



Horsforth Town Council

Mechanics Institute
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Planning, Licensing and Traffic Committee

Thursday 19th January 2023

AGENDA PACK

Contents page overleaf

*Distribution: Cllrs J Arbuckle, C Calvert, M Fletcher, C Glover,
R Hardcastle, E Hyndes, R Jones, T Stones, M Townsley*



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Planning, Licensing & Traffic Committee Minutes
Thursday 15th December 2022 at 7pm
Mechanics Institute, Town Street, Horsforth, Leeds LS18 5BL

Present: In Chair – Cllr R. Hardcastle (Chair)

C Calvert, M Fletcher, E Hyndes, R Jones, T Stones, M Townsley

In attendance: B. Crabtree – Clerk

PLT/22.75 To receive apologies for absence and to consider the reason for the absence

Apologies were received from Cllr Glover and Cllr Arbuckle and reasons were approved.

PLT/22.76 Declaration of Disclosable Pecuniary and other Interests

Cllr Townsley declared an interest in item PLT/22.80.1, application 22/07818/FU.

PLT/22.77 To consider questions and comments from members of the public at the Chairman's discretion

Two members of public were present regarding North Ives Farm and raised their concerns about LCCs decision with letting the land including the process, who made the decision and the criteria used to identify the preferred bidder. This was discussed. It was noted that the LCC are due to agree the lease with the preferred bidder shortly.

Resolved to write to LCC to request that they attend a meeting before the lease is agreed with the preferred bidder to respond to the concerns raised and to discuss the matter.

PLT/22.78 Minutes of the previous meetings

Resolved to approve the minutes of the meeting held on Thursday 17th November 2022.

PLT/22.79 Leeds City Council Planning Decisions

The planning decisions were noted.

PLT/22.80 New Planning Applications

80.1 To note the planning applications received since the meeting held on 20th October 2022 and the comments made by the Proper Officer whilst she had delegated powers to comment. See agenda pack.

The comments submitted by the Proper Officer for recent applications were noted.

80.2 To consider and comment on planning applications received from Leeds City Council since the last meeting of the Committee.

Resolved to comment on the planning applications as per Appendix 1.

PLT/22.81 Planning Appeals & Planning Appeal Decisions

The appeals were noted, and it was **resolved** to object to the appeal with reference number APP/N4720/W/22/3305953 (Banyan, New Road Side) as it would cause increased noise and disturbance for neighbouring properties and loss of parking.

PLT/22.82 Planning Enforcement

No planning enforcements to note. The Clerk was requested to contact LCC to query the fact that the TC has not received any enforcement cases in the last few months.

PLT/22.83 Licensing Applications

The licensing applications were noted.

PLT/22.84 Traffic

To consider and approve any action in relation to traffic issues, including the following:

84.1 Complaints

- a) **To consider correspondence received regarding parking near the Memorial on Stanhope Drive.**

The correspondence was noted, and it was **resolved** that it is not in the Town Councils remit and has no power to deal with the matter.

84.2 Traffic schemes

- a) **To consider the public consultation for the Scotland Lane & Whitehouse Lane Sustainable Transport Improvements.**

It was noted that the proposed works will straighten and widen the road to facilitate access to the airport and all agreed that the TC neither supports nor objects to the proposal.

84.3 Speed indicator device (SID) updates and any data

Cllr Jones reported that there is still a fault when downloading the data and Cllr Garvani is looking into the issue.

PLT/22.85 Leeds Bradford Airport (LBA)

To consider the following:

85.1 Leeds Bradford Airport Consultative Committee

Cllr Jones reported the following:

- LBA are spending £500,000 on a new entrance.
- There are currently 150 vacancies.
- The airspace has been thrown into confusion due to the closure of Doncaster airport.
- The traffic has increased to 90% since the Covid pandemic.
- Whizz airlines are now operating from LBA and they are currently making adjustments to sort the issues that this has caused.
- LBA are currently in negotiations with airline companies due to the closure of Doncaster airport.
- LBA would not answer Cllr Jones query about the increased night flights and said it was sensitive.

85.2 Leeds Bradford Airspace Change – to receive and note updates (if any)

No update.

85.3 Any other matters relating to LBA

No further information.

PLT/22.86 Neighbourhood Plan.

It was noted that the Neighbourhood Plan was used when discussing North Ives Farm.

PLT/22.87 Leeds City Council Core Strategy and Site Allocation Plan

No update.

PLT/22.88 To consider matters requested by Councillors and agree any necessary action:

88.1 Crabtree land

The Clerk reported that she had received information confirming that there are no current plans for the site, and this was discussed.

88.2 North Ives Farm

See item PLT/22.77.

PLT/22.89 To consider correspondence received and agree any necessary action:

89.1 To consider the proposed Public Path Creation Order to upgrade Horsforth Footpath Number 51, Lee Lane Horsforth, LS18 5RH to LS18 5RF.

Resolved that the TC neither supports nor objects to the proposal but would like to ensure that the current surfacing remains for historical value.

PLT/22.90 To consider the Committee Budget for 2023-2024.

Resolved to approve the Committee Budget for 2023-2024 as per Appendix 2.

PLT/22.91 Matters for information

No further matters.

PLT/22.92 Items for future agenda

No items were requested.

PLT/22.93 Date of the next meeting

Next meeting of the Committee: 19th January 2023

Deadline for agenda items: 9th January 2023

The meeting dates were noted.

*Distribution: Cllrs J Arbuckle, C Calvert, M Fletcher, C Glover,
R Hardcastle, E Hyndes, R Jones, T Stones, M Townsley*

Appendix 1 - Minute No. PLT/22.80 – comments on new planning applications

Reference	Application Validated	Address	Proposal	HTC Response
22/07794/FU	21/11/2022	119 Hall Lane	Single storey side and rear extension and conversion of existing garage to habitable room	Horsforth Town Council neither supports nor objects to this application.
22/07798/FU	Mon 21 Nov 2022	136 Broadgate Lane	Single storey rear and side extension	Horsforth Town Council neither supports nor objects to this application as there is insufficient information.
22/07935/FU	Wed 30 Nov 2022	3 The Avenue	Rear single storey infill extension with bi folding doors and new flat roof; alterations to windows including new first floor window and flat rooflights to rear; new inverted dormer to form new larger window and rooflight to side; associated landscaping to rear	Horsforth Town Council neither supports nor objects to this application.
22/07944/FU	Mon 28 Nov 2022	13 Perth Mount	Dormer to the rear; Garden store to side; Cladding to front;	Horsforth Town Council neither supports nor

			Alterations to existing rear balcony	objects to this application.
22/07169/FU	Tue 25 Oct 2022	39 West End Rise	Part two storey part single storey rear extension with first floor balcony; single storey front extension; rendering of existing building and timber cladding to front single storey element; alterations to existing window form and location including 2 new first floor windows in the north side elevation; roof light to front roof slope.	Horsforth Town Council neither supports nor objects to this application.
22/07818/FU/NW	Thu 24 Nov 2022	64 Rawdon Road	Alterations including demolition of side conservatory; construction of new conservatory to rear; extension and alterations to basement; part two storey, part single storey front extension, with gables extended and new rooflights; remodelling of roof; remodelling of annex with single storey extensions; removal of existing outbuilding, new timber bin store; additional car port, garage and parking alterations to front; external alterations including new access steps to front terrace with stone balustrade; new steel gates; replacement of rear tarmac yard with terraced area with steps to lawn, drive and parking area, stone retaining wall	Horsforth Town Council neither supports nor objects to this application.
22/07899/FU	Mon 05 Dec 2022	7 Newlay Lane	Single storey rear extension. Alterations to windows and entrance door	Horsforth Town Council neither supports nor objects to this application.

Appendix 2 – Minute No. PLT/22.90 – Agreed budget

Budget Heading		
		2023-24
INCOME/FUNDS		
From precept		500
Designated fund		0
Total Income/Funds		500
EXPENDITURE		
SID rotation		100
SID relocation		200
Total expenditure		300
Difference between income and expenditure		200

Item 5

Leeds City Council Planning Decisions 09.12.2022 to 11.01.2023

Reference	Application Validated	Address	Proposal	HTC Response	LCC Decision	Date of Decision
22/07675/FU	Tue 15 Nov 2022	15 Hall Park Garth	Single storey side and rear extension	Horsforth Town Council neither supports nor objects to this application.	Approved	20/12/2022
22/07591/FU/NW	Fri 11 Nov 2022	9 Hall Park Avenue	Demolition of existing garage; single storey side/rear extension	Horsforth Town Council neither supports nor objects to this application.	Approved	20/12/2022
22/07169/FU	Tue 25 Oct 2022	39 West End Rise	Part two storey part single storey rear extension with first floor balcony; single storey front extension; rendering of existing building and timber cladding to front single storey element; alterations to existing window form and location including 2 new first floor windows in the north side elevation; roof light to front roof slope.	Horsforth Town Council is unable to comment as there are no plans included with the application.	Approved	15/12/2022
22/07794/FU	21/11/2022	119 Hall Lane	Single storey side and rear extension and conversion of existing garage to habitable room	Horsforth Town Council neither supports nor objects to this application.	Approved	10/01/2023

22/07798/FU	Mon 21 Nov 2022	136 Broadgate Lane	Single storey rear and side extension	Horsforth Town Council neither supports nor objects to this application as there is insufficient information.	Approved	04/01/2023
22/07948/FU	Mon 28 Nov 2022	28 Alexandra Road	Part two, part single storey front, side and rear extension	Horsforth Town Council neither supports nor objects to this application.	Approved	11/01/2023
22/07227/FU/NW	24/11/2022	1 Redbeck Cottages Low Hall Road	Dormer window with feature glazing, and new rooflight, to rear	Horsforth Town Council neither supports nor objects to this application.	Refused	15/12/2022
22/06718/FU/NW	07/11/2022	30 Brownberrie Lane	Single storey side extension; part two storey part single storey rear extension; loft conversion including hip to gable extension and dormer window to rear and solar panels to front	Horsforth Town Council neither supports nor objects to this application.	Approved	12/12/2022
22/07296/FU	09/11/2022	7 Throstle Nest View	Alterations including conversion of external store to habitable room incorporating raising the roof (300m)	Horsforth Town Council neither supports nor objects to this application.	Approved	21/12/2022
22/07067/FU	20/10/2022	18 Stanhope Avenue	Single storey rear and side extension with alterations to external terrace area	Horsforth Town Council neither supports nor objects to this application.	Approved	13/12/2022
22/07119/FU	08/11/2022	12 Manor Gate	Single storey detached garden room	Horsforth Town Council neither supports nor objects to this application.	Approved	19/12/2022

22/06456/FU	22/09/2022	The Cove Fish And Chips 23 - 25 Station Road	Conversion of first floor accommodation into two self contained flats	Horsforth Town Council neither supports nor objects to this application.	withdrawn	09/01/2023
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Item 6.1.

Leeds City Council Planning Applications since 15th December 2022 and the comments made by the Proper Officer with delegated powers

Reference	Application Validated	Address	Proposal	HTC Response
22/08200/FU	Fri 09 Dec 2022	23 Greenbanks Drive	Demolition of existing conservatory and construction of part single, part two storey rear extension; conversion of garage to form habitable rooms with first floor extension above; reworking of roof	Horsforth Town Council neither supports nor objects to this application.
22/08133/FU	Wed 07 Dec 2022	90 First Floor Town Street	Proposed change of use from E (B1) to C3 to form one flat	Horsforth Town Council neither supports nor objects to this application.
22/07836/FU	Mon 19 Dec 2022	Willow Green Allotments Rose Terrace	Removal of plot 23A and the creation of additional car parking space	Horsforth Town Council neither supports nor objects to this application.
22/08291/FU	Thu 15 Dec 2022	38 Woodside Park Drive	Conversion of garage to habitable room	Horsforth Town Council neither supports nor objects to this application.

Item 6.2.

Leeds City Council Planning Applications to consider

Reference	Application Validated	Address	Proposal
22/08279/FU	Tue 20 Dec 2022	J M Sykes And Son 98 Long Row	Replacement of existing flat roof with pitched roof
22/08291/FU	Thu 15 Dec 2022	38 Woodside Park Drive	Conversion of garage to habitable room

23/00022/FU	Fri 23 Dec 2022	13 Hopwood Bank	Loft conversion with front and rear dormers
22/08377/FU	Tue 20 Dec 2022	11 Drury Avenue	Alterations including single storey rear extension
22/08474/FU	Fri 23 Dec 2022	29 Sussex Avenue	Alterations including dormer window to side/rear
23/00044/FU	Tue 03 Jan 2023	12 Mackintosh Avenue	Alterations including conversion of attic to form habitable rooms
23/00009/FU	Tue 03 Jan 2023	62 Broadgate Walk	Part single storey and part two storey extension to front, side and rear (with sedum roof at rear); extension to rear at first floor
22/08483/FU	Fri 23 Dec 2022	2 Church Avenue	Hip to Gable Roof Extension with Rear Dormer and Single Storey Rear Extension
23/00065/FU	Wed 04 Jan 2023	12 Hall Park Rise	Single storey side and rear extension; Porch to the front; Conversion of flat garage roof to pitched, with canopys to the front and rear
23/00052/FU/NW	Tue 03 Jan 2023	10 North Broadgate Lane	Single storey front extension

Item 7

Planning Appeals & Planning Appeal Decisions after 15.12.2022

Application No.	Address/Location	Details	HTC comments on application	Appeal ref	Procedure	Deadline to withdraw comments	Deadline for further comments	Appeal outcome
22/04854/FU	6 Greenbanks Drive	Single storey extension to front, side and rear; re-fenestration of existing house - render externally to first floor; raised ridge height; dormer window to the rear and rooflights to front	Horsforth Town Council neither supports nor objects to this application.	APP/N4720/D/22/3311112	fast track written reps	19/12/2022	N/A	In progress
22/04321/FU	1 Bridge Wood Close	New 1m high boundary fence to side of property, and new 1.8m boundary fence to front and side of property	Horsforth Town Council neither supports nor objects to this application.	APP/N4720/D/22/3310906	fast track written reps	21/12/2022	N/A	In progress

22/02778/FU	Banyan 106 - 108 New Road Side	Change of use of external car park area to an external seating area; outdoor bar area; festoon lighting to areas; alterations to landscaping	Objection – loss of car parking in the area. The commented was no submitted on the portal. Resolved to object as it would cause increased noise and disturbance for neighbouring properties and loss of parking.	APP/N4720/W/22/3305953	written reps	11/01/2023	11/01/2023	In progress
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Item 9

Temporary event notices

Reference	Address	Event dates	Activities	Activity Dates & Times	Last date for representations	Notice Type/Comments
TEN/000060	Dinnewells Gin - Outdoor Market, St Margarets Church Of England Primary School, Town Street, Horsforth, Leeds, LS18 5BL	04/02/2023	The sale by retail of alcohol	08:30 - 12:30	17/01/2023	Normal Temporary Event Notice - Notice Accepted as Applied for Comments - Outdoor Farmers Market