



Horsforth Town Council

Community Committee Minutes Thursday 2 June 2016 at 7pm

Present: In Chair: Cllr J Pritlove

Cllr M Boyes, Cllr C Cordingley, Cllr S Dowling, Cllr S Glover, Cllr R Hardcastle, Cllr M Hughes, Cllr P Mallott, Cllr V Wood-Robinson

In Attendance: J Sou – Administration and Financial Assistant, Mr J Huck – Royal British Legion, Horsforth Branch

COM/16.1 To accept apologies and the reason for absence.

It was proposed by Cllr Dowling, seconded by Cllr Hughes and **resolved to accept the apologies and reason for absence from Cllrs Radford and Prater.**

COM/16.2 Declaration of Disclosable Pecuniary and other Interests.

To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 14-19 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 20-21 of the Members Code of Conduct.

COM/16.3 To consider questions and comments from members of the public at the Chairman's discretion.

Members of the Public are reminded that this is their opportunity to speak to the Meeting on any topic relevant to the work of the Council. However they may not speak during the remainder of the meeting unless specifically invited to do so by the Chairman.

None.

COM/16.4 Minutes of the previous meetings.

To approve the minutes of the Community Committee meeting held on the 18th February 2016. It was proposed by Cllr Hughes, seconded by Cllr Hardcastle and **resolved that the minutes of the Community Committee held on 18 February 2016 are a true record.**

COM/16.5 Grant/Sponsorship feedback.

None received.

COM/16.6 Sponsorship Applications

To consider the Royal British Legion (Horsforth Branch) application.

Signed Dated

Members heard from Mr John Huck of the Royal British Legion, Horsforth branch regarding the application for £324 to cover the cost of the public address system at the Cenotaph, Horsforth for the Remembrance Day service. It was confirmed that £324 represented the true cost of the public address system and was for the Horsforth share only. It was proposed by Cllr Hardcastle, seconded by Cllr Hughes and **resolved to provide sponsorship of £324 to the Royal British Legion Horsforth Branch.**

COM/16.7 Grant Applications

None.

COM/16.8 Community Communications Review.

16.8.1. To note the website statistics.
Attached.
Noted.

COM/16.9 Networking Event.

To consider the Networking Event 2016.
Cllrs Dowling, Hughes, Pritlove and Wood-Robinson volunteered to be part of a working group to organise the event.

It was proposed by Cllr Hughes, seconded by Cllr Mallott and **resolved to set up a Networking Event 2016 working group with the members as listed above.**

It was proposed by Cllr Hardcastle, seconded by Cllr Hughes and **resolved to set a budget of £300 for the Networking Event 2016.**

COM/16.10 Horsforth Fairtrade.

To receive and consider an update from Cllr Pritlove on Horsforth Fairtrade. Report attached.
Cllr Pritlove further reported that Horsforth's renewed status as a Fairtrade town would be in place for a further two years until 2018.
Noted.

COM/16.11 Defibrillator.

To consider further information regarding defibrillators in Horsforth.
Cllr Hardcastle gave an update:

- The Council had purchased three defibrillator units for £3835 plus VAT and had been working with Brian Firth of Global First Aid Services on their placement.
- One unit was due for installation at Morrisons on Town Street.
- Discussions with Tesco at New Road Side and the children's play centre next door had broken down. Brian Firth was now in discussion with the restaurant in Hall Park as a site for the second unit.
- Possible sites for the third unit include the Brownlee Stone Centre, a site on Station Road and Fieldhead Surgery.
- Annual running costs in the region of £10 for electricity were borne by the host site.

Signed Dated

- The defibrillator costs do not include installation or the cost of connecting to the electricity supply.
- Maintenance is dealt with by Global First Aid Services. Pads (£40) need replacing every 2 years and batteries every 4 years.
- The defibrillator units have an 8 year warranty, the cabinets a 2 year warranty.
- The defibrillators are insured against theft but not vandalism.

Noted.

It was proposed by Cllr Glover, seconded by Cllr Dowling and **resolved that Brian Firth be asked to approach Fieldhead Surgery as a site for a defibrillator.**

Cllr Hardcastle to call a further meeting of the Defibrillator Working Group when he has more information.

COM/16.12 Young People’s Champion.

To receive and consider an update from Cllr Dowling regarding the Young People’s Champion work.

Cllr Dowling’s work as Young People’s Champion has included the following.

- Supporting the proposed new skate park at Hall Park;
- Visiting the New Labour School Council;
- Attending Leeds Children’s University graduation at Leeds Trinity;
- Supporting a variety of causes through social media, principally the Horsforth Community Group Facebook page;
- Attending a conference on Special Educational Needs.

Cllr Dowling’s aims for the future as Young People’s Champion include the following:

- As part of the Council’s 5 year plan, to survey all schools asking young people what they like, don’t like and what they would like;
- To build links in the local community through the Youth Service;
- To strengthen links with Child Friendly Leeds ambassadors;
- To hold a Young People’s Surgery to tie-in with the Council Surgery – to increase the involvement of young people.

Noted.

A discussion took place regarding the skate park at Hall Park. Concerns were raised regarding the safety of the existing skate park and the consultation process for the proposed new skate park. It was suggested that Guy Smithson, the head of Leeds City Council Parks and Countryside, be invited to a meeting of the Community Committee to present more information.

COM/16.13 Her Majesty the Queen’s 90th Birthday.

16.13.1. To receive feedback.

Cllr Hughes reported that it had been a successful day and gave thanks to the team.

Noted.

16.13.2. To consider formally writing to thank persons involved in the date.

Signed Dated

Cllr Hughes had already given thanks to all volunteers. Discussion that formal thanks from the Council to volunteers should be given promptly after the event and it may now be too late in this case.

It was proposed by Cllr Hughes, seconded by Cllr Mallott and **resolved to modify event lists to include giving formal letters of thanks immediately after the event.**

It was proposed by Cllr Robinson, seconded by Cllr Mallott and **resolved to send formal letters to volunteers for the Queen's 90th birthday event reiterating the thanks from the Council.**

COM/16.14 Horsforth Town Council Christmas Lights.

To consider Horsforth Town Council Christmas Lights Switch On event 2016. A discussion took place and a working group was formed consisting of Cllrs Boyes, Cordingley, Dowling, Hughes, Mallott and Prater.

COM/16.15 Flag Pole.

To consider Horsforth Town Council implementing a flag pole. No further information received from Leeds City Council.
Carry forward to the next meeting.

COM/16.16 Hornbeam WW1 plaque.

To note any updates on the replacement Hornbeam WW1 plaque. Cllr Mallott gave an update. This was in process. Cllr Mallott had strengthened the stones around the bed and the work should be completed in a couple of weeks.
Noted.

COM/16.17 Dementia Friendly.

To receive and consider an update from Cllr V Wood-Robinson on Dementia Friendly. Report attached.
Noted.

A working group was formed consisting of Cllrs Boyes, Hughes, Pritlove and Wood-Robinson.

COM/16.18 Items for future agenda.

Skate park.
Annual event for 2017.

COM/16.19 Date of the next Meeting.

29th September 2016.

Distribution: M Boyes, C Cordingley, S Dowling, S Glover, R Hardcastle, J Hardy, M Hughes, R Jacques, P Mallott, D Prater, J Pritlove, A Radford, R Wilkinson, V Wood-Robinson

Signed Dated