy any issues that may arise. The cost to the Town Council was much less than hiring lamppost motifs from Leeds City Council.

Leeds City Council lights - lights to a tree on the Green had been installed very late and only following intervention by Cllr M Hughes with Leeds City Council.

Members **noted** comments (attached to agenda) received from members of the public disappointed in the Christmas lights.

- 16.28.2.** To consider Christmas lights 2017.  
Members discussed finance and budgeting.  
Christmas lights in 2015 had been in the region of £14,000 using lights hired from Leeds City Council. A grant had been awarded towards the lights but it was believed this was no longer available.

It was proposed by Cllr M Hughes, seconded by Cllr R Hardcastle and **resolved to set a budget of £15,000 for Christmas lights 2017.**

**Actions:**

To establish unit costs of lights from the suppliers  
To obtain early quotes for Christmas lights 2017

**COM/16.29 Annual Event 2017**

- 16.29.1.** To receive and consider an update on Dementia Awareness Week 2017.  
Members **noted** the written report received from Cllr V Wood-Robinson (attached).

It was **agreed** that a working group would be required to organise the annual event for Dementia Awareness Week 2017.

**Cllr V Wood-Robinson** to email all members to ask for volunteers to join the working group.

- 16.29.2.** To consider applying for a grant for Dementia Awareness Week 2017.  
Members considered an application drafted by Cllr V Wood-Robinson (attached to agenda) for a grant of £600 from the Leeds Philosophical and Literary Society Limited to support the presentation of the play.  
It was proposed by Cllr R Hardcastle, seconded by Cllr C Cordingley and **resolved to submit the application for the grant.**

**COM/16.30 Skate Park.**

To consider updates on the proposed Skate Park in Hall Park.

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Members **noted** the contents of an email (attached) received from Michelle Glover, Parks Technical Officer.

**COM/16.31 Horsforth Fairtrade**

To receive and consider an update from Cllr J Pritlove on Horsforth Fairtrade. Members **noted** the written report received from Cllr J Pritlove (attached).

**COM/16.32 Young People's Champion**

To receive and consider an update from Cllr S Dowling regarding the Young People's Champion work. Members **noted** the written report received from Cllr S Dowling (attached).

**COM/16.33 Dementia Friendly**

To receive and consider an update from Cllr V Wood-Robinson on Dementia Friendly. Members **noted** the written report received from Cllr V Wood-Robinson (attached).

**COM/16.34 Defibrillator**

To receive and consider an update from Cllr R Hardcastle regarding the installation of defibrillators in Horsforth. Members **noted** a report from Cllr R Hardcastle. The defibrillator paid for by Horsforth Civic Society had now been installed on the Brownlee Stone Building and registered with the Yorkshire Ambulance Service. A suitable location for the fourth defibrillator was still being sought.

Various options were discussed and it was **agreed** that the old stable block in Horsforth Hall Park would be a suitable location. Cllr R Hardcastle to suggest this site to Brian Firth.

**COM/16.35 Brownlee Stone Mural**

To receive and consider an update from Cllr P Mallott. Members **noted** an update from Cllr P Mallott. The original mural painted as a mosaic by members of Howard Carlisle Art School 2013 to celebrate the achievements of David Stone and the Brownlee brothers had been presented to Bradford Grammar School. The proposal to reproduce the mural on the external wall of Horsforth Library had not been supported by all the Leeds City Council ward councillors for Horsforth. A facsimile of the mural measuring 11ft x 14ft was now to be displayed inside the library on the wall above the entrance opposite to the reception desk. Private donations from Horsforth in Bloom members would cover the cost in the region of £1600 - £1700.

**COM/16.36 Community and Environment Committee Budget 2017**

**16.36.1.** To consider the recommendations from the Environment Committee.

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**16.36.2.** To consider and set the Community and Environment Committee Budget 2017

It was **agreed** to defer these items to an extraordinary meeting of the Community Committee to be held in January 2017.

**COM/16.37 Items for future agenda**

To consider moving Grants and Sponsorship applications from Community Committee to Finance and General Purposes Committee.

**COM/16.38 Date of the next Meeting**

Date of the extraordinary meeting in January 2017 to be confirmed.  
2<sup>nd</sup> March 2017

The meeting closed at 8.50pm.

*Distribution: Councillors: Margaret Boyes, Chas Cordingley, Simon Dowling, Serena Glover, Richard Hardcastle, Jan Hardy, Martin Hughes, Robert Jacques, David Prater, Peter Mallott, Janice Pritlove, Alan Radford, Robert Wilkinson, Valerie Wood- Robinson*

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