



Horsforth Town Council

Mechanics Institute
Town Street
Horsforth Leeds
LS18 5BL

simondowling@horsforthtowncouncil.gov.uk – www.horsforthtowncouncil.gov.uk

To Members of Horsforth Town Council Staffing Committee:

You are summonsed to attend a meeting of the **Staffing Committee** on **Tues 14th June 2022 at 5:30pm**. At Horsforth Town Council offices

Members of the public are welcome to attend the meeting.

Simon M Dowling

Chair Horsforth Town Council

8th June 2022

Agenda

1. **To appoint a minute taker in the absence of the Clerk**
2. **To receive apologies for absence and to consider the reason for the absence**
3. **Declaration of Disclosable Pecuniary and other Interests**
To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 14-19 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 20-21 of the Members' Code of Conduct.
4. **To consider questions and comments from members of the public at the Chairman's discretion** Members of the Public are reminded that this is their opportunity to speak to the meeting on any topic relevant to the work of the committee. However, they may not speak during the remainder of the meeting unless specifically invited to do so by the Chairman.
5. **Minutes of meeting held on 7th June 2022**
6. **Ongoing support for Clerk of Council**
 - 6.1 To consider during the rest of the meeting and agenda item excluding the public from the meeting under s1(2) of the Public Bodies (Admission to Meetings) Act 1960 by reason of the confidential nature of the business to be transacted
 - 6.2 Update on meeting with Clerk on 9th June 2022
7. **Update on Locum**
8. **Recruitment update – interview panel and date for W/C 27th June 2022.**
9. **Date of the Next meeting** - Date and time to be confirmed